

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

August 17, 2022

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT - Chair Scott Soder/Stephanie Brown

2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown

3. NEW BUSINESS

In accordance with 25 O.S. § 311(A)(9) and (10), new business not known at the time of the posting of the agenda, if any, will now be heard. – Jon Dutton, Assistant Attorney General

4. PUBLIC COMMENTS

(Opportunity for the Board to receive public comments. Each person wanting to make a public comment is asked to sign in and remember time is limited to three minutes. To comply with the intent of the public notice requirements, the Board does not respond to or discuss comments regarding matters not on today's agenda.) – Jon Dutton, Assistant Attorney General

5. REPORTS

(A) Administrator's Report – Janis Hubbard, Administrator

(B) Financial Report – OMES ABS Representative

(C) Public Relations Report – Debra Wojtek, Public Relations and Outreach Officer

- Workforce Development

- Communications and Outreach
- Legislative Update

6. DIVISION REPORTS

- (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
- (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

7. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

8. ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held May 25, 2022 – Chair Scott Soder
- (L) Discussion and possible vote to advertise position opening for the vacant Field Investigator position (Mechanical Trade) formerly held by Michael Goertzen – Janis Hubbard, Administrator
- (M) Consideration and possible vote to re-appoint Cliff Stewart (electrical journeyman) as a member of the Committee of Electrical Examiners for a two-year term expiring September 2024. Title 59 O.S. § 1683(B)(4) – Janis Hubbard, Administrator
- (N) Consideration and possible vote to re-appoint Sonny Stas (independent electrical contractor) as a member of the Committee of Electrical Examiners for a two-year term expiring September 2024 Title 59 O.S. § 1683(B)(6) – Janis Hubbard, Administrator

- (O) Consideration and possible vote to re-appoint Bryan Logan (plumbing) as a member of the Oklahoma Inspector Examiners Committee for a four-year term ending September 2026. Title 59 O.S. § 1034 – Janis Hubbard, Administrator
- (P) Consideration and possible vote on the appointment of Miguel Baez as a layperson to the Committee of Mechanical Examiners for the remainder of a two-year term expiring September of 2023 replacing Jane Ward. Title 59 O.S. § 1850.4(B)(3) – Janis Hubbard, Administrator
- (Q) Consideration and possible vote on the appointment of Steven Roberts to the Committee of Electrical Examiners for the remainder of a two-year term expiring September 2023 replacing Don Beach. 59 § 1683(B)(3) – Janis Hubbard, Administrator
- (R) Discussion and possible vote on OMES Master Service Agreement for Shared Services through OMES Information Services (Appendix C: OMES Information Services) – Windy Nunnery, Office Manager
- (S) Discussion and possible vote on OMES Risk Management (Workers Compensation) agreement for FY 23 – Windy Nunnery, Office Manager
- (T) Discussion with possible vote to reconsider the previous May meeting agenda item that combined approving the transfer amount of available FY 2021 administrative fines to the Skilled Trade Education and Workforce Development Fund with the approval of a draft interagency agreement with the Oklahoma Department of Career and Technology Education in partnering to develop and implement a workforce development program – Debra Wojtek, Public Relations and Outreach Officer
- (U) Discussion with possible vote to ratify the June 2022 transfer of FY 2021 administrative fines in the amount of \$115,863.35 to the Skilled Trade Education and Workforce Development Fund as the transfer was previously combined with the draft interagency approval at the May meeting and, without having a signed agreement at this time, independent approval for transfer is beneficial for clarity – Debra Wojtek, Public Relations and Outreach Officer
- (V) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Electrical Industry Rules Violations of Angela Kimberly Wright, Citation No. 21460 - Jon Dutton, Assistant Attorney General
- (W) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Mechanical Industry Rules Violations of Angela Kimberly Wright, Citation Nos. 21459 & 21461 - Jon Dutton, Assistant Attorney General
- (X) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Mechanical Industry Rules Violations of Robert Antley III, Citation No. 21462 - Jon Dutton, Assistant Attorney General
- (Y) Discussion with possible vote on the FY 2024 CIB Budget Request – Janis Hubbard, Administrator

- (Z) Discussion and possible vote for Chair and Vice Chair beginning September 1, 2022, pursuant to 59 O.S. § 1000.3(A)(1) – Janis Hubbard, Administrator

9. ADJOURNMENT