

# **CONSTRUCTION INDUSTRIES BOARD**

*(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)*

## **Regular Board Meeting**

**Conference Room  
2401 N.W. 23<sup>rd</sup> Street, Suite 2F  
Oklahoma City, Oklahoma 73107**

**November 14, 2018**

**1:30 p.m.**

## **AGENDA**

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.**

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** –Chair  
Scott Tucker/Stephanie Brown
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Stephanie Brown
- 3. REPORTS**
  - (A) Administrator's Report – Janis Hubbard, Administrator
  - (B) Report by Office of State Auditor & Inspector on FY 17 Audit – Billy Swindell and Wendy Wilkinson, Office of State Audit & Inspector
  - (C) Financial Report for month ended October 31, 2018 – Steve Funck and/or LaTisha Edwards, OMES
- 4. DIVISION REPORTS**
  - (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
  - (E) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
  - (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
  - (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

**5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED**

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

**6. ACTION AND DISCUSSION ITEMS:**

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held October 18, 2018 –Chair Scott Tucker
- (L) Discussion with possible vote on the Construction Industries Board regular meeting date for January 2019 – Janis Hubbard, Administrator
- (M) Discussion and possible vote to renew lease with VTA for current office space at Shepherd Center – Janis Hubbard, Administrator
- (N) Discussion and possible vote to advertise position opening for Field Investigator (Plumbing Trade) – Janis Hubbard, Administrator
- (O) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Mechanical Industry Rules Violations of Jerry Lee Ingram - Jon Dutton, Assistant Attorney General

**7. PUBLIC COMMENTS (limit 3 minutes per person)**

**8. NEW BUSINESS**

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

**9. BREAK**

**10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown**

**11. ADDITIONAL GENERAL DISCUSSION AND ACTION ITEMS:**

- (P) Discussion of proposed permanent amendments to OAC 158 as listed below or as may be proposed on OAC 158 during the meeting, inclusive of trade committee

recommendations, and possible vote on proposed draft language of rules, as presented or as may be amended during the meeting, for publication and rule making process including public comment and a future public hearing – Janis Hubbard, Administrator

## **TITLE 158. CONSTRUCTION INDUSTRIES BOARD**

### **CHAPTER 1. PROCEDURES OF THE OKLAHOMA CONSTRUCTION INDUSTRIES BOARD**

#### SUBCHAPTER 1. DESCRIPTION OF ORGANIZATION

158:1-1-2. Definitions [AMENDED]

#### SUBCHAPTER 3. GENERAL OPERATION AND PROCEDURES

158:1-3-13. Reciprocity, exam equivalency and portability of licensure and registration  
[NEW]

#### SUBCHAPTER 5. PROCEDURE IN INDIVIDUAL PROCEEDINGS

158:1-5-1. Petition and notice [AMENDED]

158:1-5-2. Notice of hearing [AMENDED]

158:1-5-3. Service of petition and notice of hearing [AMENDED]

158:1-5-4. Service of other papers and documents [AMENDED]

158:1-5-13.1 Appeals [AMENDED]

#### SUBCHAPTER 9. ACTIONS TO IMPROVE WORKFORCE DEVELOPMENT AND SKILLED TRADE EDUCATION [NEW]

158:1-9-1. Skilled Trade Education and Workforce Development Fund [NEW]

158:1-9-2. Additional powers and duties of the Board-workforce development and education [NEW]

158:1-9-3. Contracts with Oklahoma Department of Career Technology Education  
[NEW]

### **CHAPTER 30. PLUMBING INDUSTRY REGULATIONS**

#### SUBCHAPTER 1. GENERAL PROVISIONS

158:30-1-2. Definitions [AMENDED]

#### SUBCHAPTER 5. LICENSE TYPES, BOND REQUIREMENTS, AND DISPLAY OF LICENSE NUMBER AND FIRM NAME

158:30-5-2. Insurance and bond requirements [AMENDED]

#### SUBCHAPTER 9. EXAMINATION PROCEDURES, LICENSE AND REGISTRATION FEES AND DURATION OF LICENSES

158:30-9-1.4 Exam equivalency [NEW]

158:30-9-4 Continuing education [AMENDED]

### **CHAPTER 40. ELECTRICAL INDUSTRY REGULATIONS**

#### SUBCHAPTER 1. GENERAL PROVISIONS

158:40-1-2. Definitions [AMENDED]

SUBCHAPTER 5. LICENSING REQUIREMENTS, DISPLAY OF LICENSE, AND FIRM NAME, AND BOND REQUIREMENTS

- 158:40-5-1. Apprentice requirements [AMENDED]
- 158:40-5-2. Journeyman requirements [AMENDED]
- 158:40-5-3. Contractor requirements [AMENDED]

SUBCHAPTER 7. LICENSE CLASSIFICATIONS

- 158:40-7-2. Residential electrical license [AMENDED]

SUBCHAPTER 9. EXAMINATION APPLICATIONS, EXAMINATIONS AND LICENSE AND REGISTRATION FEES AND RENEWALS

- 158:40-9-2.4. Exam equivalency [NEW]
- 158:40-9-4. Continuing education [AMENDED]

SUBCHAPTER 11. LICENSE REVOCATION OR SUSPENSION AND PROHIBITED ACTS

- 158:40-11-2. Prohibited acts [AMENDED]

**CHAPTER 50. MECHANICAL INDUSTRY REGULATIONS**

SUBCHAPTER 1. GENERAL PROVISIONS

- 158:50-1-2. Definitions [AMENDED]

SUBCHAPTER 5. LICENSE TYPES, LIMITATIONS OF LICENSES, CONTRACTOR SPECIAL REQUIREMENTS AND DISPLAY OF LICENSE NUMBER AND FIRM NAME

- 158:50-5-3. Bond and insurance requirements [AMENDED]

SUBCHAPTER 9. QUALIFICATIONS FOR MECHANICAL LICENSURE, LICENSE AND REGISTRATION FEES, DURATION OF LICENSE, MECHANICAL LICENSE APPLICATION, AND APPRENTICE REGISTRATION

- 158:50-9-4.1. Exam equivalency [NEW]
- 158:50-9-7. Continuing education [AMENDED]

**CHAPTER 60. INSPECTORS REGULATIONS**

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE

- 158:60-3-2. Hearings [NEW]

SUBCHAPTER 5. CATEGORIES AND CLASSIFICATIONS OF INSPECTOR LICENSES, QUALIFICATIONS FOR INSPECTOR LICENSURE, LICENSE REQUIREMENTS FOR INSPECTORS, FEES, CERTIFICATION AND CONTINUING EDUCATION FOR INSPECTORS, AND CONTINUING EDUCATION COURSES

- 158:60-5-3. License requirements for inspectors [AMENDED]
- 158:60-5-5. Continuing education [AMENDED]

**CHAPTER 85. ROOFING CONTRACTOR REGISTRATION REGULATIONS**

SUBCHAPTER 1. GENERAL PROVISIONS

- 158:85-1-2. Definitions [AMENDED]

**SUBCHAPTER 2. REGISTRATION AND ENDORSEMENT APPLICATION AND RENEWAL REQUIREMENTS, PROCEDURES, FEES, DURATION, MILITARY AND RECIPROCITY**

158:85-2-1. Registration, insurance, and workers' compensation coverage  
[AMENDED]

**SUBCHAPTER 5. REGISTRATION AND ENDORSEMENT REQUIREMENTS AND LIMITATIONS, DISPLAY OF REGISTRATION NUMBER, ENDORSEMENT, FIRM NAME AND CONTACT INFORMATION, EXCLUSIONS**

158:85-5-1. Registration requirements [AMENDED]

158:85-5-5. Exclusions to requirements of registration and endorsement [AMENDED]

**12. ADJOURNMENT**