



## Construction Industries Board

### APPLICATION FOR CHANGE OF ROOFING REGISTRY INFORMATION

This Change of Information form is for a [check one]:                      Registration Number: \_\_\_\_\_

- Resident Contractor                       Non-Resident Contractor
- Check here if Registrant is ceasing to do business in the State of Oklahoma as a Registered Roofing Contractor.

This change of information form is submitted to record changes of the following information (Check all that apply):

- Name of individual contractor: (See Note)  
\_\_\_\_\_
- Physical Address (of individual):  
\_\_\_\_\_
- Business Address:  
\_\_\_\_\_
- Registered Service Agent (Name and Address-Resident Contractors Only):  
\_\_\_\_\_
- Business Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_
- Trade or Fictitious Name:  
\_\_\_\_\_
- Authorized Persons to Act on Behalf of Business ( and information, name, address and telephone):  
\_\_\_\_\_
- Other information required by CIB (phone numbers, email):  
\_\_\_\_\_

**Note: This form cannot be used for a change of individual contractor listed under a registration number. Only a change in the name of the individual contractor already registered can be submitted on this form. (Example: due to marriage, divorce, etc.)**

Applicant, by signing below, hereby declares under oath that this change of information application, related forms and all supplemental materials submitted herewith, and the information contained there, are true and correct. Further, by submitting this application and signing below, applicant further declares under oath that the following statements are true and correct:

- Applicant desires to change its registry information under the Oklahoma Roofing Contractor Registration Act.
- Applicant agrees to fully comply with the Roofing Contractor Registration Act.
- Applicant agrees to fully comply with all Oklahoma laws and local ordinances pertaining to roofing standards and permits.
- Applicant agrees that the filing of this application appoints the Secretary of State as the legal service agent for said registered individual contractor for all lawful process for work performed in Oklahoma or for any purpose set forth in the Roofing Contractor Registration Act.

\_\_\_\_\_  
**Applicant**

\_\_\_\_\_  
**Date**