

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

April 18, 2018

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. **CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** - Chair Tony Boevers/Stephanie Brown
2. **STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Stephanie Brown
3. **REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Financial Report for month ended March 31, 2018 – Steve Funck and/or LaTisha Edwards, OMES
 - (C) Legislative Update – Tommy Thomas and/or Phil Ostrander, Oklahoma Legislative Consulting Group
4. **DIVISION REPORTS**
 - (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
 - (E) Plumbing Division statistical report and Division activity update – Richard Hagar, Supervisor
 - (F) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
 - (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (K) Discussion and presentation of a construction licensing pamphlet by the Construction Industry Coalition – Representatives of the Construction Industry Coalition
- (L) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held March 21, 2018 – Chair Tony Boevers
- (M) Discussion with possible vote on renewal of the following contracts for FY 19:
 - i. Michael Mitchelson (ALJ Services)
 - ii. James A. Slayton PC (ALJ Services)
 - iii. OMES – Interagency Mail (Shared Mailing Services)
 - iv. Sunset Courier (Courier Services)
 - v. OMES – Risk Management Division (Workers' Comp Insurance)
 - vi. AT&T Wireless (Wireless Phone Services)
 - vii. For information purposes only - the OMES Master Service Agreement ("MSA") was originally approved in January 2017, and is a continuing agreement. When changes would be over the estimated cost reflected in FY 19 Budget Work Program, they will be brought to the Board upon notification of change. The MSA includes: Agency Business Services Division – Shared Financial Services, Human Capital Management Division – Shared Payroll Services and Information Services Division – Shared IT Services.
- (N) Consideration and possible vote on recommendation of RFP evaluation Sub-Committee to award a contract for legislative consulting services – Chair Tony Boevers
- (O) Discussion with possible vote to enter into a month to month contract with Xerox for a portion of FY 19 for rental of workroom copy machine – Windy Nunnery, Office Manager

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

9. ADJOURNMENT