

**MINUTES OF THE REGULAR MEETING OF THE
HOME INSPECTOR EXAMINERS COMMITTEE**

April 4, 2017

10:00 am

CALL TO ORDER:

At approximately 10:00 a.m., Chairman Denver Talley called the meeting of the Committee of Home Inspector Examiners to order in the CIB Conference Room, 2401 NW 23rd Street, Suite 2F, Oklahoma City, OK 73107.

COMMITTEE MEMBERS PRESENT: Denver Talley, Johnny Cullison, Jim Gendill, Melissa Coon, Mark Reed, Darryl Baskin, and Pat McGlamery

COMMITTEE MEMBERS ABSENT: None

PRESENT FROM THE CONSTRUCTION INDUSTRIES BOARD:

Richard Hager, Home Inspection Supervisor; Amanda Riley, Home Inspection Division Secretary; and Janis Hubbard, Administrator

OTHERS PRESENT: Jon Dutton, Assistant Attorney General; Tony Mount, Paul Lee, and David Hollifield

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Oklahoma Committee of Home Inspector Examiners, scheduled to begin at 10:00 a.m. on this 4th day of April, 2017, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto.

Five (5) people have filed a written request for notice of meetings of this public body to date.

Read aloud this 4th day of April, 2017.

ACTION ITEMS:

DISCUSSION WITH POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE HOME INSPECTOR EXAMINERS COMMITTEE HELD FEBRUARY 7, 2017.

The Committee was provided a draft of the Minutes for the February 7, 2017, meeting of the Committee of Home Inspector Examiners.

MOTION MADE BY MELISSA COON WITH A SECOND BY JIM GENDILL TO APPROVE THE FEBRUARY 7, 2017, MEETING MINUTES.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

DISCUSSION AND POSSIBLE VOTE ON THE HOME INSPECTOR APPLICATION TO SIT FOR EXAMINATION, PURSUANT TO 59 O.S. § 858-629, ROGER HOLLIFIELD.

The Committee was provided a copy of Mr. Hollifield's Home Inspector Application to sit for examination. Mr. Hollifield was present and addressed questions from the Committee related to his application.

MOTION MADE BY DARRYL BASKIN WITH A SECOND BY PAT MCGLAMERY TO APPROVE THE HOME INSPECTOR APPLICATION TO SIT FOR EXAMINATION, PURSUANT TO 59 O.S. § 858-629.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Pat McGlamery
Melissa Coon

Absent: None

DISCUSSION AND POSSIBLE VOTE ON THE HOME INSPECTOR APPLICATION FOR EQUIVALENCY FOR ANTHONY MOUNT.

The Committee was provided a copy of Mr. Mount's Home Inspector Application for equivalency. Mr. Mount was present and addressed questions from the Committee related to his application.

MOTION MADE BY DARRYL BASKIN WITH A SECOND BY MARK REED TO APPROVE THE HOME INSPECTOR APPLICATION FOR EQUIVALENCY.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Pat McGlamery
Melissa Coon

Absent: None

DISCUSSION AND POSSIBLE VOTE ON THE HOME INSPECTOR APPLICATION FOR EQUIVALENCY FOR MICHAEL RANDOLPH.

The Committee was provided a copy of Mr. Randolph's Home Inspector Application for equivalency.

MOTION MADE BY DARRYL BASKIN WITH A SECOND BY JIM GENDILL TO APPROVE THE HOME INSPECTOR APPLICATION FOR EQUIVALENCY.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Pat McGlamery
Melissa Coon

Absent: None

DISCUSSION AND POSSIBLE VOTE REGARDING CONTINUING EDUCATION APPLICATIONS:

- *Francis Tuttle Technology Center*, Home Inspection: Structure C-182 (online), Fred Ayers – previously approved, Jack Werner – previously approved, Dawn Mahiya, Instructor, 4 Continuing Education Credit Hours

The Committee reviewed the material submitted by Francis Tuttle Technology Center, for the Instructor Dawn Mahiya.

MOTION MADE BY JOHNNY CULLISON WITH A SECOND BY DARRYL BASKIN TO APPROVE INSTRUCTOR DAWN MAHIYA.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

- ***Francis Tuttle Technology Center***, Home Inspection: Roofing C-185 (online), Fred Ayers – previously approved, Jack Werner – previously approved, Dawn Mahiya, Instructor, 4 Continuing Education Credit Hours

The Committee reviewed the material submitted by Francis Tuttle for the Instructor Dawn Mahiya.

MOTION MADE BY JOHNNY CULLISON WITH A SECOND BY MELISSA COON TO APPROVE INSTRUCTOR DAWN MAHIYA.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

- ***Francis Tuttle Technology Center***, Home Inspection: Plumbing C-186 (online), Fred Ayers – previously approved, Jack Werner – previously approved, Dawn Mahiya, Instructor, 4 Continuing Education Credit Hours

The Committee reviewed the material submitted by Francis Tuttle for the Instructor Dawn Mahiya.

MOTION MADE BY JOHNNY CULLISON WITH A SECOND BY MARK REED TO APPROVE INSTRUCTOR DAWN MAHIYA.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

- **Francis Tuttle Technology Center**, Home Inspection: Electrical C-189 (online), Fred Ayers – previously approved, Jack Werner – previously approved, Dawn Mahiya, Instructor, 4 Continuing Education Credit Hours

The Committee reviewed the material submitted by Francis Tuttle for the Instructor Dawn Mahiya.

MOTION MADE BY JOHNNY CULLISON WITH A SECOND BY MELISSA COON TO APPROVE INSTRUCTOR DAWN MAHIYA.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

- **Francis Tuttle Technology Center**, Home Inspection: HVAC C-187 (online), Fred Ayers – previously approved, Jack Werner – previously approved, Dawn Mahiya, Instructor, 4 Continuing Education Credit Hours.

The Committee reviewed the material submitted by Francis Tuttle for the Instructor Dawn Mahiya.

MOTION MADE BY JOHNNY CULLISON WITH A SECOND BY DARRYL BASKIN TO APPROVE INSTRUCTOR DAWN MAHIYA.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

- **Francis Tuttle Technology Center**, Home Inspection: Comprehensive Report Writing C-183 (online), Fred Ayers – previously approved, Jack Werner – previously approved, Dawn Mahiya, Instructor, 4 Continuing Education Credit Hours.

The Committee reviewed the material submitted by Francis Tuttle for the Instructor Dawn Mahiya.

MOTION MADE BY JOHNNY CULLISON WITH A SECOND BY DARRYL BASKIN TO APPROVE INSTRUCTOR DAWN MAHIYA.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

- ***Francis Tuttle Technology Center***, Home Inspection: Marketing Your Home Inspection Business C-061 (online), Fred Ayers – previously approved, Jack Werner – previously approved, Dawn Mahiya, Instructor, 4 Continuing Education Credit Hours.

The Committee reviewed the material submitted by Francis Tuttle for the Instructor Dawn Mahiya.

MOTION MADE BY JOHNNY CULLISON WITH A SECOND BY MARK REED TO APPROVE INSTRUCTOR DAWN MAHIYA.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

DISCUSSION AND POSSIBLE VOTE REGARDING HOME INSPECTION TRAINING COURSE APPLICATIONS

- ***Francis Tuttle Technology Center***, Home Inspection: 90 hour (online), Fred Ayers – previously approved, Jack Werner – previously approved, Dawn Mahiya, Instructor, 90 credit hours of Home Inspection Training.

The Committee reviewed the material submitted by Francis Tuttle for the Instructor Dawn Mahiya.

MOTION MADE BY JOHNNY CULLISON WITH A SECOND BY DARRYL BASKIN TO APPROVE INSTRUCTOR DAWN MAHIYA.

COMMITTEE OF HOME INSPECTOR EXAMINERS MEETING MINUTES

April 4, 2017

Page 7

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

There was no new business.

ADJOURNMENT

MOTION BY JIM GENDILL WITH SECOND BY PAT MCGLAMERY TO ADJOURN.

MOTION PASSED

Voting aye: Denver Talley
Jim Gendill
Johnny Cullison
Darryl Baskin
Mark Reed
Melissa Coon
Pat McGlamery

Absent: None

Minutes approved in Regular Session on the 6th day of May, 2017.

/S/ Denver Talley
Denver Talley, Chairman

PREPARED BY: /S/ Amanda Riley
Amanda Riley, Secretary to the Home Inspector Examiners Committee