

CONSTRUCTION INDUSTRIES BOARD
HOME INSPECTOR DIVISION
2401 NW 23rd, Suite 2F
Oklahoma City, OK 73107
TELEPHONE: (405) 521-6550 TOLL FREE: 1-877-484-4424
Web site: www.ok.gov/cib/

HOME INSPECTOR EXAM INFORMATION

HOME INSPECTOR LICENSE

OAC 158:70-9-1. Qualifications and examination applications

Applicants for home inspection license examinations must be eighteen (18) years of age or older and be of good moral character, and every application must be accompanied by evidence of successful completion of ninety (90) credit hours of home inspection training that is approved pursuant to OAC 158:70-9-3, or its equivalent.

OAC 158:70-9-2. Examinations

- (a) Home inspection license examinations may include, without limitation, written questions, consisting of open book, closed book and problems, based on current national standards, and other related questions.
- (b) The maximum grade value of each part of the examination shall be 100 points. A passing score is 70% or more on each part.

EXAMINATION

Once the Construction Industries Board has received your application, it will be reviewed for approval. Once approved, your information will be turned over to PSI for testing information. You will receive notification from PSI on study material, testing sites, testing fees and testing dates. You may contact PSI at 1-800-733-9267 or via the internet at www.psiexams.com.

FEES FOR LICENSE AND APPLICATION

INITIAL FEES (INCLUDES APPLICATION AND INITIAL LICENSE FEE)

This does not include exam fees. Exams fees are paid directly to PSI when you schedule your test.

Initial Home Inspector license & application fees
\$280.00 Total (\$250 Initial License Fee + \$30 application fee)

Return completed application and any supporting documentation, along with payment of required fees, to the Construction Industries Board at the address shown above.

***Payment of fees should be submitted by check or money order made payable to the Construction Industries Board or CIB.**

Home Inspector License Application by Examination

Construction Industries Board
2401 NW 23rd Street, Suite 2F
Oklahoma City, OK 73107
Telephone: (405) 521-6550
FAX: (405) 521-6525
www.cib.ok.gov

Total Fees of \$280.00 (\$250.00 License Fee & \$30.00 Application Fee) Must Accompany Application
Application Fee is NOT Refundable

Type or print your name in ink as it appears on your driver's license.

1. NAME: _____
 First Middle Last

2. MAILING ADDRESS: _____
 Street/PO Box City State Zip

3. TELEPHONE: (____) _____ (____) _____ (____) _____
 Residence Business Cell

4. SSN: ____/____/____ DRIVER'S LICENSE NUMBER: _____ BIRTH DATE: ____/____/____

5. HEIGHT: _____ WEIGHT: _____ HAIR: _____ EYES: _____

6. E-Mail address: _____

7. Are you a US Citizen? Yes ____ No ____ *If no, please provide Immigration Document.*

8. **Complete information below for course(s) taken.** Attach a copy of your certificate verifying at least 90 hours of approved home inspection training. If you are applying based upon 90 hours of equivalent training, please explain and provide all documentation of training as approved by the Committee.

Type of School	Name and Location	Date of Attendance	Certificate Provided	
			Yes	No

9. Have you ever been convicted or pled nolo contendere to a felony? (OAC 158:70-9-1 states: Applicants for home inspection license examinations must be eighteen (18) years of age or older and be of good moral character)
 Yes No **If yes, attach a complete explanation**

10. APPLICANT'S SIGNATURE: _____ DATE: ____/____/____
Must Sign before a Notary

Notary Affidavit

State of _____ County of _____

The applicant signing this application being duly sworn declares that the statements subscribed to by him/her are true to the best of his/her knowledge and that he/she personally signed this Application.

Subscribed and sworn before me this _____ day of _____, 20_____.

SEAL

Signature of Notary _____

Commission Expires: _____ Commission No: _____

Instructions for Required Affidavit:

All natural persons fourteen (14) years of age or older and present in the United States, applying for a license with the Oklahoma Construction Industries Board are required, by the provisions of 56 O.S. § 71, to provide the Board with verification of lawful presence in the United States by executing the Affidavit shown below before a notary public or other officer authorized to notarize affidavits under State law. The Board’s licensing office is staffed with notaries who are available to provide notary service at no cost to Applicants.

AFFIDAVIT VERIFYING LAWFUL PRESENCE IN THE UNITED STATES

Affidavit of

_____)
[Applicant's Full Name]) ss:
COUNTY OF _____)

I _____, of lawful age, being first duly sworn, upon oath state, under penalty
[Applicant's Full Name]

of perjury, as follows:

Please check the appropriate box:

Option 1: I am a United States Citizen.

Option 2: I am a qualified alien under the federal Immigration and Naturalization Act, and I am lawfully present in the United States. *For this Option, a copy of a valid immigration document which reflects the applicant's "A" number or "I-94" number must accompany this Affidavit.*

[Signature of Applicant]

Subscribed and sworn to or affirmed before me this _____ day of _____, 20____, by

[Applicant's Name – Please Print]

[Signature of Notary]

My Commission Expires: _____

My Commission Number: _____

(Notary Seal)