

APPLICATION FOR POULTRY HOUSE CONTRACTOR LICENSE

CONSTRUCTION INDUSTRIES BOARD

2401 NW 23rd Street, Suite 2F

OKLAHOMA CITY, OK 73107

TELEPHONE: (405) 521-6550 TOLL FREE: 1-877-484-4424

Web site: www.cib.ok.gov

Application for Poultry House Contractor License

This is an application for a Poultry House Contractor License only. A Poultry House Contractor License allows contracting only for wiring of environmentally controlled poultry house systems. Oklahoma licensed Unlimited Electrical Contractors are not required to possess a Poultry House Contractor License.

FEE:	<u>Initial</u> Poultry House Contractor License Application	\$300.00
	or	
	<u>Renewal</u> Poultry House Contractor License Application	\$200.00
	and (if applicable)	
	<u>Late</u> Renewal Fee (for renewal 30 days after expiration)	\$300.00

Instructions:

1. Return completed application with required fee and items listed in No. 2 below to the address listed above.
2. You must provide the following information with the application:
 - a. Certificate of General Liability Insurance, minimum \$500,000.00
(REQUIRED: Construction Industries Board must be listed as a certificate holder.)
 - b. Certificate of Workers' Compensation Insurance, Certificate of Self-Insurance, or Affidavit of Exemption and Exempt Status Fact Sheet (www.cib.ok.gov).
(REQUIRED: Construction Industries Board must be listed as a certificate holder.)
 - c. A letter of good standing from the Secretary of State in the state the contractor is domiciled and other documentation of valid license or registration from the domicile state licensing or registration board, commission or agency.
 - d. A listing of the names and social security numbers of all employees and laborers working under applicant in Oklahoma who will be involved in wiring a poultry house.
 - e. Proof of lawful presence in the United States for all employees and laborers working under applicant in Oklahoma who will be involved in wiring a poultry house.
 - f. Affidavit verifying lawful presence in the United States.
 - g. Any other additional information as requested by the Construction Industries Board.
3. If using this form to report additional jobsite workforce (employees/laborers) pursuant to 59 O.S. § 1686.1(D)(3), submit only Page 1 of the application form for each additional worker.

Certificate Holder must be shown as:
Construction Industries Board
2401 NW 23rd Street, Suite 2F
Oklahoma City, OK 73107

For timely processing please include the following:
[Applicant Name]/[Business Name] [License No.]
[Business Address]
[City], [State] [ZIP Code]

POULTRY HOUSE CONTRACTOR INITIAL/RENEWAL LICENSE INFORMATION

Applicant must be at least eighteen (18) years of age or older.

Applicant must be the party performing, overseeing, or otherwise responsible for the work performing solely poultry house premise wiring for environmentally controlled poultry house systems, and the insured poultry house wiring to connect the premise wiring, and who do not perform any wiring for a structure or electrical facility that is not directly involved in the operation of the environmentally controlled poultry house wiring system.

All licenses are nontransferable, and it shall be a misdemeanor for any business entity holding a poultry house contractor license under the provisions of the Electrical License Act to loan or allow the use of such license by any other person, firm or corporation.

A poultry house license shall expire one (1) year from date of issuance at which time the license may be renewed upon meeting the requirements of 59 O.S. § 1686.1, and paying the nonrefundable license renewal fee. (For further information, an unofficial copy of the Electrical License Act, 59 O.S. § 1680, *et seq.*, and the Electrical Industry Regulations, OAC 158:40 can be found on the CIB website, www.cib.ok.gov.)

No exam is required for licensing. No continuing education is required for renewal of a poultry house contractor license.

Experience under the Poultry House Electrical Contractor license shall not be considered qualifying experience for application of any other electrical license category.

Fees: \$300.00 nonrefundable fee must be submitted with an application for an initial Poultry House Contractor license.

\$200.00 nonrefundable fee must be submitted with an application for renewal of a Poultry House Contractor license.

\$300.00 late fee for renewal applications received thirty (30) days after expiration of license.

Make remittance payable to: CONSTRUCTION INDUSTRIES BOARD or CIB

Credit Cards are NOT accepted.

14. Date of Last Oklahoma Income Tax Return Filed: _____

15. Trade Name (Doing Business As): _____

16. Name of legal registered service agent in Oklahoma: _____

17. Address of Legal Registered Service Agent in Oklahoma: _____

18. Has the applicant or entity seeking license herein ever been disciplined, fined, sanctioned, cited or had its license or registration to perform work as a poultry house contractor suspended or revoked in any state other than Oklahoma? If yes, please specify the State of such event and nature of occurrence and date of action taken.
 Yes No _____

19. Has the applicant ever been convicted of a felony offense in this State, another State, or any other place?
 Yes No

If yes, list the date, court of conviction, offense by each count(s), sentence for each such conviction and date of sentence completion, including any probation, parole or supervision period. (Attach additional sheets if necessary.)

Date	Court of Conviction	Offense by Each Count (List each.)	Sentence for Each Such Conviction	Date of Sentence Completion (Include any probation, parole or supervision period.)

20. Applicant, by signing below, hereby declares under oath that this application, related forms and all supplemental materials submitted herewith, and the information contained therein, are true and correct.

Further, by submitting this application and signing below, applicant further declares under oath that the following statements are true and correct.

- Applicant desires a poultry house contractor license under the Oklahoma Electrical License Act.
- Applicant has read and agrees to fully comply with the Oklahoma Electrical License Act.
- Applicant has submitted all taxes due in this state.
- Applicant, if a non-resident and/or foreign corporation, agree that the filing of this application appoints the Secretary of State as the legal service agent for said registered entity for all lawful process for work performed in Oklahoma or for any purpose set forth in the Electrical License Act.
- Applicant affirms that they are in compliance with the Oklahoma Workers' Compensation Act.

Applicant's Signature: _____ **Date:** ____/____/____

Subscribed and sworn to or affirmed before me this ____ day of _____, 20____,

by _____
 [Name of Applicant]

 Signature of Notary

My Commission Expires: _____

My Commission Number: _____

(Notary Seal)

