

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD
Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

August 22, 2018

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Chair Tony Boevers at approximately 1:30 p.m. on Wednesday, August 22, 2018, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Tony Boevers, Mike Cooke, Keith Deaver, Paul Magdeburg, Scott Soder, Scott Tucker, and Kevin Westmoreland.

MEMBERS ABSENT: None

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary/ Executive Assistant; Windy Nunnery, Office Manager; Gary Kirk, Mechanical Supervisor; Ron Morris, Electrical Supervisor; and Richard Hager, Plumbing & Roofing Supervisor.

OTHERS PRESENT: Steve Funck, OMES; Ric Russell, Career Tech; David Finley, OK NECA; James Walls, CISPI

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 22nd day of August, 2018, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 22nd day of August, 2018.

ADMINISTRATOR'S REPORT

Ms. Hubbard reported that the FY 18 Budget Work Program was approved and implemented. She reported that the Administrative Rules that were approved by the Governor will be effective on October 1 and are only awaiting the last step which is publication. This should happen in September. She reported that staff would be working with the committees on administrative rules for the next year to prepare for board approval in November.

FINANCIAL REPORT FOR MONTH ENDED JULY 31, 2018

Mr. Steve Funck reviewed the CIB's financial report for the month ended July 31, 2018.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the months of June and July. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the months of June and July. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the months of June and July. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

ROOFING DIVISION REPORT

The Board was provided a written report on written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the months of June and July. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND.

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY SCOTT TUCKER WITH SECOND BY PAUL MAGDEBURG TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

Due to action taken on this item, Agenda Items 5(H) and 5(I) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD JUNE 27, 2018.

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in June.

MOTION BY PAUL MAGDEBURG WITH SECOND BY SCOTT SODER TO APPROVE THE JUNE 27, 2018, BOARD MEETING MINUTES AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

DISCUSSION WITH POSSIBLE VOTE ON THE FY 2019 CIB BUDGET REQUEST

The Board was provided a copy of a comparison of the FY 2019 budget work program with the proposed FY 2020 budget request. Ms. Hubbard reminded the Board that it reviews the proposed budget for each fiscal year twice. What is being considered now is the budget request, what we think would be needed beginning July 1, 2019. This will be reviewed again next April or May for the FY 2020 budget work program, when we have a better idea of revenue and expenditures for FY 2019 and projected expenses for FY 2020. She then reviewed the comparison of the FY 2019 budget work program with the proposed FY 2020 budget request with the Board.

MOTION BY PAUL MAGDEBURG WITH SECOND BY KEVIN WESTMORELAND TO ACCEPT THE PROPOSED FY 2020 BUDGET REQUEST AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

DISCUSSION AND POSSIBLE VOTE ON RENEWAL OF RECIPROCAL JOURNEYMAN ELECTRICIAN LICENSE AGREEMENT BETWEEN THE STATES OF NEBRASKA AND OKLAHOMA

Mr. Morris stated that Oklahoma already has a reciprocity agreement in place with the State of Nebraska but that this was the end of that five year agreement. He reported that Mr. Dutton prepared a renewed agreement and that the Electrical committee reviewed and approved the agreement and the State of Nebraska has already signed it as well.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEEVER TO ACCEPT THE RENEWAL OF THE RECIPROCAL JOURNEYMAN LICENSE AGREEMENT BETWEEN THE STATES OF NEBRASKA AND OKLAHOMA.

MOTION PASSED

Voting Aye: Tony Boevers

Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

DISCUSSION WITH POSSIBLE VOTE ON THE ADMINISTRATIVE CONSENT ORDER REFLECTING AGREEMENT BETWEEN THE PARTIES *IN LIEU* OF AN ADMINISTRATIVE HEARING *IN RE* THE MATTERS OF ALLEGED ELECTRICAL INDUSTRY RULES VIOLATIONS OF JEFFREY W. CHAMBERS

Mr. Dutton stated that occasionally there are situations where due to facts and circumstances of a case it is determined the matter is best handled with a consent order. It is an agreed order where the Respondent waives their right to a hearing and the terms are agreed upon between the parties as described in the consent order. He noted that this consent order is different than most considered by the Board as it is related to a complaint filed against a home inspector. Mr. Dutton recommended approval of the proposed consent order.

MOTION BY PAUL MAGDEBURG WITH SECOND BY SCOTT SODER TO ACCEPT THE PROPOSED ADMINISTRATIVE CONSENT ORDER *IN RE* THE MATTERS OF ALLEGED ELECTRICAL INDUSTRY RULES VIOLATIONS OF JEFFREY W. CHAMBERS.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT BRYAN LOGAN (PLUMBING) AS A MEMBER OF THE OKLAHOMA INSPECTOR EXAMINERS COMMITTEE FOR A FOUR-YEAR TERM ENDING SEPTEMBER 2022. TITLE 59 O.S. § 1034

Ms. Hubbard reported that Bryan Logan has expressed interest in continuing and is able to continue serving. She provided a history of Mr. Logan's service and initial appointment as a member of the Oklahoma Inspector Examiners Committee.

MOTION BY KEVIN WESTMORELAND WITH SECOND BY KEITH DEAVER TO RE-APPOINT BRYAN LOGAN AS A MEMBER OF THE OKLAHOMA INSPECTOR EXAMINERS COMMITTEE FOR A FOUR-YEAR TERM EXPIRING SEPTEMBER 2022.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg

Scott Soder
Scott Tucker
Kevin Westmoreland

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT STACY COE AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM ENDING SEPTEMBER 2020. TITLE 59 O.S. § 1004(A)(3)

Ms. Hubbard reported that Stacy Coe has expressed interest in continuing and is able to continue serving. She provided a history of Ms. Coe's service and initial appointment as a member of the Plumbing Examiners Committee.

MOTION BY MIKE COOKE WITH SECOND BY KEITH DEAVER TO RE-APPOINT STACY COE AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2020.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT CHARLES FITCH AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM ENDING SEPTEMBER 2020. TITLE 59 O.S. § 1004(A)(4)

Ms. Hubbard reported that Charles Fitch has expressed interest in continuing and is able to continue serving. She provided a history of Mr. Fitch's service and initial appointment as a member of the Plumbing Examiners Committee.

MOTION BY SCOTT TUCKER WITH SECOND BY PAUL MAGDEBURG TO RE-APPOINT CHARLES FITCH AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2020.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Tucker
Kevin Westmoreland

Voting Nay: Scott Soder

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT KENNY WHITSON AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM ENDING SEPTEMBER 2020. TITLE 59 O.S. § 1004(A)(2)

Ms. Hubbard reported that Kenny Whitson has expressed interest in continuing and is able to continue serving. She provided a history of Mr. Whitson's service and initial appointment as a member of the Plumbing Examiners Committee.

MOTION BY PAUL MAGDEBURG WITH SECOND BY KEVIN WETSMORELAND TO RE-APPOINT KENNY WHITSON AS A MEMBER OF THE OKLAHOMA STATE COMMITTEE OF PLUMBING EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2020.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

DISCUSSION WITH POSSIBLE VOTE REGARDING APPOINTMENT OF RICHARD HAGER TO THE OKLAHOMA PLUMBING VARIANCE AND APPEALS BOARD AS THE CIB DESIGNATED REPRESENTATIVE (PREVIOUSLY HELD BY JIM GEORGE)

Ms. Hubbard reported that the plumbing variance and appeals board rarely meets, so it was just noticed that the current plumbing supervisor would be the more appropriate designee.

MOTION BY MIKE COOKE WITH SECOND BY SCOTT SODER TO APPOINT RICHARD HAGER TO THE PLUMBING VARIANCE AND APPEALS BOARD AS THE CIB DESIGNATED REPRESENTATIVE.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

DISCUSSION AND POSSIBLE VOTE ON ADOPTING PROPOSED AMENDMENTS TO SECTION 6-2-3 OF THE CIB EMPLOYEE HANDBOOK APPROVED ON AUGUST 23, 2017

The Board was provided a draft of the proposed amendments to Section 6-2-3 of the CIB Employee Handbook approved on August 23, 2017. Ms. Hubbard explained that the change to section 6-2-3 is needed to clarify how much notice is needed prior to an employee taking leave.

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEEVER TO ACCEPT THE PROPOSED AMENDMENTS TO SECTION 6-2-3 OF THE CIB EMPLOYEE HANDBOOK AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

DISCUSSION AND POSSIBLE VOTE FOR CHAIR AND VICE CHAIR BEGINNING SEPTEMBER 1, 2018, PURSUANT TO 59 O.S. § 1000.3(A)(1).

Ms. Hubbard reported that Mr. Boevers is in his fourth year as Chair, and wants to make sure everyone has an opportunity to serve.

MOTION BY MIKE COOKE WITH SECOND BY PAUL MAGDEBURG TO APPOINT SCOTT TUCKER AS CHAIR OF THE BOARD BEGINNING SEPTEMBER 1, 2018.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

MOTION BY MIKE COOKE WITH SECOND BY KEITH DEEVER TO APPOINT PAUL MAGDEBURG AS VICE CHAIR OF THE BOARD BEGINNING SEPTEMBER 1, 2018.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

DISCUSSION WITH POSSIBLE VOTE REGARDING APPOINTMENT OF BOARD MEMBER TO SERVE ON THE BUDGET SUBCOMMITTEE (NEW CHAIR REPLACING PREVIOUS CHAIR, IF NECESSARY)

Chair Boevers asked if there were any volunteers to serve on the Budget Subcommittee. Mr. Tucker indicated that he would be willing to serve.

MOTION BY SCOTT SODER WITH SECOND BY MIKE COOKE TO APPOINT SCOTT TUCKER TO SERVE ON THE BUDGET SUBCOMMITTEE.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

There was no new business discussed.

BREAK

At approximately 2:11 p.m. the meeting was recessed for a short break.

RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK

MEMBERS PRESENT: Tony Boevers, Mike Cooke, Keith Deaver, Paul Magdeburg, Scott Soder, Scott Tucker and Kevin Westmoreland

Plumbing Hearing Board:

Mr. Dutton noted that Paul Magdeburg served as Chair of the Plumbing Hearing Board when Docket No. CIB-17-006 was heard.

Matters heard by the Plumbing Hearing Board on Docket No. CIB-17-P-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 12338	Aloysious Rednose	Contracting without a license
Citation No. 12339	Jason Johnson	Contracting without a license
Citation No. 12340	Darrell Backhaus	Unlicense or unregistered individual performing trade work under the direction of another
Citation No. 12344	Joshua Fields	Contracting without a license
Citation No. 13042	Ramon Deleon	Contractor working unlicensed or unregistered individual (per person)

MOTION BY SCOTT SODER WITH SECOND BY MIKE COOKE TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-17-P-006.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke

Keith Deaver
Scott Soder
Scott Tucker
Kevin Westmoreland

Recused: Paul Magdeburg

Mechanical Hearing Board:

Mr. Dutton noted that Scott Tucker served as the Chair of the Mechanical Hearing Board when Docket No. CIB-17-M-006 was heard.

Matters heard by the Mechanical Hearing Board on Docket No. CIB-17-M-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20448	Ruis Enrique	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 20449	Luie Ruiz-Guzman	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 20450	Henry Ruis	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 12998	Preston Hutts	Inactive contractor or journeyman engaged in contracting
Citation No. 12956	Jackie Dunsmoor	Contracting without a license
Citation No. 12958	Bryn Canning	Contractor working registered apprentice without direct supervision (per apprentice)

MOTION BY SCOTT SODER WITH SECOND BY MIKE COOKE TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-17-M-006.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Kevin Westmoreland

Recused: Scott Tucker

Electrical Hearing Board:

Mr. Dutton noted that Tony Boevers served as Chair of the Electrical Hearing Board when Docket No. CIB-17-E-006 was heard.

Matters heard by the Electrical Hearing Board on Docket No. CIB-17-E-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 13146	Che Valdez	Contractor working unlicensed or unregistered individual (per person)
Citation No. 13147	Che Valdez	Contractor working registered apprentice without direct supervision (per person)
Citation No. 13148	Thomas Andrews	Contractor working unlicensed or unregistered individual (per person)
Citation No. 13149	Thomas Andrews	Contractor working registered apprentice without direct supervision (per person)
Citation No. 20420	Clayton Coker	Contractor working unlicensed or unregistered individual (per person)

MOTION BY SCOTT TUCKER WITH SECOND BY KEITH DEAVER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-17-E-006.

MOTION PASSED

Voting Aye: Mike Cook
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

Recused: Tony Boevers

Roofing Hearing Board:

Mr. Dutton noted that Tony Boevers served as Chair of the Roofing Hearing Board when Docket No. CIB-17-R-006 was heard.

Matters heard by the Roofing Hearing Board on Docket No. CIB-17-R-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20350	Tagir V. Saforov	Contracting without commercial endorsement
Citation No. 20352	Christian Gregory	Contracting without a registration
Citation No. 20357	Angel Ramirez	Contracting without a registration

MOTION BY MIKE COOKE WITH SECOND BY SCOTT TUCKER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ROOFING HEARING BOARD DOCKET CIB-17-R-006.

MOTION PASSED

Voting Aye: Mike Cook
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

Recused: Tony Boevers

Electrical Hearing Board:

Mr. Dutton noted that Tony Boevers served as Chair of the Electrical Hearing Board when Docket No. CIB-18-E-001 was heard.

Matters heard by the Electrical Hearing Board on Docket No. CIB-18-E-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20504	Jimmy Davis	Contractor working unregistered apprentice without direct supervision (per apprentice)
Citation No. 20236	Matthew Woods	Contracting without a license
Citation No. 20128	Eric Ingle	Contractor working registered apprentice without direct supervision (per apprentice)

MOTION BY MIKE COOKE WITH SECOND BY SCOTT SODER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-18-E-001.

MOTION PASSED

Voting Aye: Mike Cook
Keith Deaver
Paul Magdeburg
Scott Soder
Scott Tucker
Kevin Westmoreland

Recused: Tony Boevers

Mechanical Hearing Board:

Mr. Dutton noted that Scott Tucker served as the Chair of the Mechanical Hearing Board when Docket No. CIB-18-M-001 was heard.

Matters heard by the Mechanical Hearing Board on Docket No. CIB-18-M-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20252	Gerald Frazier	Contractor working unlicensed or unregistered individual (per person)

MOTION BY MIKE COOKE WITH SECOND BY KEITH DEAVER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-18-M-001.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Kevin Westmoreland

Recused: Scott Tucker

Plumbing Hearing Board:

Mr. Dutton noted that Paul Magdeburg served as Chair of the Plumbing Hearing Board when Docket No. CIB-18-001 was heard.

Matters heard by the Plumbing Hearing Board on Docket No. CIB-18-P-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20451	Eric Thebo	Contracting without a license
Citation No. 20237	Matthew Woods	Contracting without a license
Citation No. 20475	James Bailey	Contractor working registered apprentice without direct supervision (per apprentice)

MOTION BY MIKE COOKE WITH SECOND BY KEVIN WESTMORELAND TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-18-P-001.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Soder
Scott Tucker
Kevin Westmoreland

Recused: Paul Magdeburg

ADJOURNMENT

MOTION BY PAUL MAGDEBURG WITH SECOND BY MIKE COOKE TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Tony Boevers

Mike Cooke
Keith Deaver
Paul Magdeburg
Scott Soder
Kevin Westmoreland

Voting Nay: Scott Tucker

The meeting was adjourned at approximately 2:19 p.m.

Minutes approved in Regular Session on the 26th day of September, 2018.

/s/ Scott Tucker
Scott Tucker, Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary