

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD
Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

August 17th, 2022

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Chair Scott Soder at approximately 1:30 p.m. on Wednesday, August 17th, 2022, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Tony Boevers, Keith Deaver, Larry Buxton, Todd Finley, Lupe Ibarra, Jamey Mullin & Scott Soder

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary/ Executive Assistant; Windy Nunnery, Office Manager; Debra Wojtek, Public Relations & Outreach Officer; Richard Hager, Plumbing & Roofing Supervisor; Gary Kirk, Mechanical Supervisor and Ron Morris, Electrical Supervisor

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Steven Roberts, Colburn Electric; Justin Holden, Goforth Electric; Veronica Alarcon, OK Dept. of Commerce; Stacy Coe & Staci Newton, Coe Plumbing Inc.; James Clouse & Larry Brouk, Local 344; Kevin Gunter; Luke Kelley, Red Beard Plumbing; Greg Gaden, ODOC.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 17th day of August, 2022, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 17th day of August, 2022.

NEW BUSINESS

There was no new business discussed.

PUBLIC COMMENTS

**This is a summarization of the public comments of the August meeting and is not a verbatim transcript.*

Jon Dutton explained to the Board and the public that those who would like to make public comments need to sign up on the sheet so that the Chairman can make sure to call each person who would like to speak. Mr. Dutton explained that upon being called to the podium,

each person would have 3 minutes to speak and that he would be tracking that time. He stated that public comments is a time for the public to be able to make their comments to the Board, but is not a time for the Board to react, respond or make comments, they are just to hear what the public comments are. He stated that if there was anything the Board were to hear in the public comments that they would like to address, it can be put on a future agenda as an item to be discussed.

Kevin Gunter was called to speak but stated that he had no public comment and only meant to sign in, not sign up for public comments.

Luke Kelley stated that he had a document for the Board members (*gave document to Stephanie Brown to pass out to Board members*). Mr. Kelley stated that he appreciates the opportunity to come before the Board again regarding a matter that was addressed in the last meeting. He stated that he had some additional information come up. He stated that he talked to a lot of different contractors and journeyman over the last couple of months and that he has a letter that he is going to read in part from Christina Selby, the Duncan Inspector, to start. He read the following:

On May 26th, 2022, I received a forwarded email from a plumbing contractor. The original email had been sent from Greg Mullin of Stone Creek Plumbing on May 20th, 2022. Attached to the email was a word document addressed to CIB Director Jan Hubbard. The same word document had also been posted to a social media platform on May 21st, 2022, by Greg Mullin. This word document was presented to you on May 25th on an Oklahoma Home Builders Association letterhead signed by the Executive Vice President of the OKHBA, Mike Means. Both word documents have been downloaded and show the same information. This letter from two separate places when downloaded shows to be authored by a current Construction Industries Board member. In addition another Board member works for a brother of the author of this letter. It appears to be a Board member wanting to benefit from the actions of this Board considering it was originally sent from his brother. On behalf of the Oklahoma plumbing professionals including inspectors, contractors, journeyman, being union or non-union I implore this Board moving forward with this matter to conduct itself with integrity and transparency while maintaining the mission statement of the CIB and not tarnish the Board for professional and/or personal gain. It would be detrimental to the profession in its entirety as well as a compromise to the safety and well-being of the citizens and visitors of Oklahoma.

Mr. Kelley stated that they all got the same document and it all shows the exact same thing for the author and last edited by. He stated that there are attached pictures, screenshots of that information on the handout.

Mr. Kelly stated that he would further add that the same Board member in question has written on his LinkedIn profile bio that he is an active member of the Board working to make changes to the trade industry, specifically mentioning the Plumbing Licensing Law of 1955. He stated that it is a real concern to many of the people that he has spoken with in the recent weeks that one family name in conjunction with HBA all of which seemingly stand to profit from loosening the licensing standards appears to be pushing this agenda from inside this governing body. He stated that it seemed like it could be a possible ethics violation. He continued on to say that it may be nothing but the appearance of wrongdoing is causing a great deal of concern and he would hate to see it damage the integrity of this institution. He stated that he believes an open and transparent investigation into these matters is warranted at this point and he requested this topic be placed on next month's agenda to be addressed.

ADMINISTRATOR'S REPORT

Ms. Hubbard reported that the agency was extremely short-staffed for several weeks. She stated that most of the staff who had been out have returned which helps to cover for staff taking vacation time off and that everyone did a great job stepping up to help out.

Ms. Hubbard reported that staff was provided safety training and active shooter training by the Mall and OKCPD Felix Valdez who is also one of the Officers who provides security at CIB's meetings. She stated that most staff found the training to be very beneficial.

Ms. Hubbard reported that the new HR Workday software went live on Monday for all state employees. She stated that as Board members may know from their businesses' payroll and time keeping programs that this is a very big change for all employees with a lot of training for everyone. She thanked Windy for all she has done to help CIB keep pace and work with all staff on it, on top of everything else she does. She also thanked Gary, Ron and Richard for their extra work in helping their field staff in accepting this mandatory change.

Ms. Hubbard reported that the agency just received the written lease from state leasing that would be an annual lease beginning on October 1, 2022, and includes the remodel of the OUBCC space. She stated that the agency is working to make sure that any HVAC issues would be handled appropriately and then the lease should be ready to be signed.

Ms. Hubbard reported that CIB's Budget Work Program was timely submitted, approved and posted which means the agency was able to timely pay bills beginning in July. She thanked Stephanie for all the work she does in getting the budget detail prepared for the BWP and for the Budget Request later in the agenda.

FINANCIAL REPORT

Written financial reports for the month ended July 31, 2022, prepared by OMES/ABS were provided for review and discussion.

PUBLIC RELATIONS REPORT

Workforce Development

Ms. Wojtek stated that she hoped everyone had a chance to watch the Mechanical Career Video that was sent out. She stated that it was also posted on social media sites today and will be pushed out to all outreach partners.

Ms. Wojtek stated that she met with a new nonprofit called WANTT, Women Accessing Non-Traditional Trades, to help promote and educate specifically about the trades and she was able to connect them with others in the industry.

Ms. Wojtek stated that on July 15, she attended the Educate the Educator's event, which was able to put construction careers in front of educators and give them information to take back to their students.

Ms. Wojtek stated that she is continuing to meet with industry groups on Workforce Development so the agency can increase collaboration and sharing of information for recruiting into the industries.

Communications & Outreach

Ms. Wojtek reported that she is continuing to provide CIB information when requested about the trades and the industry to various industry groups and the public.

Ms. Wojtek reported that the active users for the website for the last month was 13,056. She stated that these users had 47,131 page views. She stated that in continuing to dig into the analytics she found that in the last month there were 18,922 downloads from the website. She stated that this accounted for 65.16% of the "events" that occurred on the website.

Ms. Wojtek reported that all of the social media followings have increased since the last meeting. She stated that email subscribers are currently at 9,414.

Ms. Wojtek reported that she has continued researching and producing infographics, memes and artwork to assist in the agency's communications plan and thanked Board members who like and share posts.

**Ms. Wojtek showed a few of the recent posts on the overhead screen.*

Legislative Update

Ms. Wojtek reported that the last deadline for the legislators to submit their requests for interim studies was at the end of June.

Ms. Wojtek reported that Pro Tem Treat approved 41 out of the 60 requests on the Senate side and Speaker McCall approved all 82 requests in the House. She stated that interim studies will begin at the end of this month and that none of the studies are specific to our industries or the agency, but the agency will continue to watch them.

Ms. Wojtek reported that there were a few bills approved by the Governor that affect the CIB.

- SB 970 amends the Oklahoma Open Records Act beginning August 26, 2022, to exempt from publicly producing any information provided to a state agency that will be used for licensing for an individual including, an applicant's personal address, personal phone number, personal electronic mail address or other contact information or material provided in order to qualify for licensing. Unless exempt, a document must be produced per the Open Records Act. She stated that most of the agency's records do not differentiate between "personal" or "business" information, so the agency has asked legal counsel how to comply if it is unable to distinguish what to produce or withhold under the new language. She noted that this will probably affect other state agencies so there could be a need for an Attorney General's Opinion to clarify compliance.
- SB 1691 would allow certain individuals with criminal history to receive a license as long as otherwise qualified. This will only affect a small portion of CIB's license holders, the Alarm Endorsement under the Electrical License.

Ms. Wojtek stated that there were a couple of bills that could affect some contractors who bid on public projects:

- SB 1520 changes the retainage amount after a portion of the project is completed.

- HB 4080 is a Title 61 reform that modernizes the construction statutes.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of July. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of July. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of July. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

ROOFING DIVISION REPORT

The Board was provided a written report on written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of July. Mr. Hager reported on the activities of the Roofing Division since the last Board meeting.

Mr. Mullin asked about field contacts not being on the monthly report. Mr. Hager explained that the field contacts are done through other investigators in mechanical, plumbing and electrical and that there is not someone dedicated to roofing.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND.

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY KEITH DEEVER WITH SECOND BY JAMEY MULLIN TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

Due to action taken on this item, Agenda Items 7(I) and 7(J) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD MAY 25, 2022

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in May.

MOTION BY LARRY BUXTON WITH SECOND BY TONY BOEVERS TO ACCEPT THE MAY 25, 2022, BOARD MEETING MINUTES AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION WITH POSSIBLE VOTE TO ADVERTISE POSITION OPENING FOR THE VACANT FIELD INVESTIGATOR POSITION (MECHANICAL TRADE) FORMERLY HELD BY MICHAEL GOERTZEN

Ms. Hubbard reported that the Board hired Mike Goertzen about his time last year. She stated that he has resigned and the agency would like to post that position in order to re-fill it.

MOTION BY TODD FINLEY WITH SECOND BY KEITH DEEVER TO ADVERTISE POSITION OPENING FOR THE VACANT FIELD INVESTIGATOR POSITION (MECHANICAL TRADE) FORMERLY HELD BY MICHAEL GOERTZEN.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT CLIFF STEWART (ELECTRICAL JOURNEYMAN) AS A MEMBER OF THE COMMITTEE OF ELECTRICAL EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2024. TITLE 59 O.S. § 1683(B)(4)

Ms. Hubbard reported that behind tab "M" there is a letter of recommendation for Cliff Stewart who is ready and willing to continue serving.

MOTION BY KEITH DEEVER WITH SECOND BY LARRY BUXTON TO RE-APPOINT CLIFF STEWART AS A MEMBER OF THE COMMITTEE OF ELECTRICAL EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2024.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT SONNY STAS (INDEPENDENT ELECTRICAL CONTRACTOR) AS A MEMBER OF THE COMMITTEE OF ELECTRICAL EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2024. TITLE 59 O.S. § 1683(B)(6)

Ms. Hubbard reported that behind tab "N" there is a letter of recommendation for Sonny Stas who is ready and willing to continue serving.

MOTION BY TONY BOEVERS WITH SECOND BY LARRY BUXTON TO RE-APPOINT SONNY STAS AS A MEMBER OF THE COMMITTEE OF ELECTRICAL EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2024.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT BRYAN LOGAN (PLUMBING) AS A MEMBER OF THE OKLAHOMA INSPECTOR EXAMINERS COMMITTEE FOR A FOUR-YEAR TERM ENDING SEPTEMBER 2026. TITLE 59 O.S. § 1034

Ms. Hubbard reported that behind tab "O" there is a letter of recommendation for Bryan Logan who is ready and willing to continue serving.

MOTION BY KEITH DEEVER WITH SECOND BY LUPE IBARRA TO RE-APPOINT BRYAN LOGAN AS A MEMBER OF THE OKLAHOMA INSPECTOR EXAMINERS COMMITTEE FOR A FOUR-YEAR TERM ENDING SEPTEMBER 2026.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

CONSIDERATION WITH POSSIBLE VOTE ON THE APPOINTMENT OF MIGUEL BAEZ AS A LAYPERSON TO THE COMMITTEE OF MECHANICAL EXAMINERS FOR THE REMAINDER OF A TWO-YEAR TERM EXPIRING SEPTEMBER OF 2023 REPLACING JANE WARD. TITLE 59 O.S. § 1850.4(B)(3)

Ms. Hubbard reported that Mechanical Committee members are appointed by Legislature except for the layperson who is appointed by the Board. She stated that the Board previously appointed and re-appointed Jane Ward who recently resigned. She stated that since the committee only has 5 members and it was unable to have a quorum last month, delaying this appointment could risk lacking a quorum at the next meeting.

Ms. Hubbard presented the nomination of Miguel Baez and reported that Miguel was born, raised and received his Bachelor's degree in Mexico. She stated he moved to the U.S. in 2007 and then obtained his U.S. citizenship. She stated that he has various business experience and followed his dream and joined the Oklahoma City Fire Department in 2012 attaining accommodations and awards, including the Journal Record Healthcare Heroes award, and having opportunities to represent the Dept. at public functions, teach at educational events, assist with the management of crisis situations and grow the OKCFD's presence within "at risk" communities. She stated that he is the proud father of two beautiful children and he currently serves as a Risk Reduction Officer in the OKCFD. She stated that he does not hold a trade license with the CIB and is recommended for this position.

MOTION BY TODD FINLEY WITH SECOND BY LUPE IBARRA TO APPOINT MIGUEL BAEZ AS A LAYPERSON TO THE COMMITTEE OF MECHANICAL EXAMINERS FOR THE REMAINDER OF A TWO-YEAR TERM EXPIRING SEPTEMBER 2023.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

CONSIDERATION WITH POSSIBLE VOTE ON THE APPOINTMENT OF STEVEN ROBERTS TO THE COMMITTEE OF ELECTRICAL EXAMINERS FOR THE REMAINDER OF A TWO-YEAR TERM EXPIRING SEPTEMBER 2023 REPLACING DON BEACH. 59 O.S. § 1683(B)(3)

Ms. Hubbard stated that behind tab "Q" there are two letters of nomination for Mr. Roberts. She stated that he has worked in the Electrical trade for 43 years receiving his OK contractor's license in 1982. She stated that he holds an active electrical contractors license in TX, KS, IA, AR and MO. She stated that he has worked in industrial, commercial and residential projects and he currently working as a project manager doing electrical design build projects and he teaches 1st and 4th year students at a trade school. She stated he is present today.

Mr. Mullins asked Mr. Roberts what he has seen in the industry that he feels needs to be protected and what things he might want to see changed.

Mr. Roberts stated that he was not really in favor of the ratio of journeyman to apprentices change. He stated he is active with boots on the ground and seeing journeyman not putting the effort into apprentices that is needed for them to succeed. He stated it is not everywhere but it is happening and it is why he stepped up to start teaching. He stated it was his way to pay it forward because there are a lot of great apprentices willing to learn if someone wants to invest in them. He thanked the Board for listening and welcomes the opportunity to serve.

MOTION BY TONY BOEVERS WITH SECOND BY LARRY BUXTON TO APPOINT STEVEN ROBERTS TO THE COMMITTEE OF ELECTRICAL EXAMINERS FOR THE REMAINDER OF A TWO-YEAR TERM EXPIRING SEPTEMBER 2023.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON OMES MASTER SERVICE AGREEMENT FOR SHARED SERVICES THROUGH OMES INFORMATION SERVICES (APPENDIX C: OMES INFORMATION SERVICES)

Ms. Nunnery reported that OMES ISD provides CIB with IT services and that they have notified the agency of a rate increase for FY 23. She detailed the amount of the increase and explained that it was due to the hiring of two employees who filled two previously vacant positions. She explained that quantities are based on point in time snapshots that OMES performs throughout the year and rates may change based on agency consumption.

MOTION BY TONY BOEVERS WITH SECOND BY KEITH DEEVER TO APPROVE THE OMES MASTER SERVICE AGREEMENT FOR SHARED SERVICES THROUGH OMES INFORMATION SERVICES (APPENDIX C: OMES INFORMATION SERVICES) WITH THE RATE INCREASE AS DISCUSSED.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON OMES RISK MANAGEMENT (WORKERS COMPENSATION AGREEMENT FOR FY23)

Ms. Nunnery reported that OMES Risk Management provides the CIB with Workers Compensation Insurance. She stated that at the March 2022 CIB meeting the agency

requested approval of the FY 23 contract with no change in cost at the time with the knowledge that there would be an upcoming price increase but without knowledge of the amount. She stated that OMES has informed the CIB of the price increase for FY 23 and discussed the increase.

MOTION BY JAMEY MULLIN WITH SECOND BY KEITH DEAVER TO APPROVE THE INCREASE OF THE FY 23 WORKERS COMPENSATION CONTRACT WITH OMES AS DISCUSSED.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION WITH POSSIBLE VOTE TO RECONSIDER THE PREVIOUS MAY MEETING AGENDA ITEM THAT COMBINED APPROVING THE TRANSFER AMOUNT OF AVAILABLE FY 2021 ADMINISTRATIVE FINES TO THE SKILLED TRADE EDUCATION AND WORKFORCE DEVELOPMENT FUND WITH THE APPROVAL OF A DRAFT INTERAGENCY AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION IN PARTNERING TO DEVELOP AND IMPLEMENT A WORKFORCE DEVELOPMENT PROGRAM

Ms. Wojtek stated that she wanted to give a brief background on CIB's agreements with the Oklahoma Department of Career and Technology Education. She stated that the original agreement with them was for available fine monies collected in FY 19 and was for \$72,230, the second Agreement was for available fine monies collected in FY 20 and was for \$8,957, and the most recent for available fines collected in FY 21 would have been for \$115,863.35 which totals \$197,050 of which they have billed us for \$10,746, mostly for the Electrical video. She stated that we do expect to be billed for the Mechanical video they just finished and are continuing with plans for the rest of the videos. She stated that CIB has been trying to work on other items in the agreement, however there has been limited communications from ODCTE even after the meeting with them in early May. She stated that in May the Board voted on the Draft agreement with Career Tech and combined the vote with the transfer of funds to the Skilled Trade Education and Workforce Development Fund. She stated that at this time CIB has still not heard back from Career Tech in regards to this agreement. She stated that CIB does not want to leave an agreement partially approved, so it would be best to pull the approval of the draft agreement back and then bring it back to the Board when ODCTE gets back to CIB about the agreement. She stated that if the Board agrees with separating the approval of the draft agreement from the amount transferred, it would be appropriate to make a motion to withdraw the May approval.

MOTION BY TONY BOEVERS WITH SECOND BY TODD FINLEY TO SEPARATE THE APPROVAL OF THE CONTRACT WITH ODCTE WITH THE APPROVAL OF THE TRANSFER OF FINES RELATED TO THE WORKFORCE DEVELOPMENT CONTRACT WITH THE CONTRACT BEING BROUGHT BACK TO THE BOARD FOR APPROVAL ONCE IT IS RECEIVED FROM ODCTE AT A LATER DATE.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION WITH POSSIBLE VOTE TO RATIFY THE JUNE 2022 TRANSFER OF FY 2021 ADMINISTRATIVE FINES IN THE AMOUNT OF \$115,863.35 TO THE SKILLED TRADE EDUCATION AND WORKFORCE DEVELOPMENT FUND AS THE TRANSFER WAS PREVIOUSLY COMBINED WITH THE DRAFT INTERAGENCY APPROVAL AT THE MAY MEETING AND, WITHOUT HAVING A SIGNED AGREEMENT AT THIS TIME, INDEPENDENT APPROVAL FOR TRANSFER IS BENEFICIAL FOR CLARITY

Ms. Wojtek stated that she wants to make it clear that the Board has already approved the transfer of \$115,863.35 to the Skilled Trade Education and Workforce Development Fund, as the transfer was previously combined with the draft of the interagency agreement approval at the May meeting. She stated that without having a signed agreement at this time, independent approval for the transfer is beneficial for clarity.

MOTION BY LARRY BUXTON WITH SECOND BY TONY BOEVERS ON APPROVAL TO RATIFY THE JUNE 2022 TRANSFER FOR FY 2021 ADMINISTRATIVE FINES IN THE AMOUNT OF \$115,863.35 TO THE SKILLED TRADE EDUCATION AND WORKFORCE DEVELOPMENT FUND AS THE TRANSFER WAS PREVIOUSLY COMBINED WITH THE DRAFT INTERAGENCY APPROVAL AT THE MAY MEETING AND SHOULD BE INDEPENDENT FROM THE AGREEMENT FOR CLARITY.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION WITH POSSIBLE VOTE ON THE ADMINISTRATIVE CONSENT ORDER REFLECTING AGREEMENT BETWEEN PARTIES *IN LIEU* OF AN ADMINISTRATIVE HEARING *IN RE* THE MATTERS OF ALLEGED ELECTRICAL INDUSTRY RULES VIOLATIONS OF ANGELA KIMBERLY WRIGHT, CITATION NO. 21460

Mr. Dutton stated that items V, W and X are all related but require separate votes. He stated that there are times when a citation is issued and due to circumstances related to that citation the best resolution is a consent order which reduces the fine while the situation gets corrected without having to go to hearing.

MOTION BY TONY BOEVERS WITH SECOND BY LARRY BUXTON TO ACCEPT THE PROPOSED ADMINISTRATIVE CONSENT ORDER *IN RE* THE

MATTERS OF ALLEGED ELECTRICAL INDUSTRY RULES VIOLATIONS OF ANGELA KIMBERLY WRIGHT, CITATION NO. 21460

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION WITH POSSIBLE VOTE ON THE ADMINISTRATIVE CONSENT ORDER REFLECTING AGREEMENT BETWEEN PARTIES *IN LIEU* OF AN ADMINISTRATIVE HEARING *IN RE* THE MATTERS OF ALLEGED MECHANICAL INDUSTRY RULES VIOLATIONS OF ANGELA KIMBERLY WRIGHT, CITATION NOS. 21459 & 21461

MOTION BY TODD FINLEY WITH SECOND BY KEITH DEEVER TO ACCEPT THE PROPOSED ADMINISTRATIVE CONSENT ORDER *IN RE* THE MATTERS OF ALLEGED MECHANICAL INDUSTRY RULES VIOLATIONS OF ANGELA KIMBERLY WRIGHT, CITATION NOS. 21459 & 21461

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION WITH POSSIBLE VOTE ON THE ADMINISTRATIVE CONSENT ORDER REFLECTING AGREEMENT BETWEEN PARTIES *IN LIEU* OF AN ADMINISTRATIVE HEARING *IN RE* THE MATTERS OF ALLEGED MECHANICAL INDUSTRY RULES VIOLATIONS OF ROBERT ANTLEY III, CITATION NO. 21462

Mr. Dutton pointed out that Mr. Antley is the spouse of Angela Wright on the previous two items which is why they are all together.

MOTION BY LUPE IBARRA WITH SECOND BY TODD FINLEY TO ACCEPT THE PROPOSED ADMINISTRATIVE CONSENT ORDER *IN RE* THE MATTERS OF ALLEGED MECHANICAL INDUSTRY RULES VIOLATIONS OF ROBERT ANTLEY III, CITATION NO. 21462

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON A PROPOSED FY 2024 CIB BUDGET REQUEST

Ms. Hubbard explained that the Board looks at the budget twice a year. She stated that what is being considered today is the FY 2024 Budget Request which includes the CIB's anticipated needs for the next fiscal year that begins next year on July 1, 2023. She stated that this is a proposed budget that will be reviewed again by the Board again next April or May for the FY 2024 Budget Work Program, when the agency has a better idea of current and projected revenue and expenditures. She stated that what they have been provided shows the proposed changes compared to the current year BWP. She stated that in summary this proposed Budget Request for the next fiscal year is 1.17% greater than CIB's current budget, mainly due to inflation. She stated that approval of the Budget Request is not a blanket approval of all expenditures and does not mean that the Board is approving any particular contract as contracts will still be brought to the Board for approval as in the past. She stated that it is not a statement of the amount CIB will spend but it is a projection of what CIB will need to encumber in order to be able to spend for anticipated costs in the next fiscal year. She stated that the budget simply reserves the funds so that the Board would have funds available to pay contracts and expenses as they have been doing.

Mr. Boevers asked about the parentheticals next to the Amanda System related to "current contract plus roofing leg" since the agency already has a roofing system and never had a roofing leg in the Amanda System it is no longer needed, and recommended the removal of the parentheticals.

MOTION BY TONY BOEVERS WITH SECOND BY LUPE IBARRA TO APPROVE THE FY 2024 CIB BUDGET REQUEST AS AMENDED

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

DISCUSSION AND POSSIBLE VOTE FOR CHAIR AND VICE CHAIR BEGINNING SEPTEMBER 1, 2022, PURSUANT TO 59 O.S. § 1000.3(A)(1)

Ms. Hubbard stated that statute requires an election for Chair and Vice Chair every year by September 1. She stated that it does not require that there be a change in who is Chair or Vice Chair, just that there is an election. Board members discussed the positions of Chair and Vice Chair. A motion was made for Scott Soder to be Chair and Larry Buxton to be Vice Chair.

MOTION BY TONY BOEVERS WITH SECOND BY KEITH DEEVER TO APPOINT SCOTT SODER AS CHAIR OF THE BOARD BEGINNING SEPTEMBER 1, 2022.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton

Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

MOTION BY TONY BOEVERS WITH SECOND BY KEITH DEAVER TO APPOINT LARRY BUXTON AS VICE CHAIR OF THE BOARD BEGINNING SEPTEMBER 1, 2022.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

ADJOURNMENT

MOTION BY TONY BOEVERS WITH SECOND BY LARRY BUXTON TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Jamey Mullin
Scott Soder

The meeting was adjourned at approximately 2:29 p.m.

Minutes approved in Regular Session on the 21st day of September, 2022.

/s/Scott Soder
Scott Soder, Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary