

**MINUTES OF THE REGULAR MEETING OF THE
HOME INSPECTOR EXAMINERS COMMITTEE**

February 7, 2023

10:00 am

CALL TO ORDER:

At approximately 10:00 a.m., Chairman Darryl Baskin called the meeting of the Committee of Home Inspector Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Darryl Baskin, Mark Tate, Crystal Manchester, Robert Whipp, Melissa Coon, and Samuel Haubrick arrived to the meeting at 10:03 a.m.

COMMITTEE MEMBERS ABSENT: Christian Cody

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD:

Janis Hubbard, Administrator; Richard Hager, Home Inspection Supervisor; Amanda Riley, Home Inspection Secretary; Stan Scheilz, Plumbing Investigator

OTHERS PRESENT: Jon Dutton, Assistant Attorney General

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Oklahoma Committee of Home Inspector Examiners, scheduled to begin at 10:00 a.m. on this 7th day of February, 2023, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Four (4) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 7th day of February, 2023.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

No Public Comments

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE HOME INSPECTOR EXAMINERS COMMITTEE HELD DECEMBER 6, 2022.

The Committee was provided a draft of the Minutes for the December 6, 2022, meeting of the Committee of Home Inspector Examiners.

MOTION MADE BY MELISSA COON TO APPROVE THE MINUTES WITH A REQUESTED AMENDMENT TO THE VOTE REFLECTED IN THE MINUTES ON ACTION ITEM NINE TO SHOW MELISSA COON AS RECUSING FROM THE VOTE WITH A SECOND BY MARK TATE TO APPROVE THE DECEMBER 6, 2022, MEETING MINUTES AS AMENDED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION WITH POSSIBLE VOTE ON CEU REQUESTS:

- *Tulsa Technology Center*, Residential Structures 1, August 12, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Residential Structures 2, August 12, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY MARK TATE TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Heating 1, February 11, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY MARK TATE TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Heating 2, February 11, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Interiors, June 10, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Insulation & Ventilation, June 10, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY MARK TATE TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Professional Practices & Communication 1, March 25, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Professional Practices & Communication 2, March 25, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Air Conditioning 1, April 8, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAMUEL HAUBRICK TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Air Conditioning 2, April 8, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY MARK TATE TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Residential Exterior 1, December 2, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Residential Exterior 2, December 2, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Residential Plumbing 1, September 9, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Residential Plumbing 2, September 9, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAMUEL HAUBRICK TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Residential Electrical 1, October 7, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY CRYSTAL MANCHESTER TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

- ***Tulsa Technology Center***, Residential Electrical 2, October 7, 2023, David Wiles & Bryant Warren, Instructors, 4 Continuing Education Hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for 4 hrs. continuing education for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAMUEL HAUBRICK TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE REGARDING HOME INSPECTION TRAINING APPLICATIONS:

- *Tulsa Technology Center*, Home Inspection Training Licensing 1 & 2, January 23, 2023 – May 9, 2023, David Wiles & Bryant Warren, Instructors, 100 Home Inspection Training hours.

The Committee reviewed the material submitted by Tulsa Technology Center, for a maximum of 90 home inspection training credit hours for home inspectors.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE TULSA TECHNOLOGY CENTER INSTRUCTOR APPLICATION FOR DAVID WILES AS PRESENTED.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE REGARDING ASSIGNMENT/DISPOSITION OF COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR, AARON SEALE.

Richard Hager briefly described the nature of the complaint. He advised that the information provided by the complainant supported the assignment of the complaint for further investigation. He recommended that the complaint be assigned for investigation.

MOTION MADE BY MELISSA COON WITH A SECOND BY MARK TATE TO APPROVE THE ASSIGNMENT OF THE COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR AARON SEALE.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE REGARDING ASSIGNMENT/DISPOSITION OF COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR, LANCE NEWELL.

Richard Hager briefly described the nature of the complaint. He advised that the information provided by the complainant supported the assignment of the complaint for further investigation. He recommended that the complaint be assigned for investigation.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAMUEL HAUBRICK TO APPROVE THE ASSIGNMENT OF THE COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR LANCE NEWELL.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE REGARDING ASSIGNMENT/DISPOSITION OF COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR, GARY SOMERVILLE.

Richard Hager briefly described the nature of the complaint. He advised that the information provided by the complainant supported the assignment of the complaint for further investigation. He recommended that the complaint be assigned for investigation.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAMUEL HAUBRICK TO APPROVE THE ASSIGNMENT OF THE COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR GARY SOMERVILLE.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE REGARDING ASSIGNMENT/DISPOSITION OF COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR, RUBEN HACMAN.

Richard Hager briefly described the nature of the complaint. He advised that the information provided by the complainant supported the assignment of the complaint for further investigation. He recommended that the complaint be assigned for investigation.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAMUEL HAUBRICK TO APPROVE THE ASSIGNMENT OF THE COMPLAINT FOR INVESTIGATION AGAINST HOME INSPECTOR RUBEN HACMAN.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE REGARDING RESULTS OF ASSIGNED COMPLAINT AGAINST HOME INSPECTOR, ABRAHAM WIEBE.

Richard Hager discussed with the committee the information received during the investigation, the request for and lack of evidence and documentation received in support of the allegation, stating the information did not appear more likely than not to demonstrate a violation to support taking further steps, and as a result concluded with a recommendation to close the investigation on home inspector Abraham Wiebe.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAMUEL HAUBRICK TO APPROVE THE DISMISSAL OF THE COMPLAINT AGAINST HOME INSPECTOR ABRAHAM WIEBE.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE REGARDING RESULTS OF ASSIGNED COMPLAINT AGAINST HOME INSPECTOR, ABRAHAM WIEBE.

Richard Hager discussed with the committee the information received during the investigation, the request for and lack of evidence and documentation received in support of the allegation, stating the information did not appear more likely than not to demonstrate a violation to support taking further steps, and as a result concluded with a recommendation to close the investigation on home inspector Abraham Wiebe.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIPP TO APPROVE THE DISMISSAL OF THE COMPLAINT AGAINST HOME INSPECTOR ABRAHAM WIEBE.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE FOR CHAIR, PURSUANT TO 59 O.S. § 858-624 (E).

Jan discussed with the committee that this is an annual election and changes to the chair is not required.

MOTION MADE BY MELISSA COON WITH A SECOND BY SAMUEL HAUBRICK TO ELECT DARRYL BASKIN AS CHAIR.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

DISCUSSION AND POSSIBLE VOTE FOR VICE CHAIR, PURSUANT TO 59 O.S. § 858-624 (E).

Jan discussed with the committee that this is an annual election and changes to the vice chair is not required.

MOTION MADE BY MELISSA COON WITH A SECOND BY ROBERT WHIP TO ELECT SAMUEL HAUBRICK AS VICE CHAIR.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

Absent: Christian Cody

ADJOURNMENT

MOTION MADE BY MARK TATE WITH SECOND BY CRYSTAL MANCHESTER TO ADJOURN.

MOTION PASSED

Voting aye: Darryl Baskin
Robert Whipp
Melissa Coon
Mark Tate
Crystal Manchester
Samuel Haubrick

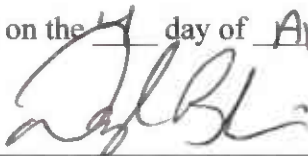
Absent: Christian Cody

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

February 7, 2023

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Minutes approved in Regular Session on the 14 day of April, 2023.



Darryl Baskin, Chairman

PREPARED BY: 

Amanda Riley, Secretary to the Home Inspector Examiners Committee