

**MINUTES OF THE REGULAR MEETING OF THE
COMMITTEE OF ROOFING EXAMINERS**

October 13, 2022

1:30 P.M.

CALL TO ORDER:

At approximately 1:30 p.m., Chairman J.R. Emrich called the meeting of the Committee of Roofing Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: J.R. Emrich, Chad Denson, Robert Chynoweth, and Chris Meyer

COMMITTEE MEMBERS ABSENT: David Hubbard

PRESENT FROM THE CONSTRUCTION INDUSTRIES DIVISION:

Amanda Riley, Roofing Committee Secretary; Celi Gomez, Hearing Clerk; Richard Hager, Roofing Supervisor; Raymond Howard, Electrical Investigator and Jan Hubbard, Administrator

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Ty Hardiman, Alva Roofing Co, Inc.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT:

This regular meeting of the Roofing Examiners Committee, scheduled to begin at 1:30 P.M. on this 13th day of October, 2022, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Six (6) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 13th day of October, 2022.

NEW BUSINESS:

There was no new business discussed.

PUBLIC COMMENTS:

There were no public comments.

REPORTS:

Mr. Hager discussed the roofing activity for the months of June 2022 through September 2022, provided statistical updates, and pass/fail rates.

COMMITTEE OF ROOFING EXAMINERS MEETING MINUTES

October 13, 2022

Page 2

Mr. Hager also provided the committee our condolences for the most recent passing of committee member Lincoln Hill. He advised that an arrangement was sent on behalf of the CIB and the committee. A plaque was also made in his honor to be provided to the family.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE COMMITTEE OF ROOFING EXAMINERS HELD ON JUNE 16, 2022:

The Committee was provided a draft of the Minutes for the June 16, 2022 regular meeting of the Committee of Roofing Examiners.

MOTION MADE BY CHAD DENSON WITH A SECOND BY ROBERT CHYNOWETH TO ACCEPT THE JUNE 16, 2022 MEETING MINUTES.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
Robert Chynoweth
Chris Meyer

Absent: David Hubbard

ADJOURNEMENT

MOTION MADE BY ROBERT CHYNOWETH WITH A SECOND BY CHAD DENSON TO ADJOURN THE MEETING.

MOTION PASSED

Voting aye: J.R Emrich
Chad Denson
Robert Chynoweth
Chris Meyer

Absent: David Hubbard

Minutes approved in Regular Session on the 16 day of February, 2023



J.R. Emrich, Chairman

PREPARED BY: 

Amanda Riley, Roofing Division Secretary