

**MINUTES OF THE REGULAR MEETING OF THE
CONSTRUCTION INDUSTRIES BOARD
Conference Room
2401 NW 23rd Street, Ste. 2F
Oklahoma City, OK 73107**

August 23, 2017

CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT

The regular meeting of the Construction Industries Board was called to order by Chair Tony Boevers at approximately 1:30 p.m. on Wednesday, August 23, 2017, in the Conference Room of the Construction Industries Board.

MEMBERS PRESENT: Tony Boevers, Mike Cooke, Keith Deaver, Paul Magdeburg, Jake Matherly, Scott Tucker, and Kevin Westmoreland.

MEMBERS ABSENT: None.

CIB STAFF PRESENT: Janis Hubbard, Administrator; Linda Ruckman, Board Secretary/ Executive Assistant; Windy Nunnery, Office Manager; Kim Stell, Business Program Officer/Assistant; Gary Kirk, Mechanical Supervisor; Ron Morris, Electrical Supervisor; Jim George, Plumbing Supervisor; and Richard Hager, Roofing Supervisor.

OTHERS PRESENT: LaTisha Edwards, OMES; Lee R. Davis OMES ISD; and Scott Soder.

STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT

This regular meeting of the Construction Industries Board, scheduled to begin at 1:30 p.m. on this 23rd day of August, 2017, has been convened in accordance with the Oklahoma Open Meeting Act, Oklahoma Statutes Title 25, §§ 301 through 314.

Further, this meeting was preceded by advance public notice filed electronically with the Secretary of State specifying the time and place of the meeting here convened. The Agenda was posted and displayed in public view on the office site of the Construction Industries Board and notice of this meeting was given at least twenty-four (24) hours prior hereto. Fifty people have filed a written request for notice of meetings of this public body to date.

Read aloud this 23rd day of August, 2017.

ADMINISTRATOR'S REPORT

Ms. Hubbard reported that the Roofing Hearing Board recently held its first session to hear citations, and everything went very well. The Budget Subcommittee has met to review the proposed budget for presentation today. Ms. Hubbard reported that the Department of Labor's Task Force on Occupational Licensing is holding a public hearing today. She also reported that interim studies that could affect the trades directly and that could affect the CIB as a state agency are being monitored.

FINANCIAL REPORT FOR MONTH ENDED JULY 31, 2017

Ms. LaTisha Edwards reviewed the CIB's financial report for the month ended July 31, 2017.

MECHANICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the months of June and July. Mr. Kirk reported on activities of the Mechanical Division since the last Board meeting.

PLUMBING DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the months of June and July. Mr. George reported on activities of the Plumbing Division since the last Board meeting.

ELECTRICAL DIVISION REPORT

The Board was provided a written report on field contacts, citations, complaints, renewals, and applications received and new licenses processed during the months of June and July. Mr. Morris reported on activities of the Electrical Division since the last Board meeting.

ROOFING DIVISION REPORT

The Board was provided a written report on written warnings, citations, complaints, renewals, and applications received and new registrations and endorsements processed during the months of June and July. Mr. Hager reported on activities of the Roofing Division since the last Board meeting.

CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED -- REVIEW AND POSSIBLE VOTE TO APPROVE ALL FINES, PENALTIES AND FEES ASSESSED AND COLLECTED ON UNCONTESTED MATTERS WHERE ADMINISTRATIVE HEARING WAS WAIVED AND FINES HAVE ALREADY BEEN PAID, AS REFLECTED ON THE MANAGEMENT STATEMENT OF ACTIVITIES BY TRADE REVOLVING FUND.

Mr. Dutton stated that this consent agenda item is related to individuals who paid their fine and waived their right to a hearing.

MOTION BY SCOTT TUCKER WITH SECOND BY JAKE MATHERLY TO APPROVE THE CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARINGS WAIVED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

Due to action taken on this item, Agenda Items 5(H) and 5(I) were not needed.

DISCUSSION AND POSSIBLE VOTE ON THE MINUTES OF THE REGULAR MEETING OF THE CONSTRUCTION INDUSTRIES BOARD HELD JUNE 28, 2017.

The Board was provided a draft of the Minutes of the Regular Meeting of the CIB held in June.

MOTION BY PAUL MAGDEBURG WITH SECOND BY KEITH DEAVER TO APPROVE THE JUNE 28, 2017, BOARD MEETING MINUTES AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

DISCUSSION AND POSSIBLE VOTE ON ADOPTING PROPOSED SECTION 4 OF A CIB EMPLOYEE HANDBOOK

The Board was provided a draft of the proposed Section 4 of a CIB Employee Handbook. Ms. Hubbard explained this is a continuation of the handbook we have been working on that she along with Windy Nunnery and Linda Ruckman prepared and Jon Dutton reviewed. CIB staff has also had an opportunity to review and comment.

MOTION BY KEITH DEAVER WITH SECOND BY PAUL MAGDEBURG TO ACCEPT SECTION 4 OF THE CIB EMPLOYEE HANDBOOK AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

DISCUSSION AND POSSIBLE VOTE ON ADOPTING PROPOSED SECTION 6 OF A CIB EMPLOYEE HANDBOOK

The Board was provided a draft of the proposed Section 6 of a CIB Employee Handbook. Ms. Hubbard explained this is a continuation of the handbook we have been working on that she along with Windy Nunnery and Linda Ruckman prepared and Jon Dutton reviewed. This section was also reviewed by OMES HCM, and CIB staff has had an opportunity to review and comment. Ms. Hubbard stated that most of the items covered by this section are standardized by state statutes/rules.

MOTION BY JAKE MATHERLY WITH SECOND BY MIKE COOKE TO ACCEPT SECTION 6 OF THE CIB EMPLOYEE HANDBOOK AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

DISCUSSION AND POSSIBLE VOTE ON ADOPTING PROPOSED SECTION 7 OF A CIB EMPLOYEE HANDBOOK

The Board was provided a draft of the proposed Section 7 of a CIB Employee Handbook. Ms. Hubbard explained this is a continuation of the handbook we have been working on that she along with Windy Nunnery and Linda Ruckman prepared and Jon Dutton reviewed. This section was also reviewed by OMES HCM, and CIB staff has had an opportunity to review and comment. Ms. Hubbard stated that most items covered by this section are also standardized by state statutes/rules.

MOTION BY SCOTT TUCKER WITH SECOND BY MIKE COOKE TO ACCEPT SECTION 7 OF THE CIB EMPLOYEE HANDBOOK AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

DISCUSSION WITH POSSIBLE VOTE ON THE ADMINISTRATIVE CONSENT ORDER REFLECTING AGREEMENT BETWEEN THE PARTIES *IN LIEU* OF AN ADMINISTRATIVE HEARING *IN RE* THE MATTERS OF ALLEGED HOME INSPECTOR RULES VIOLATIONS OF BLAKE WEBB.

Mr. Dutton stated that occasionally there are situations where due to facts and circumstances of a case it is determined the matter is best handled with a consent order. It is an agreed order where the Respondent waives their right to a hearing and the terms are agreed upon between the parties as described in the consent order. He noted that this consent order is different than most considered by the Board as it is related to a complaint filed against a home inspector. Mr. Dutton recommended approval of the proposed consent order.

MOTION BY JAKE MATHERLY WITH SECOND BY KEITH DEEVER TO ACCEPT THE PROPOSED ADMINISTRATIVE CONSENT ORDER *IN RE* THE MATTERS OF ALLEGED HOME INSPECTOR RULES VIOLATIONS OF BLAKE WEBB.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

DISCUSSION WITH POSSIBLE VOTE ON THE FY 2019 CIB BUDGET REQUEST

The Board was provided a copy of a comparison of the FY 2018 budget work program with the proposed FY 2019 budget request. Ms. Hubbard reminded the Board that it reviews the proposed budget for each fiscal year twice. What is being considered now is the budget request, what we think would be needed beginning July 1, 2018. This will be reviewed again

next April or May for the FY 2019 budget work program, when we have a better idea of revenue and expenditures for FY 2018 and projected expenses for FY 2019. She then reviewed the comparison of the FY 2018 budget work program with the proposed FY 2019 budget request with the Board.

MOTION BY PAUL MAGDEBURG WITH SECOND BY JAKE MATHERLY TO
ACCEPT THE PROPOSED FY 2019 BUDGET REQUEST AS PRESENTED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

**DISCUSSION AND POSSIBLE VOTE ON STAFF PAY ADJUSTMENTS SUPPORTED BY
RECENT RESEARCH AND OMES HCM MARKET STUDY CONTINGENT UPON CABINET
SECRETARY APPROVAL.**

- (i) Possible vote to convene into Executive Session -- Pursuant to 25 O.S. § 307(B)(1), the Board may convene in Executive Session to discuss changes to existing salaries, or setting salary ranges, for all CIB employees as follows: Carla Bell, Earle Davis, Jim George, Steve Guerrero, Richard Hager, Timothy Hillman, Raymond Howard, Janis Hubbard, Regina James, Larry Jones, Basel Kilani, Gary Kirk, Sherrie Ladd, Ron Morris, Greg Myers, Robert Newberg, Windy Nunnery, Buddy Osborn, Derric Pruitt, Amanda Riley, Roderick Roberts, Linda Ruckman, Charles Scott, June Smith, Monique Smith, Tamara Solano, Kim Stell, Ronnie Terry, George Truitt, David Veteto, Gregory Walker, Gary Williamson, Shereice Word, and Dannette Yousey.
- (ii) Possible vote to return to Open Session
- (iii) Possible vote on matters discussed in Executive Session related to possible action on changes to existing salaries, or setting salary ranges, for all CIB employees as follows: Carla Bell, Earle Davis, Jim George, Steve Guerrero, Richard Hager, Timothy Hillman, Raymond Howard, Janis Hubbard, Regina James, Larry Jones, Basel Kilani, Gary Kirk, Sherrie Ladd, Ron Morris, Greg Myers, Robert Newberg, Windy Nunnery, Buddy Osborn, Derric Pruitt, Amanda Riley, Roderick Roberts, Linda Ruckman, Charles Scott, June Smith, Monique Smith, Tamara Solano, Kim Stell, Ronnie Terry, George Truitt, David Veteto, Gregory Walker, Gary Williamson, Shereice Word, and Dannette Yousey.

Ms. Hubbard stated that the Board has been looking at salaries, and we are now at a place where we are having trouble filling investigator positions and hiring office staff at the level desired. The employee portion of health insurance continues to increase. The last raise for staff was July 1, 2013. What the Budget Subcommittee has been talking about is an increase of up to 7%, and funding is included in the FY 18 budget but will not be used unless a salary increase is approved. Ms. Hubbard reported that OMES HCM conducted a market study analysis which came in at higher salary ranges than what would be achieved with a 7% increase. With a 7% increase, CIB staff salaries as a group would only be between 90% and

94% of the market value. Ms. Hubbard stated she believes it is time to consider a salary increase in order to fill positions with qualified, good employees and to keep them on board.

Ms. Hubbard stated that for some time the Board has had a very business approach to the budget and expenditures and making sure that agency expenditures are reasonable, necessary and not frivolous. For the last two years the Legislature has taken money the CIB saved. Ms. Hubbard stated that when she is out talking with members of industry, the feedback is that the money taken by the Legislature should have been spent on CIB staff salaries, adding staff and providing the CIB what is needed to administer the licensing acts and enforce the acts. Ms. Hubbard noted that any salary increase the Board might approve would also have to be approved by the Cabinet Secretary.

MOTION BY PAUL MAGDEBURG WITH SECOND BY SCOTT TUCKER TO CONVENE INTO EXECUTIVE SESSION TO DISCUSS CHANGES TO EXISTING SALARIES, OR SETTING SALARY RANGES, FOR ALL CIB EMPLOYEES AS LISTED ON THE AGENDA, AND THAT INITIALLY ONLY MR. DUTTON WOULD JOIN THE BOARD IN THE EXECUTIVE SESSION BUT THAT MS. HUBBARD WOULD LATER BE ASKED TO JOIN.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

The Board entered into Executive Session as approximately 2:00 p.m.

MOTION BY SCOTT TUCKER WITH SECOND BY PAUL MAGDEBURG TO RETURN TO OPEN SESSION.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

The Board returned to Open Session at approximately 3:08 p.m.

MOTION BY MIKE COOK WITH SECOND BY SCOTT TUCKER FOR 7% SALARY INCREASES PER DISCUSSIONS IN EXECUTIVE SESSION AND NOT TO INCLUDE THOSE EXCEPTIONS AS DISCUSSED IN EXECUTIVE SESSION WHICH THE BOARD AUTHORIZES THE ADMINISTRATOR TO ADDRESS AS DISCUSSED.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT BILL PAULK (LAY MEMBER) AS A MEMBER OF THE MECHANICAL EXAMINERS COMMITTEE FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2019. TITLE 59 O.S. § 1850.4(B)(3).

Ms. Hubbard reported that Bill Paulk has expressed interest in continuing and is able to continue serving. She provided a history of Mr. Paulk's service, initial appointment and reappointments, as a member of the Mechanical Examiners Committee.

MOTION BY JAKE MATHERLY WITH SECOND BY SCOTT TUCKER TO RE-APPOINT BILL PAULK AS A MEMBER OF THE MECHANICAL EXAMINERS COMMITTEE FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2019.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT JOE HUTMACHER AS A MEMBER OF THE COMMITTEE OF ELECTRICAL EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2019. TITLE 59 O.S. § 1683(B)(2).

Ms. Hubbard reported that Joe Hutmacher has expressed interest in continuing and is able to continue serving. Ms. Hubbard stated that Mr. Hutmacher was first appointed as a member of the Committee many years ago when the Committee was under the authority of the State Health Department. She noted that OKNECA has submitted a letter of support for Mr. Hutmacher's re-appointment.

MOTION BY MIKE COOKE WITH SECOND BY KEVIN WESTMORELAND TO RE-APPOINT JOE HUTMACHER AS A MEMBER OF THE COMMITTEE OF ELECTRICAL EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2019.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

CONSIDERATION AND POSSIBLE VOTE TO RE-APPOINT DON BEACH AS A MEMBER OF THE COMMITTEE OF ELECTRICAL EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2019. TITLE 59 O.S. § 1683(B)(3).

Ms. Hubbard reported that Don Beach has expressed interest in continuing and is able to continue serving. Ms. Hubbard reported that Mr. Beach was initially appointed to the Committee in September 2015. She noted that AGC-OK has submitted a letter of support for Mr. Beach's re-appointment.

MOTION BY MIKE COOKE WITH SECOND BY JAKE MATHERLY TO RE-APPOINT DON BEACH AS A MEMBER OF THE COMMITTEE OF ELECTRICAL EXAMINERS FOR A TWO-YEAR TERM EXPIRING SEPTEMBER 2019.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

DISCUSSION WITH POSSIBLE VOTE REGARDING APPOINTMENT OF A BOARD MEMBER TO SERVE ON THE BUDGET SUBCOMMITTEE WITH TONY BOEVERS AND KEVIN WESTMORELAND (FOR POSITION ON SUBCOMMITTEE CURRENTLY HELD BY BOARD MEMBER JAKE MATHERLY).

Chair Boevers asked if there were any volunteers to serve on the Budget Subcommittee. Mr. Cooke indicated that he would be willing to serve.

MOTION BY KEITH DEAVER WITH SECOND BY JAKE MATHERLY TO APPOINT MIKE COOKE TO SERVE ON THE BUDGET SUBCOMMITTEE.

MOTION PASSED

Voting Aye: Tony Boevers
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

Abstentions: Mike Cooke

DISCUSSION AND POSSIBLE VOTE FOR CHAIR AND VICE CHAIR BEGINNING SEPTEMBER 1, 2017, PURSUANT TO 59 O.S. § 1000.3(A)(1).

Mr. Boevers noted he has served as Board Chair for several years, and inquired as to whether other Board members were interested in serving. Mr. Boevers was asked if he would be willing to continue serving, and he indicated he would do whatever the Board desires.

MOTION BY PAUL MAGDEBURG WITH SECOND BY KEITH DEEVER TO APPOINT TONY BOEVERS AS CHAIR OF THE BOARD BEGINNING SEPTEMBER 1, 2017.

MOTION PASSED

Voting Aye: Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

Abstentions: Tony Boevers

MOTION BY MIKE COOKE WITH SECOND BY JAKE MATHERLY TO APPOINT SCOTT TUCKER AS VICE CHAIR OF THE BOARD BEGINNING SEPTEMBER 1, 2017.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Kevin Westmoreland

Abstentions: Scott Tucker

PUBLIC COMMENTS

Board member Jake Matherly stated that it has been a pleasure serving with everybody. He said he was proud to be a part of an organization that both protects the public safety and supports the industry in the way it does. Mr. Matherly said it has been his pleasure watching the way it operates and being a part of it. Mr. Matherly stated that he has learned a lot from each of the Board members, and he wants to give his seat up to someone else because he feels he has contributed what he can.

Chair Boevers noted that Scott Soder is in the audience, and that Mr. Soder will begin serving in the seat now held by Mr. Matherly next month.

NEW BUSINESS

There was no new business discussed.

RECOGNITION OF SERVICE AND PRESENTATION OF CERTIFICATE OF APPRECIATION TO CONSTRUCTION INDUSTRIES BOARD MEMBER JAKE MATHERLY.

Chair Boevers presented a Certificate of Appreciation to Mr. Matherly for his service to the Construction Industries Board.

BREAK

At approximately 3:18 p.m. the meeting was recessed for a five-minute break.

RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK

MEMBERS PRESENT: Tony Boevers, Mike Cooke, Keith Deaver, Paul Magdeburg, Jake Matherly, Scott Tucker, and Kevin Westmoreland.

POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM.

There were no items removed for consideration as a separate action item; therefore, Agenda Item 13 was not needed.

CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - POSSIBLE VOTE TO APPROVE OR DENY AND REMAND THE PROPOSED ORDERS RECOMMENDED BY THE ADMINISTRATIVE LAW JUDGE IN THE FOLLOWING MATTERS FOR WHICH NO TIMELY APPEAL WAS FILED:

Plumbing Hearing Board:

Mr. Dutton noted that Paul Magdeburg served as Chair of the Plumbing Hearing Board when Docket No. CIB-17-P-002 was heard.

Matters heard by the Plumbing Hearing Board on Docket No. CIB-17-P-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 12922	Shannon James	Contracting without a license

MOTION BY SCOTT TUCKER WITH SECOND BY KEVIN WESTMORELAND TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO PLUMBING HEARING BOARD DOCKET CIB-17-P-002.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cook
Keith Deaver
Jake Matherly
Scott Tucker
Kevin Westmoreland

Recused: Paul Magdeburg

Mechanical Hearing Board:

Mr. Dutton noted that Kevin Westmoreland served as Chair of the Mechanical Hearing Board when Docket No. CIB-17-M-002 was heard.

Matters heard by the Mechanical Hearing Board on Docket No. CIB-17-M-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 12817	Chad Dewey	Contracting without a license

Citation No. 12474	Charles Howell Jr.	Contracting without a license
Citation No. 12959	Mark Landers	Contracting without a license
Citation No. 12872	Merrill Rickel	Contracting without a license

MOTION BY SCOTT TUCKER WITH SECOND BY MIKE COOKE TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO MECHANICAL HEARING BOARD DOCKET CIB-17-M-002.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cook
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker

Recused: Kevin Westmoreland

Electrical Hearing Board:

Mr. Dutton noted that Tony Boevers served as Chair of the Electrical Hearing Board when Docket No. CIB-17-E-002 was heard.

Matters heard by the Electrical Hearing Board on Docket No. CIB-17-E-002 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 13015	Jason Vaughn	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 12984	Farron Bell	Contracting without a license
Citation No. 12985	Mark Corwine	Contractor working unlicensed or unregistered individual (per person)
Citation No. 12990	Gary Harris	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 12865	Donnie Brite Jr.	Contracting without a license
Citation No. 12866	Stanley Holland	Contractor working registered apprentice without direct supervision (per apprentice)
Citation No. 12867	Michael Boulanger	Contractor working unlicensed or unregistered individual (per person)

MOTION BY JAKE MATHERLY WITH SECOND BY SCOTT TUCKER TO ACCEPT THE PROPOSED ORDERS FOR THE MATTERS LISTED ON THE CONSENT AGENDA RELATED TO ELECTRICAL HEARING BOARD DOCKET CIB-17-E-002.

MOTION PASSED

Voting Aye: Mike Cook
Keith Deaver
Paul Magdeburg
Jake Matherly
Scott Tucker
Kevin Westmoreland

Recused: Tony Boevers

ADJOURNMENT

MOTION BY PAUL MAGDEBURG WITH SECOND BY JAKE MATHERLY TO ADJOURN THE MEETING.

MOTION PASSED

Voting Aye: Tony Boevers
Mike Cooke
Keith Deaver
Paul Magdeburg
Jake Matherly
Kevin Westmoreland

Voting Nay: Scott Tucker

The meeting was adjourned at approximately 3:27 p.m.

Minutes approved in Regular Session on the 27th day of September, 2017.

/s/ Tony Boevers
Tony Boevers, Chair

/s/ Linda Ruckman
Linda Ruckman, Board Secretary