

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

August 21, 2019

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT – Chair Scott Tucker/Stephanie Brown**
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown**
- 3. REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Financial Report for month ended July 31, 2019 -- Steve Funck and/or LaTisha Edwards, OMES
- 4. DIVISION REPORTS**
 - (C) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
 - (D) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
 - (E) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
 - (F) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (G) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (H) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (I) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (J) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held June 26, 2019 – Chair Scott Tucker
- (K) Discussion and possible vote on OMES Master Service Agreement for shared services through OMES Information Services (Appendix C: OMES Information Services) – Janis Hubbard, Administrator & Windy Nunnery, Office Manager
- (L) Discussion with possible vote on the FY 2021 CIB Budget Request – Janis Hubbard, Administrator
- (M) Discussion with possible vote to appoint two Board members to an Interview Subcommittee for the new position of Public Relations and Outreach Officer and to grant authority to the Subcommittee to work with the Administrator to include any other persons appropriate on the Interview Subcommittee.
- (N) Discussion with possible vote regarding appointment of a Structural Engineer to the Oklahoma (Plumbing, Electrical, Mechanical & Roofing) Code Variance and Appeals Board for the Structural Engineer seat – Janis Hubbard, Administrator
- (O) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Mechanical Industry Rules Violations of Kevin R. Johnson - Jon Dutton, Assistant Attorney General
- (P) Discussion and possible vote for Chair and Vice Chair beginning September 1, 2019, pursuant to 59 O.S. § 1000.3(A)(1) – Janis Hubbard, Administrator
- (Q) Discussion with possible vote regarding appointment of Board member to serve on the Budget Subcommittee (new chair replacing previous chair, if necessary) – Janis Hubbard, Administrator

- (R) Discussion with possible vote regarding appointment of Board member to serve on the Budget Subcommittee (new chair replacing previous chair, if necessary) – Janis Hubbard, Administrator

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD

9. RECOGNITION OF SERVICE AND PRESENTATION OF CERTIFICATE OF APPRECIATION TO CONSTRUCTION INDUSTRIES BOARD MEMBER MIKE COOKE – Scott Tucker, Board Chair & Janis Hubbard, Administrator

10. ADJOURNMENT