

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

April 14, 2021

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. **CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** - Chair Paul Magdeburg/Dannette Yousey
2. **STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Dannette Yousey
3. **REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Financial Report for month ended March 31, 2021 – Steve Funck and/or LaTisha Edwards, OMES
 - (C) Public Relations Report – Debra Wojtek, Public Relations and Outreach Officer
 - Workforce Development
 - Communications and Outreach
 - Legislative Update
4. **DIVISION REPORTS**
 - (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
 - (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
 - (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor

- (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held March 24, 2021 – Chair Paul Magdeburg
- (L) Consideration and possible vote to re-appoint Ronnie Smith (plumbing contractor) as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term expiring September 2023. Title 59 O.S. § 1004(A)(1) – Janis Hubbard, Administrator
- (M) Consideration and possible vote to re-appoint Glen Cates (plumbing inspector) as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term expiring September 2023. Title 59 O.S. § 1004(A) – Janis Hubbard, Administrator
- (N) Consideration and possible vote to re-appoint John Taylor (building inspector) as a member of the Oklahoma Inspectors Examiners Committee for a four-year term expiring September 2025. Title 59 O.S. § 1034 – Janis Hubbard, Administrator
- (O) Consideration and possible vote to re-appoint Don Beach as a member of the Oklahoma State Committee of Electrical Examiners for a two-year term expiring September 2023. Title 59 O.S. § 1683(B)(3) – Janis Hubbard, Administrator
- (P) Consideration and possible vote to appoint Jason Kyle Williamson as a member of the Oklahoma State Committee of Electrical Examiners for a two-year term beginning September 1, 2021 and expiring September 2023. Title 59 O.S. 1683(B)(2) – Janis Hubbard, Administrator
- (Q) Discussion with possible vote on renewal of the following contracts for FY 22:
 - i. Sunset Courier (Courier Services)
 - ii. AT&T (Wireless Phone Services)
 - iii. GALT (Temporary Employees)
 - iv. XEROX (Copier and Printer)

- v. OMES – Risk Management (Workers Compensation)
- vi. OMES – Risk Management (D&O, Tort, Liability)

(R) If AT&T renewal is not approved, consideration and possible vote to contract with Verizon or T-Mobile for mobile phone service. – Janis Hubbard, Administrator

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

9. BREAK

10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Dannette Yousey

11. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General

12. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

13. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

(S) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-20-E-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20487	Jason Hillhouse	Contractor working registered apprentice without direct supervision (per apprentice)

Citation No. 21142	Raymond Crone	Contracting without a license
Citation No. 21143	Jarod Crisswell	Contractor working unlicensed or unregistered individual (per person)
Citation No. 21144	Maria Caceres	Contracting without a license
Citation No. 21180	Gerardo Lopez	Contracting without a license

- (T) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-20-E-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 21172	Lonnie Shields	Contracting without a license
Citation No. 21392	Joshua Harmon	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 21288	Thomas Thornsberry	Contracting without a license
Citation No. 20905	William Branam	Inactive contractor or journeyman engaged in contracting
Citation No. 21343	Lloyd Austin	Contracting without a license

14. ADJOURNMENT