

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD
Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

May 23, 2018

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Chair Tony Boevers at approximately 1:30 p.m. on Wednesday, May 23, 2018, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Tony Boevers, Mike Cooke, Keith Deaver, Scott Tucker, and Kevin Westmoreland.

MEMBERS ABSENT: Paul Magdeburg and Scott Soder

CIB STAFF PRESENT: Stephanie Brown, Board Secretary/Executive Assistant; Windy Nunnery, Office Manager; Gary Kirk, Mechanical Supervisor; Richard Hagar, Plumbing & Roofing Supervisor; Ron Morris, Electrical Supervisor

OTHERS PRESENT: LaTisha Edwards, OMES; Phil Ostrander, Legislative Consulting Services; Bill Kite, MEPO of Oklahoma; Mike Maenner, Inspector; Tim Yaciuk, IEC-OKC

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 23rd day of May, 2018, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 23rd day of May, 2018.

FINANCIAL REPORT FOR MONTH ENDED APRIL 30, 2018

Ms. Edwards reviewed the CIB's financial report for the month ended April 30, 2018.

LEGISLATIVE UPDATE

Mr. Phil Ostrander reported on legislation which would directly impact the CIB. He also reported on the status of the omnibus bill for administrative rules.

UPDATE AND DISCUSSION ON STREAMLINING TRADE LICENSE RECIPROCITY BETWEEN STATES AND EFFORTS TO IDENTIFY AND RESOLVE BARRIERS TO RECIPROCITY/PORTABILITY OF LICENSURE BETWEEN OKLAHOMA AND OTHER STATES

Ms. Hubbard reported that staff has made a spreadsheet of all requirements and factors for a journeyman license in each trade and then presented them to the committees. Each committee evaluated those requirements. It was determined that there were no requirements identified by the committees as being overly regulatory. She stated that the next step is to look at other states and take those comparisons back to the committees for review.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of April. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of April. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the month of April. Mr. Hagar reported on activities of the Plumbing Division since the last Board meeting.

ROOFING DIVISION REPORT

The Board was provided a written report on written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the month of April. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY KEITH DEAVER WITH SECOND BY MIKE COOKE TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

Due to action taken on this item, Agenda Items 5(I) and 5(J) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE AMENDED MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD ON MARCH 21, 2018

The Board was provided a draft of the Amended Minutes of the Regular Meeting of the CIB held in March, since a typo was found after the March meeting was adjourned.

MOTION BY MIKE COOKE WITH SECOND BY SCOTT TUCKER TO ACCEPT THE AMENDED MARCH 21, 2018, BOARD MEETING MINUTES AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD APRIL 18, 2018

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in April.

MOTION BY MIKE COOKE WITH SECOND BY KEITH DEEVER TO ACCEPT THE APRIL 18, 2018, BOARD MEETING MINUTES AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

PRESENTATION, DISCUSSION AND POSSIBLE VOTE ON OPPORTUNITY TO PARTICIPATE ON WEBSITES PROVIDING REGULATORY INFORMATION FOR WORKFORCE EDUCATION AND DEVELOPMENT

Ms. Hubbard reported that she has been researching how to provide more information and education about the trades and the trades' regulations through the internet to the public and potential career industry members. She stated that one of the more efficient options is to partner with industry trade-related entities that already have an internet presence and would present the CIB's regulatory information at little or no cost. She has been talking with a representative of the Association of General Contractors. She stated there have been no agreements or endorsements made, and that any information provided would already be open record information that is on CIB's website. The intent would be to reach a broader range of people to increase interest in the CIB regulated career trades. She requested approval to keep researching possible options including partnering with other entities who have websites currently. She stated that any proposal would be brought to the board for review and action.

MOTION BY KEITH DEEVER WITH SECOND BY MIKE COOKE TO PROCEED WITH RESEARCH INTO PARTNERSHIPS FOR PARTICIPATION ON WEBSITES

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

DISCUSSION WITH POSSIBLE VOTE ON CONTINUING TO USE SERVICES OF THE FOLLOWING AT ESTIMATED COSTS AS REFLECTED IN PROPOSED FY 19 BUDGET WORK PROGRAM

i. GL Suites

Ms. Nunnery stated that this is the first optional renewal on the contract with GL Suites, the licensing software system used by CIB and explained the costs associated with the contract.

MOTION BY KEVIN WESTMORELAND WITH SECOND BY MIKE COOKE TO ACCEPT CONTINUING TO USE THE SERVICES OF GL SUITES WITH THE COSTS AS DISCUSSED

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

ii. GALT

Ms. Nunnery stated that GALT provides CIB with temporary staffing to keep staffing costs down.

MOTION BY MIKE COOKE WITH SECOND BY SCOTT TUCKER TO ACCEPT CONTINUING TO USE THE SERVICES OF GALT AS DISCUSSED

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

iii. Security Services

Ms. Nunnery stated that the security services contract was expiring at the end of June. She reported that quotes were requested from state registered vendors with a list of qualifying factors being given to each vendor. She reported which agencies returned quotes and detailed the quotes received. The quotes were discussed with one of the concerns being dependability.

MOTION BY KEITH DEEVER TO CONTINUING TO USING THE SERVICES OF THE DEPARTMENT OF PUBLIC SAFETY FOR FY 19 (NO SECOND WAS MADE)

MOTION FAILED

A lengthy discussion continued over the quotes received and the issues to be handled by security services and the expectations of the Board.

MOTION BY MIKE COOKE WITH SECOND BY KEITH DEEVER TO CONTRACT WITH OKLAHOMA CITY POLICE DEPARTMENT FOR SECURITY SERVICES FOR FY 19
MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON RECIPROCAL JOURNEYMAN ELECTRICIAN LICENSE AGREEMENT BETWEEN THE STATES OF IOWA AND OKLAHOMA

Mr. Morris detailed an agreement put together by CIB with help from Mr. Dutton. He stated it's similar to agreements already in place with other states and Iowa is the newest state to request reciprocity with Oklahoma. He reported that the Electrical committee reviewed the agreement and the State of Iowa has already signed it as well.

MOTION BY MIKE COOKE WITH SECOND BY SCOTT TUCKER TO ACCEPT RECIPROCAL JOURNEYMAN LICENSE AGREEMENT BETWEEN THE STATES OF IOWA AND OKLAHOMA

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

DISCUSSION AND POSSIBLE VOTE ON A PROPOSED FY 19 CIB BUDGET WORK PROGRAM

Chair Boevers stated that the proposed budget for FY 19 has a very slight increase over the FY 18 budget. He stated the budget is not a statement of the amount the CIB will spend, but it establishes the amount the CIB would have the ability to spend.

MOTION BY MIKE COOKE WITH SECOND BY SCOTT TUCKER TO ACCEPT
THE PROPOSED FY 19 BUDGET WORK PROGRAM AS PRESENTED.
MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Paul Magdeburg
Scott Soder

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

There was no new business discussed.

ADJOURNMENT

MOTION BY MIKE COOKE WITH SECOND BY KEITH DEEVER TO ADJOURN
THE MEETING.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Kevin Westmoreland

Voting Nay: Scott Tucker

Absent: Paul Magdeburg
Scott Soder

The meeting was adjourned at approximately 3:20 p.m.

Minutes approved in Regular Session on the 27th day of June, 2018.

/s/ Tony Boevers
Tony Boevers, Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary