

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

October 23, 2019

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** - Chair Paul Magdeburg/Stephanie Brown
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Stephanie Brown
- 3. REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Report by Office of State Auditor & Inspector on FY 18 Audit – Billy Swindell and Wendy Wilkinson, Office of State Audit & Inspector
 - (C) Financial Report for month ended September 30, 2019 – Steve Funck and/or LaTisha Edwards, OMES ABS
- 4. DIVISION REPORTS**
 - (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
 - (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
 - (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
 - (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held September 25, 2019 – Chair Paul Magdeburg
- (L) Discussion with possible vote on the Construction Industries Board regular meeting dates for calendar year 2020 – Janis Hubbard, Administrator
- (M) Discussion with possible vote to renew contract with eCapitol for legislative tracking services for calendar year 2020 – Windy Nunnery, Office Manager and Janis Hubbard, Administrator
- (N) Discussion and possible vote to renew lease with VTA for current office space at Shepherd Center – Janis Hubbard, Administrator
- (O) Discussion and possible vote to advertise position opening for Field Investigator position previously held by Greg Walker (Mechanical Trade) – Janis Hubbard, Administrator
- (P) Discussion and possible vote on Administrator's recommendation of Candidate to fill the vacant Electrical Field Investigator position formerly held by Steve Yeager – Janis Hubbard, Administrator
 - (i) Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(1) for discussion and possible action on Administrator's recommendation of Candidate for employment, hiring, appointment, for the vacant Electrical Field Investigator position.
 - (ii) If Executive Session convened, vote to return to Open Session.
 - (iii) Possible vote on matters discussed related to Administrator's recommendation of Candidate for employment, hiring, appointment, for the vacant Electrical Field Investigator position either from Executive Session or as discussed in Open Session.

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

9. ADJOURNMENT