

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

July 26, 2023

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT - Chair Scott Soder/Stephanie Brown

2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown

3. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Jon Dutton, Assistant Attorney General

4. PUBLIC COMMENTS

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Jon Dutton, Assistant Attorney General

5. REPORTS

(A) Administrator's Report – Janis Hubbard, Administrator

(B) Financial Report – OMES ABS Representative

(C) Public Relations Report – Debra Wojtek, Public Relations and Outreach Officer

- Workforce Development

- Communications and Outreach
- Legislative Update

(D) Committee of Plumbing Examiners response letter with Taskforce Report – Scott Soder

6. DIVISION REPORTS

(E) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor

(F) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor

(G) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor

(H) Roofing and other Division statistical reports and Division activity update – Richard Hager, Supervisor

7. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

(I) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

(J) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General

(K) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

8. ACTION AND DISCUSSION ITEMS:

(L) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held June 21, 2023 – Chair Scott Soder

(M) Report, discussion and possible vote on recommendation by legal counsel regarding extraordinary number of citations written as discussed in the previous Board meeting Mechanical Division report. – Jon Dutton, Assistant Attorney General

(N) Discussion and possible vote on application of the following statutes for the Construction Industries Board appointed committee seats expiring in 2023, or currently vacant as stated in previous agenda:

§1004 (A) Plumbing Committee, Plumbing Inspector seat, usually names provided by the Oklahoma Plumbing Inspectors Association (OPIA),

§1004(A)(1) Plumbing Committee, Plumbing Contractor, usually names provided by the Plumbing, Heating, Cooling Contractors Association (PHCC),

§1034 Inspector Committee, Mechanical Inspector, usually names provided by the Oklahoma Mechanical Inspectors Association (OMIA),

§1034 Inspector Committee, Municipal officer as defined in Section 1-102 of Title 11 (vacant), only aware of one appointment and was from nomination by the Oklahoma Municipal League (OML),

§1683(B)(1) Electrical Committee, Electrical Inspector seat, usually names provided by the International Association of Electrical Inspectors (IAEI), and

§1850.4(B)(3) Mechanical Committee, Layperson, names and references have been provided by state or local governmental representatives.

- (O) Discussion and possible vote on Administrative Consent Order reflecting agreement between parties in lieu of an administrative hearing in Re the Matters of Alleged Mechanical Industry Rules Violations of Joshua Wade Brown, Citation No. 22147. – Jon Dutton, Assistant Attorney General
- (P) Discussion and possible vote on the purchase of a new security camera system due to OMES requirements and any additional action needed – Windy Nunnery, Office Manager
- (Q) Discussion and possible vote to approve application form pursuant to HB 2858 (2023) and allow staff to update the form application deadline date as needed with the next deadline on the schedule as presented – Debra Wojtek, Public Relations and Outreach Officer

9. ADJOURNMENT