

**MINUTES OF THE REGULAR MEETING OF THE
COMMITTEE OF ROOFING EXAMINERS
DECEMBER 17, 2020
1:30 P.M.**

CALL TO ORDER:

At approximately 1:30 p.m., Chairman J.R. Emrich called the meeting of the Committee of Roofing Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: J.R. Emrich, Chris Meyer, Robert Chynoweth, Jimmy Guthrie, and Lincoln Hill

COMMITTEE MEMBERS ABSENT: David Hubbard and David Smith

PRESENT FROM THE CONSTRUCTION INDUSTRIES DIVISION:

Amanda Riley, Roofing Division Secretary; Regina James, Hearing Clerk; Richard Hager, Roofing Supervisor; Jan Hubbard, Administrator; and Ray Howard, Electrical Investigator

OTHERS PRESENT: Jon Dutton, Assistant Attorney General;

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT:

This regular meeting of the Roofing Examiners Committee, scheduled to begin at 1:30 P.M. on this 17th day of December, 2020, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Six (6) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 17th day of December, 2020.

REPORTS:

Mr. Hager discussed the roofing activity for the months of January 2020 through November 2020, provided statistical updates, and pass/fail rates.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF ROOFING EXAMINERS HELD ON DECEMBER 12, 2019:

The Committee was provided a draft of the Minutes for the December 12, 2019 regular meeting of the Committee of Roofing Examiners.

MOTION MADE BY CHRIS MEYER WITH A SECOND BY LINCOLN HILL TO ACCEPT THE DECEMBER 12, 2019 MEETING MINUTES WITH REVISIONS BY CONSTRUCTION INDUSTRIES BOARD STAFF.

MOTION PASSED

Voting aye: J.R Emrich
Chris Meyer
Lincoln Hill
Robert Chynoweth
James (Jimmy) Guthrie

Absent: David Hubbard
David Smith

DISCUSSION WITH POSSIBLE VOTE ON CEU REQUESTS:

- ***RocketCert, LLC***, Oklahoma Commercial Roofing Continuing Education Course (4 hours), Tom Dorsey, Sr. and Tom Dorsey, Jr., Instructors, Online, 4 continuing education credit hours.

The Committee reviewed the material submitted by RocketCert, LLC, 4 continuing education credit hours for commercially endorsed roofers.

MOTION MADE BY CHRIS MEYER WITH A SECOND BY LINCOLN HILL TO APPROVE THE ROCKETCERT, LLC CE APPLICATION AS PRESENTED.

MOTION PASSED

Voting aye: J.R Emrich
Chris Meyer
Lincoln Hill
Robert Chynoweth
James (Jimmy) Guthrie

Absent: David Hubbard
David Smith

PUBLIC COMMENTS:

There were no public comments.

NEW BUSINESS:

There was no new business discussed.

ADJOURNEMENT


MOTION MADE BY ROBERT CHYNOWETH WITH A SECOND BY CHRIS MEYER TO ADJOURN THE MEETING.

MOTION PASSED

Voting aye: J.R Emrich
Chris Meyer
Lincoln Hill
Robert Chynoweth
James (Jimmy) Guthrie

Absent: David Hubbard
David Smith

Minutes approved in Regular Session on the 14th day of OCTOBER, 2021.



J.R. Emrich, Chairman

PREPARED BY: 

Amanda Riley, Roofing Division Secretary