

# CONSTRUCTION INDUSTRIES BOARD

*(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)*

## Regular Board Meeting

Conference Room  
2401 N.W. 23<sup>rd</sup> Street, Suite 2F  
Oklahoma City, Oklahoma 73107

September 21, 2022

1:30 p.m.

## AGENDA

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.**

**1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** - Chair Scott Soder/Stephanie Brown

**2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Stephanie Brown

### **3. NEW BUSINESS**

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Jon Dutton, Assistant Attorney General

### **4. PUBLIC COMMENTS**

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Jon Dutton, Assistant Attorney General

### **5. REPORTS**

(A) Administrator's Report – Janis Hubbard, Administrator

(B) Financial Report – OMES ABS Representative

(C) Public Relations Report – Debra Wojtek, Public Relations and Outreach Officer

- Workforce Development

- Communications and Outreach
- Legislative Update

(D) Update on public comments at the August 17, 2022, meeting raising concerns about the origin of the Oklahoma Home Builders Association letter submitted to the Board at its May 25, 2022, meeting – Chair Scott Soder/Jon Dutton, Assistant Attorney General

## **6. DIVISION REPORTS**

- (E) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor by submitted report
- (F) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (G) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (H) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

## **7. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED**

- (I) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (J) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (K) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

## **8. ACTION AND DISCUSSION ITEMS:**

- (L) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held August 17, 2022 – Chair Scott Soder
- (M) Consideration and possible vote to re-appoint Chad Denson (Building and Construction Inspector) as a member of the Committee of Roofing Examiners for a two-year term expiring October 2024. Title 59 O.S. § 1151.26(B)(5) – Janis Hubbard, Administrator
- (N) Discussion with possible vote to renew contract with eCapitol/Quorum Call for legislative tracking services for calendar year 2023 – Janis Hubbard, Administrator

- (O) Discussion with possible vote on the Construction Industries Board regular meeting dates for calendar year 2023 – Janis Hubbard, Administrator

**9. BREAK**

**10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown**

**11. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General**

**12. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General**

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

**13. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General**

- (P) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-21-E-005 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 21665	Daniel Edwards	Contracting without a license
Citation No. 21565	Marcus Rempe	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21564	Thomas Andrews	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21876	Donnie Thacker	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 21875	Ryan Corbow	Contracting without a license
Citation No. 21245	Shane Bagley	Contracting without a license
Citation No. 21242	Shane Bagley	Contracting without a license

Citation No. 21837	Christopher Bowden	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 21804	Kerry Story	Contracting without a license
Citation No. 21805	Kerry Story	Contracting without a license
Citation No. 21803	Kerry Story	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21802	Jonathan Blue	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 21801	Scott Boillin	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 21799	Marcus Lee	Contracting without a license
Citation No. 21798	Marcus Lee	Contracting without a license
Citation No. 21797	Marcus Lee	Contracting without a license
Citation No. 21486	Marcus Lee	Contracting without a license
Citation No. 21485	Marcus Lee	Contracting without a license
Citation No. 21484	Marcus Lee	Contracting without a license
Citation No. 21483	Marcus Lee	Contracting without a license
Citation No. 21482	Marcus Lee	Contracting without a license
Citation No. 21481	Marcus Lee	Contracting without a license
Citation No. 21775	James Miller	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 21675	Jason Vaughn	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21674	Jason Vaughn	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 21496	Steven Hambrick	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 21644	Daniel Edwards	Contracting without a license
Citation No. 21643	Daniel Edwards	Contracting without a license
Citation No. 21648	Brandon Hafer	Contractor working unlicensed or unregistered individual (per person)

**14. ADJOURNMENT**