

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

August 19, 2020

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** – Chair Paul Magdeburg/Stephanie Brown
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Stephanie Brown
- 3. REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Financial Report for month ended July 31, 2020 – Steve Funck and/or LaTisha Edwards, OMES
 - (C) Public Relations Report – Debra Wojtek, Public Relations and Outreach Officer
 - Workforce Development
 - Communications and Outreach
 - Legislative Update
- 4. DIVISION REPORTS**
 - (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
 - (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
 - (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor

- (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held June 24, 2020 – Chair Paul Magdeburg
- (L) Discussion and possible vote on Audit Engagement with Office of State Auditor and Inspector for FY 19 Audit – Janis Hubbard
- (M) Discussion with possible vote on the FY 2022 CIB Budget Request – Janis Hubbard, Administrator
- (N) Discussion with possible vote to renew lease with VTA for current office space at Shepherd Center – Janis Hubbard, Administrator
- (O) Consideration and possible vote to re-appoint Stacy Coe as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term ending September 2022. Title 59 O.S. § 1004 (A)(3) – Janis Hubbard, Administrator
- (P) Consideration and possible vote to re-appoint Kenny Whitson as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term ending September 2022. Title 59 O.S. § 1004 (A)(2) – Janis Hubbard, Administrator
- (Q) Consideration and possible vote to re-appoint Sonny Stas (independent electrical contractor) as a member of the Committee of Electrical Examiners for a two-year term expiring September 2022. Title 59 O.S. § 1683(B)(6) – Janis Hubbard, Administrator
- (R) Consideration and possible vote to re-appoint Cliff Stewart (electrical journeyman) as a member of the Committee of Electrical Examiners for a two-year term expiring September 2022. Title 59 O.S. § 1683(B)(4) – Janis Hubbard, Administrator

- (S) Consideration and possible vote to re-appoint Les Currie (electrical inspector) as a member of the Committee of Inspector Examiners for a four-year term expiring September 2024. Title 59 O.S. § 1034 – Janis Hubbard, Administrator
- (T) Consideration and possible vote to re-appoint James Mansell (lay member) as a member of the Committee of Inspector Examiners for a four-year term expiring September 2024. Title 59 O.S. § 1034 – Janis Hubbard, Administrator

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

9. BREAK

10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown

11. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General

12. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

13. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (U) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-19-E-004 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20894	Joel Johnson	Failure to display state contractor license number on advertising, contracts, and

Citation No. 20895	Joel Johnson	bids Failure to display state contractor license number on advertising, contracts, and bids
Citation No. 20896	Joel Johnson	Failure to display state contractor license number on advertising, contracts, and bids

(V) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-19-P-004 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20933	Rudy Montez	Contracting without a license
Citation No. 20934	Rudy Montez	Contractor working unlicensed or unregistered individual (per person)
Citation No. 20935	Rudy Montez	Contractor working registered apprentice without direct supervision (per person)

14. ADJOURNMENT