

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

August 22, 2018

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** – Chair Tony Boevers/Stephanie Brown
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Stephanie Brown
- 3. REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Financial Report for month ended July 31, 2018 -- Steve Funck and/or LaTisha Edwards, OMES
- 4. DIVISION REPORTS**
 - (C) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
 - (D) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
 - (E) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
 - (F) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (G) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (H) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (I) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (J) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held June 27, 2018 – Chair Tony Boevers
- (K) Discussion with possible vote on the FY 2020 CIB Budget Request – Janis Hubbard, Administrator; and LaTisha Edwards, OMES
- (L) Discussion and possible vote on renewal of Reciprocal Journeyman Electrician License Agreement between the States of Nebraska and Oklahoma – Ron Morris, Supervisor
- (M) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Electrical Industry Rules Violations of Jeffrey W. Chambers -- Jon Dutton, Assistant Attorney General
- (N) Consideration and possible vote to re-appoint Bryan Logan (plumbing) as a member of the Oklahoma Inspector Examiners Committee for a four-year term ending September 2022. Title 59 O.S. § 1034 – Janis Hubbard, Administrator
- (O) Consideration and possible vote to re-appoint Stacy Coe as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term ending September 2020. Title 59 O.S. § 1004 (A)(3) – Janis Hubbard, Administrator
- (P) Consideration and possible vote to re-appoint Charles Fitch as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term ending September 2020. Title 59 O.S. § 1004 (A)(4) – Janis Hubbard, Administrator
- (Q) Consideration and possible vote to re-appoint Kenny Whitson as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term ending September 2020. Title 59 O.S. § 1004 (A)(2) – Janis Hubbard, Administrator

- (R) Discussion with possible vote regarding appointment of Richard Hager to the Oklahoma Plumbing Variance and Appeals Board as the CIB designated representative (previously held by Jim George) – Janis Hubbard, Administrator
- (S) Discussion and possible vote on adopting proposed amendments to Section 6-2-3 of the CIB Employee Handbook approved August 23, 2017– Janis Hubbard, Administrator; Windy Nunnery, Office Manager; and Jon Dutton, Assistant Attorney General
- (T) Discussion and possible vote for Chair and Vice Chair beginning September 1, 2018, pursuant to 59 O.S. § 1000.3(A)(1) – Janis Hubbard, Administrator
- (U) Discussion with possible vote regarding appointment of Board member to serve on the Budget Subcommittee (new chair replacing previous chair, if necessary) – Janis Hubbard, Administrator

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD

9. BREAK

10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown

11. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General

12. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

13. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (V) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-17-P-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 12338	Aloysious Rednose	Contracting without a license
Citation No. 12339	Jason Johnson	Contracting without a license
Citation No. 12340	Darrell Backhaus	Unlicense or unregistered individual performing trade work under the direction of another
Citation No. 12344	Joshua Fields	Contracting without a license
Citation No. 13042	Ramon Deleon	Contractor working unlicensed or unregistered individual (per person)

- (W) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-17-M-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20448	Ruis Enrique	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 20449	Luie Ruiz-Guzman	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 20450	Henry Ruis	Unlicensed or unregistered individual performing trade work under the direction of another
Citation No. 12998	Preston Hutts	Inactive contractor or journeyman engaged in contracting
Citation No. 12956	Jackie Dunsmoor	Contracting without a license
Citation No. 12958	Bryn Canning	Contractor working registered apprentice without direct supervision (per apprentice)

- (X) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-17-E-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 13146	Che Valdez	Contractor working unlicensed or unregistered individual (per person)
Citation No. 13147	Che Valdez	Contractor working registered apprentice without direct supervision (per person)
Citation No. 13148	Thomas Andrews	Contractor working unlicensed or unregistered individual (per person)
Citation No. 13149	Thomas Andrews	Contractor working registered apprentice without direct supervision (per person)
Citation No. 20420	Clayton Coker	Contractor working unlicensed or unregistered individual (per person)

- (Y) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Roofing Hearing Board on Docket No. CIB-17-R-006 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20350	Tagir V. Saforov	Contracting without commercial endorsement
Citation No. 20352	Christian Gregory	Contracting without a registration
Citation No. 20357	Angel Ramirez	Contracting without a registration

- (Z) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-18-E-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20504	Jimmy Davis	Contractor working unregistered apprentice without direct supervision (per apprentice)
Citation No. 20236	Matthew Woods	Contracting without a license
Citation No. 20128	Eric Ingle	Contractor working registered apprentice without direct supervision (per apprentice)

- (AA) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-18-M-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20252	Gerald Frazier	Contractor working unlicensed or unregistered individual (per person)

(BB) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-18-P-001 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20451	Eric Thebo	Contracting without a license
Citation No. 20237	Matthew Woods	Contracting without a license
Citation No. 20475	James Bailey	Contractor working registered apprentice without direct supervision (per apprentice)

14. ADJOURNMENT