

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD
Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

June 24, 2020

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Chair Paul Magdeburg at approximately 1:30 p.m. on Wednesday, June 24, 2020, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Tony Boevers, Larry Buxton, Keith Deaver, Todd Finley, Lupe Ibarra, Paul Magdeburg and Scott Soder.

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary/ Executive Assistant; Windy Nunnery, Office Manager; Debra Wojtek, Public Relations and Outreach Officer; Gary Kirk, Mechanical Supervisor; Ron Morris, Electrical Supervisor; and Richard Hager, Plumbing & Roofing Supervisor.

OTHERS PRESENT: Lamont Harris & Reinaldo Diaz, Metro Tech; Clifford Stewart, WOE JATC; Bruce Spence, Spence Law Firm; Bill Kite, MEPO of OK

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 24th day of June, 2020, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 24th day of June, 2020.

ADMINISTRATOR'S REPORT

Ms. Hubbard stated that the COVID pandemic has changed up a lot of things, and the agency is continuing to work through it. She reported that during this time, the CIB offices have remained open and fully operational. She stated that staff members are taking extra precautions to stay safe with contingency plans to be able to continue to serve the public throughout the pandemic. She stated that the lobby is currently closed except for appointments and that the state has provided a drop off service to allow people to deliver anything they would usually deliver to us. Because of the importance of the construction industry, she stated that without something really unforeseen the CIB would be able to provide licenses timely and continue functioning to keep everyone working, and working lawfully. She stated that she wanted to extend her deep appreciation to the staff for their willingness and cooperation and all of the extra work they have put in trying to make everybody safe, while still doing their jobs.

Ms. Hubbard provided an update on administrative rules. She stated that the House approved CIB's rules, but that the Senate did not take any action, so they are in the Governor's office right now. She stated that all of the rules would not go into effect, unless the Governor issues a declaration by tomorrow to approve those rules.

Ms. Hubbard reported that CIB has received a large number of notices on fraudulent unemployment claims. She stated that as of yesterday 98 total false claims against the CIB had been received. She reported that the OESC is still working through the process to handle those fraudulent claims. She reported that it has been a very laborious process to handle all of the false claims and the paperwork that comes with the reporting required. She stated that the Attorney General's Office has been notified of the claims so that the criminals can be prosecuted to the full extent of the law.

Lastly, Ms. Hubbard reported that The Oklahoma Office of Workforce Development applied for a youth apprenticeship readiness grant. She stated that this grant is not only for apprenticeships, but also to help with all the other issues that can prevent someone from participating in an apprenticeship like transportation, babysitter issues, etc. She stated that they contacted the CIB because they wanted to show there is coordination among agencies to make that grant happen. The CIB wrote a letter in support. She stated that there is no obligation for the CIB to report on any of the grant funding since the CIB is not receiving any money, but is supporting them to help them receive the grant.

FINANCIAL REPORT FOR MONTH ENDED MAY 31, 2020

A written report for the month ended May 31, 2020 was provided for review.

LEGISLATIVE & WORKFORCE DEVELOPMENT UPDATE

Ms. Wojtek gave an update on workforce development, communications and the Oklahoma legislature. She reported that she was able to hear an economy leader speak on the effects of COVID-19 on the construction industry and that in summary the industry was not hit as hard but will take longer to recover due to the ongoing impact to other businesses and the projected slowing down of economic growth.

Ms. Wojtek reported that CIB has continued its outreach partnership expansion with different groups whose focus is on workforce development. She reported that the CIB participated in several events in regards to workforce development recently with some of the trade supervisors visiting HS's to help recruit into the industry. She stated that she also had the opportunity to speak at the Oklahoma School Counselor's Only Conference about the prospects in the industries and that CIB has begun incorporating workforce development in its ongoing social media communications through targeted and deliberate content.

Ms. Wojtek reported that the agency is continuing to develop a strategic communications plan that works to supply information on its trades, regulating laws, and pertinent information. She reported the CIB's Facebook followers have grown 28% since the last board meeting and the activity and interaction on the site has also greatly increased. Ms. Wojtek stated that she has been collecting data and producing infographics, memes and artwork to assist in the overall communications plan. She reported that the website is currently going through a major review and update to create a cohesive communications platform, and that she has modernized the communications through the gov delivery which is used to pass on important information to the public. This system has been used extensively through this pandemic to provide updates in

regards to the agency, such as the lobby being closed and how the public can still receive full services.

Ms. Wojtek reported that this legislative session was very unique due to COVID-19. She reported that with only a third of the bills that would normally be sent to the governor passing, there were no bills that directly affected the CIB.

Ms. Wojtek reported that the CIB has still been responding to legislative inquiries both during session and continuing. She stated that CIB has been providing data when requested from legislators and other elected officials and has been making sure to let them know that the agency can be a resource when they have questions or concerns.

REPORT ON INTER-AGENCY AGREEMENT BETWEEN OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION AND CIB

Ms. Wojtek gave a report on behalf of Ric Russell who was unable to attend the meeting. She reported that the funds available as of February 1, 2020 were \$72,230. She stated that the expenditures included 3000 copies distributed to school counselors for recruitment of students at the cost of \$470. She stated that they made an updated flyer that is also on the CIB website. She reported that COVID-19 slowed down a lot of their other plans, so they are in the process of creating a single sheet recruitment flyer to distribute to the related programs in schools as well as career fairs with the electrical, mechanical, plumbing and roofing trades to target each of those. She stated that there is a summary flyer and then a separate flyer for each trade directly. She reported that they are also working on banners, kiosk videos and YouTube videos for the future and stated that they have a full studio that they would be allowing CIB to utilize for future social media and communications plans.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

ROOFING DIVISION REPORT

The Board was provided a written report on written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of May. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND.

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY KEITH DEEVER WITH SECOND BY SCOTT SODER TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

Due to action taken on this item, Agenda Items 6(J) and 6(K) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD JANUARY 29, 2020

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in January.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEEVER TO ACCEPT THE JANUARY 29, 2020, BOARD MEETING MINUTES AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE TO ADVERTISE POSITION OPENING FOR THE VACANT FIELD INVESTIGATOR POSITION (MECHANICAL TRADE) TO FILL VACANCY CREATED WHEN RON TERRY MOVED TO ANOTHER TERRITORY/POSITION

Ms. Hubbard reported that Ron Terry had moved to another territory which left a vacancy in the mechanical trade. She stated that this item and the next would be for approval to advertise the position, take resumes and score.

She reported that for this item and the next, the Board typically has not wanted to spend more than it receives and the receipts have been down due to COVID-19. She reported that receipts plummeted in April, recovered slightly in May, but the agency has not yet received June

numbers. In terms of hiring and filling a position, she advised she believes it is best to wait and see what the financial position is. She stated it does take a couple of months to post, interview, score and see what is out there, and sometimes it is difficult to find qualified candidates.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEAVER TO SEARCH ADVERTISE POSITION AND TAKE RESUMES BUT HOLD OFF ON HIRING FOR NOW

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE TO ADVERTISE POSITION OPENING FOR THE VACANT FIELD INVESTIGATOR POSITION (ELECTRICAL TRADE) TO FILL VACANCY CREATED BY THE RESIGNATION OF RODERICK ROBERTS

MOTION BY TONY BOEVERS WITH SECOND BY SCOTT SODER TO ADVERTISE POSITION AND TAKE RESUMES BUT HOLD OFF ON HIRING FOR NOW

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

DISCUSSION WITH POSSIBLE VOTE ON RENEWAL OF THE FOLLOWING CONTRACTS FOR FY 21:

i. Office of the Attorney General

Ms. Nunnery stated that this contract would be at the same cost as the FY 21 contract.

MOTION BY TODD FINLEY WITH SECOND BY TONY BOEVERS TO RENEW THE CONTRACT WITH THE ATTORNEY GENERALS OFFICE AT THE SAME COST AS FY 20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra

Paul Magdeburg
Scott Soder

ii. Phillips Murrah

Ms. Nunnery stated that there would be no change in the cost of the contract with Phillips Murrah for FY 21.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEEVER TO RENEW
THE CONTRACT WITH PHILLIPS MURRAH AT THE SAME COST AS FY 20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

iii. Michael Mitchelson

Ms. Nunnery stated that the agency is requesting to continue the contract with Mr. Mitchelson at the current rate.

MOTION BY TONY BOEVERS WITH SECOND BY SCOTT SODER TO RENEW
THE CONTRACT FOR ALJ SERVICES WITH MICHAEL MITCHELSON FOR FY
21 AT THE SAME RATE AS FY 20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

iv. James A. Slayton PC

Ms. Nunnery stated that the agency is requesting to continue the contract with Mr. Slayton at the current rate.

MOTION BY SCOTT SODER WITH SECOND BY TONY BOEVERS TO RENEW
THE CONTRACT FOR ALJ SERVICES WITH JAMES A. SLAYTON PC FOR FY
21 AT THE SAME RATE AS FY 20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley

Lupe Ibarra
Paul Magdeburg
Scott Soder

v. MailFinance/Neopost/Quadiant

Ms. Nunnery stated that the agency is requesting renewal for the mail opener and folder/inserter at the current rate.

MOTION BY KEITH DEEVER WITH SECOND BY TODD FINLEY TO RENEW THE CONTRACT WITH MAILFINANCE/NEOPOST/QUADIANT FOR FY 21 AT THE SAME RATE AS FY 20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

vi. OMES – Risk Management Divison

Ms. Nunnery stated that OMES Risk Management Division provides CIB's workers' compensation insurance policy. She stated that the agency was requesting to renew at the current cost and would come back to the Board if they were notified by OMES Risk Management of an increase.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEEVER TO RENEW THE CONTRACT WITH OMES RISK MANAGEMENT DIVISION FOR WORKERS COMPENSATION INSURANCE FOR FY 21 AT THE SAME RATE AS FY 20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

vii. OMES – Interagency Mail

Ms. Nunnery stated that OMES Interagency Mail Services provides postage and mail handling services for CIB. She stated that there would be no change in the cost of services for FY 21.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEEVER TO RENEW THE CONTRACT WITH OMES INTERAGENCY MAIL SERVICES FOR FY 21 AT THE SAME RATE AS FY 20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

viii. Sunset Courier

Ms. Nunnery reported that Sunset Courier provides the agency with courier services. She stated that there would be no change in the cost of services for FY 21.

MOTION BY TONY BOEVERS WITH SECOND BY SCOTT SODER TO RENEW THE CONTRACT WITH SUNSET COURIER FOR FY 21 AT THE SAME RATE AS FY 20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

ix. AT&T

Ms. Nunnery stated that this is for the contract with AT&T for phone services and there would be no increase in cost from FY20.

MOTION BY KEITH DEAVER WITH SECOND BY LARRY BUXTON TO ACCEPT CONTINUING TO USE THE SERVICES OF AT&T FOR FY21 AT THE SAME RATE AS FY20

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

x. GALT

Ms. Nunnery stated that GALT provides CIB with temporary staffing to keep staffing costs down and that there would be no increase in cost from FY20.

MOTION BY TODD FINLEY WITH SECOND BY SCOTT SODER TO ACCEPT CONTINUING TO USE THE SERVICES OF GALT AS DISCUSSED

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

xi. Security Services

Ms. Nunnery stated that Oklahoma City Police Department is willing to continue working as security services for the CIB for hearings and meetings, and that the rate for FY21 would remain the same as FY20.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEEVER TO RENEW CONTRACT WITH OKLAHOMA CITY POLICE DEPARTMENT FOR SECURITY SERVICES FOR FY 21

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

xii. GL Suites

Ms. Nunnery reported that GL Suites provides CIB with their licensing software. She stated that GL Suites notified CIB of a consumer index price increase for FY 21 of 2.3%. Ms. Hubbard reported that the agency reduced the number of tasks so that the cost remained the same even with the consumer price increase.

MOTION BY TODD FINLEY WITH SECOND BY LARRY BUXTON TO RENEW THE CONTRACT WITH GL SUITES FOR FY 21

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

xiii. Xerox

Ms. Nunnery stated Xerox provides the agency with a workroom and front office copier/printer/fax machines. She stated that the new contract would come with two new machines to replace the one in the workroom and the one in the front office.

MOTION BY TODD FINLEY WITH SECOND BY TONY BOEVERS TO ACCEPT CONTRACT WITH XEROX FOR FY21 AS DISCUSSED

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

xiv. For information purposes only - the OMES Master Service Agreement ("MSA") for on-going state services originally approved in January 2017, and is a continuing agreement. When requested changes would be over the estimated cost reflected in FY 21 Budget Work Program, they will be brought to the Board upon notification of change. The MSA includes: Agency Business Services Division – Shared Financial Services, Human Capital Management Division – Shared Payroll Services, and Information Services Division – Shared IT Services.

Ms. Nunnery reported that the OMES Master Service Agreement as originally approved in January 2017, is a continuing agreement between CIB and OMES. CIB has received no notice of a price change, and OMES is required to provide CIB 30 days' notice for any price increases or changes. She stated when any changes are made to the MSA that would be over the estimated cost reflected in FY 21 Budget Work Program; those changes would be presented to the Board upon notification of change.

DISCUSSION AND POSSIBLE VOTE ON OMES MASTER SERVICE AGREEMENT FOR SHARED SERVICES THROUGH OMES INFORMATION SERVICES (APPENDIX C: OMES INFORMATION SERVICES)

Windy Nunnery reported that CIB was notified of a cost decrease to Appendix C and that the agency was seeking renewal at the new cost.

MOTION BY TODD FINLEY WITH SECOND BY SCOTT SODER TO APPROVE THE CHANGES TO THE MASTER SERVICES AGREEMENT APPENDIX C AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg

Scott Soder

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT RONNIE SMITH (PLUMBING CONTRACTOR) AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2021. TITLE 59 O.S. § 1004(A)(1)

Ms. Hubbard reported that Mr. Smith was first appointed in 2013, he is in good standing and is willing and able to continue serving.

MOTION BY KEITH DEAVER WITH SECOND BY LARRY BUXTON RE-APPOINT RONNIE SMITH TO THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2021
MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE TO RE-APPOINT GLEN CATES (PLUMBING INSPECTOR) AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2021. TITLE 59 O.S. § 1004(A)

Ms. Hubbard reported that Mr. Cates is the plumbing inspector for the City of Cushing and was first appointed in 2013, he is in good standing and is willing and able to continue serving.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEAVER RE-APPOINT GLEN CATES TO THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2021
MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON APPOINTMENT/RE-APPOINTMENT OF PLUMBING JOURNEYMAN, NOT A MEMBER OF A STATE PIPE TRADES ASSOCIATION, AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2022. TITLE 59 O.S. § 1004(A)(4).

Ms. Hubbard reported that this is for the plumbing journeyman seat for non-affiliated plumbing journeyman. She stated that Chuck Fitch is currently in that seat where he has been serving since 2002, and prior to that was on the committee from 1983 on and off. She reported that the

agency was contacted by someone interested in being considered for the position. She reported that Tyler Lipcaman had been highly recommended, met all of the qualifications and had no citations. She stated that both Chuck Fitch and Tyler Lipcaman were nominees for this seat.

Board members discussed the nominees.

MOTION BY KEITH DEAVER WITH SECOND BY SCOTT SODER TO APPOINT TYLER LIPCAMAN TO THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2021
MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE TO RE-APPOINT JOHN MOORE (MECHANICAL INSPECTOR) AS A MEMBER OF THE INSPECTOR EXAMINERS COMMITTEE FOR A FOUR-YEAR TERM EXPIRING SEPTEMBER 2023. TITLE 59 O.S. § 1034

Ms. Hubbard reported that John Moore from Piedmont was first appointed in 2012, he is in good standing and is willing and able to continue serving.

MOTION BY TONY BOEVERS WITH SECOND BY SCOTT SODER TO RE-APPOINT JOHN MOORE TO THE INSPECTOR EXAMINERS COMMITTEE FOR A FOUR-YEAR TERM EXPIRING SEPTEMBER 2023

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON CIB APPOINTEE TO THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION

Ms. Hubbard reported that Jake Matherly had to resign towards the end of 2019. She stated that Scott Tucker is interested in being considered for representing the CIB on the OUBCC Commission.

MOTION BY TONY BOEVERS WITH SECOND BY SCOTT SODER TO APPOINT SCOTT TUCKER AS CIB'S APPOINTEE TO THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON FY 21 CIB BUDGET WORK PROGRAM

Ms. Hubbard reported that the proposed budget for FY 21 has a 2.9% decrease from the FY 20 budget and highlighted some of those changes. She stated the budget is not a statement of the amount the CIB will spend, but it establishes the amount the CIB would have the ability to spend as expenditures are approved by the Board.

The Board discussed the decreases and budget details. The Board also discussed the \$70,000 still listed in Capital Projects due to the agency not being formally released from the contract for the Amanda system that was never implemented years prior.

MOTION BY SCOTT SODER WITH SECOND BY LARRY BUXTON TO
ACCEPT THE PROPOSED FY 21 BUDGET WORK PROGRAM AS
PRESENTED

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

**DISCUSSION AND POSSIBLE VOTE FOR CHAIR AND VICE-CHAIR BEGINNING
SEPTEMBER 1, 2020, PURSUANT TO 59 O.S. § 1000.3(A)(1)**

Board members discussed the positions of Chair and Vice Chair. Jon Dutton stated that since the Vice-Chair was no longer a member of the Board, the vote for Vice-Chair would also allow that person to serve as the interim Vice-Chair until the official September 1 start date. A motion was made for Paul Magdeburg to be Chair and Scott Soder to be Vice Chair.

MOTION BY KEITH DEEVER WITH SECOND BY TONY BOEVERS TO RE-
APPOINT PAUL MAGDEBURG AS CHAIR OF THE BOARD BEGINNING
SEPTEMBER 1, 2020.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

MOTION BY TONY BOEVERS WITH SECOND BY KEITH DEAVER TO APPOINT SCOTT SODER AS VICE CHAIR OF THE BOARD BEGINNING SEPTEMBER 1, 2020 AND ALSO AS THE INTERIM VICE-CHAIR BETWEEN NOW AND SEPTEMBER 1, 2020.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

CONSENT AGENDA TO RENEW ELECTRICAL RECIPROCITY AGREEMENTS – (ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA BY ANY BOARD MEMBER WHO REQUESTS TO DISCUSS THE ITEM FOR CONSIDERATION AS A SEPARATE ACTION ITEM)

Mr. Dutton stated that this consent agenda is in relation to electrical reciprocity agreements. He explained the reciprocity process.

DISCUSSION AND POSSIBLE VOTE ON RENEWAL OF RECIPROCAL JOURNEYMAN ELECTRICIAN LICENSE AGREEMENT BETWEEN THE STATES OF ALASKA AND OKLAHOMA

DISCUSSION AND POSSIBLE VOTE ON RENEWAL OF RECIPROCAL JOURNEYMAN ELECTRICIAN LICENSE AGREEMENT BETWEEN THE STATES OF IDAHO AND OKLAHOMA

DISCUSSION AND POSSIBLE VOTE ON RENEWAL OF RECIPROCAL JOURNEYMAN ELECTRICIAN LICENSE AGREEMENT BETWEEN THE STATES OF WYOMING AND OKLAHOMA

Ron Morris explained the benefits of having reciprocity agreements between states, explained the exam comparison process and answered questions from the Board.

MOTION BY TONY BOEVERS WITH SECOND BY SCOTT SODER TO RENEW THE RECIPROCAL JOURNEYMAN ELECTRICIAN LICENSE AGREEMENTS BETWEEN THE STATE OF OKLAHOMA AND THE STATES OF ALASKA, IDAHO & WYOMING

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

There was no new business discussed.

BREAK

At approximately 2:57 pm the meeting was recessed for a five-minute break.

RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK

MEMBERS PRESENT: Tony Boevers, Larry Buxton, Keith Deaver, Todd Finley, Lupe Ibarra, Paul Magdeburg and Scott Soder

Mechanical Hearing Board:

Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-19-M-004 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20806	Casey Nichols	Contracting without a license
Citation No. 20808	Jermaine O'Guin	Contracting without a license

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEAVER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO MECHANICAL HEARING BOARD DOCKET CIB-19-M-004.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

Electrical Hearing Board:

Mr. Dutton noted that Tony Boevers served as Chair of the Electrical Hearing Board when Docket No. CIB-19-E-005 was heard.

Matters heard by the Electrical Hearing Board on Docket No. CIB-19-E-005 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 21042	Timothy Anderson	Contracting without a license

MOTION BY TODD FINLEY WITH SECOND BY SCOTT SODER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-19-E-005.

MOTION PASSED

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

Recused: Tony Boevers

Mechanical Hearing Board:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-19-M-005 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20193	Gerald Frazier	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 20194	Gerald Frazier	Failure to properly display license number/firm name on vehicle
Citation No. 20212	Anthony Repsher	Contracting without a license
Citation No. 20213	Rickey Sheppard	Contracting without a license
Citation No. 20215	Felipe Gomez	Inactive contractor or journeyman engaged in contracting
Citation No. 20216	Tony Cooper	Contracting without a license
Citation No. 20810	Dwayne Hathcoat	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 20811	Thomas McEntire	Inactive contractor or journeyman engaged in contracting
Citation No. 20957	Brandon Royse	Contractor working unlicensed or unregistered individual (per person)

MOTION BY SCOTT SODER WITH SECOND BY LARRY BUXTON TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO MECHANICAL HEARING BOARD DOCKET CIB-19-M-005.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver

Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

Electrical Hearing Board:

Matters heard by the Electrical Hearing Board on Docket No. CIB-19-E-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20975	Miguel Medina	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 20976	Yanyz Garcia	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 20977	Oscar Urioste	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 21084	Daniel Tovar	Contracting without a license
Citation No. 20217	Herbert Florer	Contractor working unlicensed or unregistered individual (per person)
Citation No. 20848	Michael Killian	Contractor working registered apprentice without direct supervision (per person)
Citation No. 21033	Todd Berdit	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21034	Todd Berdit	Contracting without a license
Citation No. 21049	Brian Cartwright	Inactive contractor or journeyman engaged in contracting

MOTION BY LARRY BUXTON WITH SECOND BY TONY BOEVERS TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-19-E-006.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

Mechanical Hearing Board:

Mr. Dutton noted that Paul Magdeburg served as Chair of the Plumbing Hearing Board when Docket No. CIB-19-M-006 was heard.

Mr. Dutton noted that on citation 21139 for Lance Dorn, the proposed order was not able to be served so it would need to be removed.

Matters heard by the Mechanical Hearing Board on Docket No. CIB-19-M-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20214	Michael Thompson	Contracting without a license
Citation No. 20221	Hector Estrada	Contracting without a license
Citation No. 21045	Alen Sanders	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21139	Lance Dorn	Contracting without a license
Citation No. 20888	Geoff Thurman	Loaning a license
Citation No. 20205	John Jordan	Contracting without a license
Citation No. 20207	Bobby Stowers	Contracting without a license
Citation No. 20208	Bobby Stowers	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21098	Steve Maxwell	Contractor working unlicensed or unregistered individual (per person)

MOTION BY TODD FINLEY WITH SECOND BY SCOTT SODER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO MECHANICAL HEARING BOARD DOCKET CIB-19-M-006 WITH THE REMOVAL OF CITATION 21139.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Scott Soder

Recused: Paul Magdeburg

Plumbing Hearing Board:

Mr. Dutton noted that Paul Magdeburg served as Chair of the Plumbing Hearing Board when Docket No. CIB-19-P-006 was heard.

Matters heard by the Plumbing Hearing Board on Docket No. CIB-19-P-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 21080	Monte Brown	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 21081	Todd Berdit	Contracting without a license
Citation No. 21082	Todd Berdit	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21083	Daniel Tovar	Contracting without a license
Citation No. 21085	Alan Koon	Inactive contractor or journeyman engaged in contracting
Citation No. 21149	Kenneth Snider	Contractor working registered apprentice without direct supervision (per person)
Citation No. 21047	James Bailey	Contractor working unlicensed or unregistered individual (per person)
Citation No. 20206	Adam Fitzgerald	Contracting without a license
Citation No. 20209	Bobby Stowers	Contracting without a license
Citation No. 20210	Ramon DeLeon	Contractor working unlicensed or unregistered individual (per person)

MOTION BY LARRY BUXTON WITH SECOND BY TODD FINLEY TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-19-P-006.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Scott Soder

Recused: Paul Magdeburg

Roofing Hearing Board:

Mr. Dutton noted that Tony Boevers served as Chair of the Roofing Hearing Board when Docket No. CIB-19-R-006 was heard.

Matters heard by the Roofing Hearing Board on Docket No. CIB-19-R-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 21023	Tony Hardin	Contracting without registration and commercial endorsement
Citation No. 21162	Ron Sullivan	Contracting without registration and commercial endorsement
Citation No. 21131	Randy Farnsworth	Contracting without registration

MOTION BY KEITH DEAVER WITH SECOND BY TODD FINLEY TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ROOFING HEARING BOARD DOCKET CIB-19-R-006.

MOTION PASSED

Voting Aye: Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

Recused: Tony Boevers

Plumbing Hearing Board:

Mr. Dutton noted that Paul Magdeburg served as Chair of the Plumbing Hearing Board when Docket No. CIB-20-P-001 was heard.

Mr. Dutton noted that on citation 21124 for Chris Perez, the proposed order was not able to be served so it would need to be removed.

Matters heard by the Plumbing Hearing Board on Docket No. CIB-20-P-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 21166	Jeremy Vernnon	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21181	Gerardo Lopez	Contracting without a license
Citation No. 21124	Chris Perez	Contracting without a license
Citation No. 21132	Blakely Burns	Contractor working unlicensed or unregistered individual (per person)

MOTION BY TODD FINLEY WITH SECOND BY SCOTT SODER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-20-P-001 WITH THE REMOVAL OF CITATION 21124.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Scott Soder

Recused: Paul Magdeburg

ADJOURNMENT

MOTION BY TONY BOEVERS WITH SECOND BY KEITH DEAVER TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Tony Boevers
Larry Buxton
Keith Deaver
Todd Finley
Lupe Ibarra
Paul Magdeburg
Scott Soder

The meeting was adjourned at approximately 3:27 p.m.

Minutes approved in Regular Session on the 19 day of August, 2020.

/s/ Paul Magdeburg
Paul Magdeburg, Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary