

**MINUTES OF THE REGULAR MEETING OF THE  
CONSTRUCTION INDUSTRIES BOARD**

**Conference Room  
2401 NW 23<sup>rd</sup> Street, Ste. 2F  
Oklahoma City, OK 73107**

**June 27, 2018**

**CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT**

The regular meeting of the Construction Industries Board was called to order by Chair Tony Boevers at approximately 1:30 p.m. on Wednesday, June 27, 2018, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Tony Boevers, Mike Cooke, Keith Deaver, Scott Soder, Scott Tucker, and Kevin Westmoreland.

MEMBERS ABSENT: None.

CIB STAFF PRESENT: Janis Hubbard, Administrator; Stephanie Brown, Board Secretary/ Executive Assistant; Windy Nunnery, Office Manager; Gary Kirk, Mechanical Supervisor; Ron Morris, Electrical Supervisor; and Richard Hager, Plumbing & Roofing Supervisor.

OTHERS PRESENT: LaTisha Edwards, OMES; Bill Kite, MEPO of Oklahoma; Ric Russell, Career Tech.

**STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT**

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 27<sup>th</sup> day of June, 2018, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 27<sup>th</sup> day of June, 2018.

**ADMINISTRATOR'S REPORT**

Ms. Hubbard reported that office staff has been very busy finalizing FY 18 and preparing the FY 19 budget for filing. She reported that the annual agency audit would be wrapping up soon. She discussed the upgrade issues with GL Suites, and the delays caused. She reported the go live date is hopefully in August. She reported that the Governor approved the administrative rules, and while there is still another step to finalization, the rules would be effective on October 1. She noted that she spoke at the Independent Electrical Contractors Apprentice Program graduation, and they expect a large in-coming class for next year.

**FINANCIAL REPORT FOR MONTH ENDED MAY 31, 2018**

Ms. LaTisha Edwards reviewed the CIB's financial report for the month ended May 31, 2018. She noted an error on the statement in the packet, and reported that the error had since been corrected but that the update had not made it into the packets.

**MECHANICAL DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

**ELECTRICAL DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

**PLUMBING DIVISION REPORT**

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of May. Mr. Hager reported on activities of the Plumbing Division since the last Board meeting.

**ROOFING DIVISION REPORT**

The Board was provided a written report on written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of May. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

**CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND.**

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY SCOTT TUCKER WITH SECOND BY SCOTT SODER TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Tony Boevers  
Mike Cooke  
Keith Deaver  
Scott Soder  
Scott Tucker  
Kevin Westmoreland

Due to action taken on this item, Agenda Items 5(H) and 5(I) were not needed.

**DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD MAY 23, 2018.**

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in April.

MOTION BY SCOTT TUCKER WITH SECOND BY MIKE COOKE TO ACCEPT THE MAY 23, 2018, BOARD MEETING MINUTES AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers  
Mike Cooke  
Keith Deaver  
Scott Tucker  
Kevin Westmoreland

Abstain: Scott Soder

**PUBLIC COMMENTS**

Ric Russell with Career Tech stated that the last week in April the Oklahoma Skills USA puts on the state conference and skills contests, which is a statewide competition held at the Tulsa Convention Center. He stated that he wanted to thank the Board, the CIB supervisors and the inspectors for the effort put in to helping judge the contests. He stated that they would not have been able to do it without all of their hard work and he was appreciative that they came to Tulsa to assist.

**NEW BUSINESS**

There was no new business discussed.

**BREAK**

At approximately 1:50 pm the meeting was recessed for a five-minute break.

**RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK**

MEMBERS PRESENT: Tony Boevers, Mike Cooke, Keith Deaver, Scott Soder, Scott Tucker, and Kevin Westmoreland.

**Electrical Hearing Board:**

Mr. Dutton noted that Tony Boevers served as Chair of the Electrical Hearing Board when Docket No. CIB-18-E-002 was heard. Mr. Dutton also noted that Citation No. 20561 involving Jose Hernandez would be removed for consideration due to a service error.

Matters heard by the Roofing Hearing Board on Docket No. CIB-18-E-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20127	Matthew Purvis	Contracting without a license
Citation No. 20366	Christopher Harrell	Contracting without a license
Citation No. 20367	Christopher Harrell	Contracting without a license
Citation No. 20254	Jason Vaughn	Contractor working registered

Citation No. 12652    Kevin Smith    apprentice without direct supervision  
(per apprentice)  
Contracting without a license

MOTION BY SCOTT SODER WITH SECOND BY MIKE COOKE TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-17-E-002.

MOTION PASSED

Voting Aye:    Mike Cooke  
                  Keith Deaver  
                  Scott Soder  
                  Scott Tucker  
                  Kevin Westmoreland

Recused:        Tony Boevers

**Mechanical Hearing Board:**

Mr. Dutton noted that Scott Tucker served as Chair of the Mechanical Hearing Board when Docket No. CIB-18-M-002 was heard.

Matters heard by the Mechanical Hearing Board on Docket No. CIB-18-M-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20397	Nicholas Vanlandingham	Contracting without a license
Citation No. 20398	Chaz Smith	Contracting without a license
Citation No. 20105	Don Herron	Contractor working unlicensed or unregistered individual (per person)
Citation No. 20106	Don Herron	Contracting without a license

MOTION BY MIKE COOKE WITH SECOND BY SCOTT SODER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO MECHANICAL HEARING BOARD DOCKET CIB-18-M-002.

MOTION PASSED

Voting Aye:    Tony Boevers  
                  Mike Cooke  
                  Keith Deaver  
                  Scott Soder  
                  Kevin Westmoreland

Recused:        Scott Tucker

**Plumbing Hearing Board:**

Mr. Dutton noted that Paul Magdeburg served as Chair of the Plumbing Hearing Board when Docket No. CIB-18-P-002 was heard, but also that Mr. Magdeburg was absent from this meeting.

Matters heard by the Roofing Hearing Board on Docket No. CIB-18-P-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20562	Steve DeRosa	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 20454	Donald Hoffman	Contracting without a license
Citation No. 20251	Kevin Blackburn	Contractor working unlicensed or unregistered individual (per person)
Citation No. 20255	Tandy Johns	Contracting without a license by way of advertisement
Citation No. 20476	Bill Riley	Contracting without a license
Citation No. 20394	Michael Barlow	Loaning a license
Citation No. 20529	Michael Barlow	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 20530	Michael Barlow	Contractor working unlicensed or unregistered individual (per person)
Citation No. 20533	Abel Delgado-Morales	Apprentice working without direct supervision
Citation No. 20534	Jorge Chavez	Apprentice working without direct supervision

MOTION BY MIKE COOKE WITH SECOND BY KEITH DEEVER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-18-P-002.

MOTION PASSED

Voting Aye: Tony Boevers  
Mike Cooke  
Keith Deaver  
Scott Soder  
Scott Tucker  
Kevin Westmoreland

**Roofing Hearing Board:**

Mr. Dutton noted that Tony Boevers served as Chair of the Roofing Hearing Board when Docket No. CIB-18-R-001 was heard.

Matters heard by the Roofing Hearing Board on Docket No. CIB-18-R-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20518	Victor Puga	Contracting without registration and commercial endorsement

MOTION BY SCOTT TUCKER WITH SECOND BY MIKE COOKE TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ROOFING HEARING BOARD DOCKET CIB-18-R-001.

MOTION PASSED

Voting Aye: Mike Cooke  
Keith Deaver  
Scott Soder  
Scott Tucker  
Kevin Westmoreland

Recused: Tony Boevers

### ADJOURNMENT

MOTION BY SCOTT SODER WITH SECOND BY KEITH DEAVER TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Tony Boevers  
Mike Cooke  
Keith Deaver  
Kevin Westmoreland

Voting Nay: Scott Tucker

The meeting was adjourned at approximately 2:10 p.m.

Minutes approved in Regular Session on the 22 day of August, 2018.

/s/ Tony Boevers  
Tony Boevers, Chair

/s/ Stephanie Brown  
Stephanie Brown, Board Secretary