

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

May 25, 2022

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT - Chair Scott Soder/Stephanie Brown

2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown

3. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Jon Dutton, Assistant Attorney General

4. PUBLIC COMMENTS

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Jon Dutton, Assistant Attorney General

5. REPORTS

(A) Administrator's Report – Janis Hubbard, Administrator

(B) Financial Report – OMES ABS Representative

(C) Public Relations Report – Debra Wojtek, Public Relations and Outreach Officer

- Workforce Development

- Communications and Outreach
- Legislative Update

6. DIVISION REPORTS

- (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
- (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

7. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

8. ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held April 13, 2022 – Chair Scott Soder
- (L) Discussion with possible vote on an Inter-Agency Agreement with the Oklahoma Department of Career and Technology Education in partnering to develop and implement a workforce development program to provide career awareness and interest in the pursuit of a licensed/registered skilled trade career, and trade education programs for skilled trade careers in the plumbing, electrical, mechanical and roofing trades funded by administrative fines collected in FY 2021 pursuant to HB 1280 (2018) authored by Representative Kevin Wallace and Senator James Leewright – Debra Wojtek, Public Relations and Outreach Officer
- (M) Discussion and possible vote to refer to the Committee of Plumbing Examiners the Oklahoma Home Builders Association letter dated March 31, 2022, in whole or in part,

recommending amendments to the Oklahoma Plumbing Industry Regulations. – Mike Means, Oklahoma Home Builders Association

- (N) Discussion and possible vote on renewal of Reciprocal Journeyman Electrician License Agreement between the States of South Dakota and Oklahoma, contingent upon the State of South Dakota's approval – Ron Morris, Supervisor
- (O) Discussion and possible vote on employment, hiring, appointment, promotion, demotion, disciplining or resignation of all CIB staff listed specifically concerning staff pay adjustments for all eligible CIB staff supported by recent salary market research. – Chair Scott Soder
 - (i) Possible vote to convene into Executive Session -- Pursuant to 25 O.S. § 307(B)(1), the Board may convene in Executive Session to discuss changes to existing salaries, or setting salary ranges, for all eligible CIB employees as follows: Stephanie Brown, Cody Davis, David Fox, Alicia Gaytan-Hernandez, Michael Goertzen, Araceli Gomez, Richard Hager, Marion Harris, Brittany Haywood, Carla Hipkins, Raymond Howard, Janis Hubbard, Basel Kilani, Gary Kirk, Brandy Leron, Timothy Mahoney, Ron Morris, Robert Newberg, Windy Nunnery, Buddy Osborn, Derric Pruitt, Amanda Riley, Stanley Scheilz, Charles Scott, Tamara Solano, Kim Stell, Ronnie Terry, David Veteto, Gary Williamson, Debra Wojtek, Shereice Word, Christopher Wyre and Dannette Yousey.
 - (ii) Possible vote to return to Open Session
 - (iii) Possible vote on matters discussed in Executive Session related to possible action on changes to existing salaries, or setting salary ranges, for all eligible CIB employees as follows: Stephanie Brown, Cody Davis, David Fox, Alicia Gaytan-Hernandez, Michael Goertzen, Araceli Gomez, Richard Hager, Marion Harris, Brittany Haywood, Carla Hipkins, Raymond Howard, Janis Hubbard, Basel Kilani, Gary Kirk, Brandy Leron, Timothy Mahoney, Ron Morris, Robert Newberg, Windy Nunnery, Buddy Osborn, Derric Pruitt, Amanda Riley, Stanley Scheilz, Charles Scott, Tamara Solano, Kim Stell, Ronnie Terry, David Veteto, Gary Williamson, Debra Wojtek, Shereice Word, Christopher Wyre and Dannette Yousey.
- (P) Discussion with possible vote on renewal of the following contracts for FY 23:
 - i. Office of the Attorney General (Legal Services)
 - ii. GL Suites (Licensing Database)
- (Q) Discussion with possible vote on a lease agreement for current office space at Shepherd Center with VTA, current lessor – Janis Hubbard, Administrator
- (R) Discussion and possible vote on a proposed FY23 CIB Budget Work Program – Janis Hubbard, Administrator

9. ADJOURNMENT