

**MINUTES OF THE SPECIAL MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD
Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

November 29, 2017

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The special meeting of the Construction Industries Board was called to order by Chair Tony Boevers at approximately 1:30 p.m. on Wednesday, November 29, 2017, in the Conference Room of the Construction Industries Board.

- MEMBERS PRESENT: Tony Boevers, Keith Deaver, Paul Magdeburg, Scott Tucker, and Kevin Westmoreland.
- MEMBERS ABSENT: Mike Cooke and Scott Soder.
- CIB STAFF PRESENT: Janis Hubbard, Administrator; Linda Ruckman, Board Secretary/Executive Assistant; and Windy Nunnery, Office Manager.
- OTHERS PRESENT: Jon Dutton, Assistant Attorney General; and Candidates A, B & C for the Board Secretary/Executive Assistant position.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This special meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 29th day of November, 2017, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this special meeting was preceded by forty-eight (48) hour advance public notice filed with the Secretary of State specifying the time and place of the meeting here convened. Notice was also given at least forty-eight (48) hours prior hereto to those who filed a written request for notice of meetings of this public body. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board at least twenty four (24) hours prior hereto.

Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 29th day of November, 2017.

DISCUSSION AND POSSIBLE VOTE ON WHETHER TO CANCEL THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD SCHEDULED FOR DECEMBER 13, 2017.

The Board discussed whether or not the regular meeting scheduled in December should be cancelled.

MOTION BY PAUL MAGDEBURG WITH SECOND BY KEITH DEAVER TO CANCEL THE REGULAR MEETING OF THE CIB SCHEDULED FOR DECEMBER 13, 2017.

MOTION PASSED

Voting Aye: Tony Boevers
Paul Magdeburg
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Mike Cooke
Scott Soder

INTERVIEWS OF FINALIST CANDIDATES FOR THE BOARD SECRETARY/EXECUTIVE ASSISTANT POSITION:

Candidate A 1:30 p.m.
Candidate B 1:55 p.m.
Candidate C 2:20 p.m.

- (i) Possible vote to convene into Executive Session for interviews of finalist candidates – Pursuant to 25 O.S. § 307 (B)(1), the Board may convene in Executive Session to discuss the employment, hiring, appointment, for the position of Board Secretary/Executive Assistant.
- (ii) Possible vote to return to Open Session.
- (iii) Discussion and possible vote on matter discussed in Executive Session related to the hiring of a Board Secretary/Executive Assistant.

MOTION BY SCOTT TUCKER WITH SECOND BY PAUL MAGDEBURG TO GO INTO EXECUTIVE SESSION FOR INTERVIEWS OF FINALIST CANDIDATES.

MOTION PASSED

Voting Aye: Tony Boevers
Paul Magdeburg
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Mike Cooke
Scott Soder

Note: The Board went into Executive Session at approximately 1:38 p.m., and Mr. Dutton, Ms. Hubbard and Ms. Ruckman joined the Board in the Executive Session.

MOTION BY PAUL MAGDEBURG WITH SECOND BY SCOTT TUCKER TO RETURN TO OPEN SESSION.

MOTION PASSED

Voting Aye: Tony Boevers
Paul Magdeburg
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Mike Cooke
Scott Soder

Note: The Board returned to Open Session at approximately 3:02 p.m.

MOTION BY SCOTT TUCKER WITH SECOND BY PAUL MAGDEBURG TO APPROVE HIRING OF CANDIDATE C SUBJECT TO BACKGROUND CHECKS COMING BACK POSITIVE AND WITH MS. HUBBARD HAVING THE AUTHORITY TO NEGOTIATE SALARY, AND TO APPROVE CANDIDATE A AS AN ALTERNATE.

MOTION PASSED

Voting Aye: Tony Boevers
Paul Magdeburg
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Mike Cooke
Scott Soder

ADJOURNMENT

MOTION BY SCOTT TUCKER WITH SECOND BY PAUL MAGDEBURG TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Tony Boevers
Paul Magdeburg
Keith Deaver
Scott Tucker
Kevin Westmoreland

Absent: Mike Cooke
Scott Soder

The meeting was adjourned at approximately 3:05 p.m.

Minutes approved in Regular Session on the 17th day of January, 2018.

/s/ Tony Boevers
Tony Boevers, Chair

/s/ Stephanie Brown
Stephanie Brown, Board Secretary