

# CONSTRUCTION INDUSTRIES BOARD

*(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)*

## Regular Board Meeting

Conference Room  
2401 N.W. 23<sup>rd</sup> Street, Suite 2F  
Oklahoma City, Oklahoma 73107

March 21, 2018

1:30 p.m.

## AGENDA

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.**

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT - Chair Tony Boevers/Stephanie Brown**
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown**
- 3. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General**

- (A) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-17-P-005 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 12336	Willard Tattershall	Contracting without a license
Citation No. 13039	Tim Gallaway	Contracting without a license

- (B) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-17-M-005 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 13007	Reuben Romero	Contracting without a license
Citation No. 13073	Michael Beattie	Unlicensed or unregistered individual performing work under the direction of another

- (C) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Roofing Hearing Board on Docket No. CIB-17-R-005 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 20308	Randall Turley	Contracting without commercial endorsement
Citation No. 20340	Christopher Smalts	Contracting without a registration
Citation No. 20343	Randall Turley	Contracting without commercial endorsement

**5. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General**

**6. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General**

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

**7. BREAK**

**8. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown**

**9. REPORTS**

(D) Administrator's Report – Janis Hubbard, Administrator

(E) Financial Report for month ended February 28, 2018 – Steve Funck and/or LaTisha Edwards, OMES

- (F) Legislative Update – Tommy Thomas and/or Phil Ostrander, Oklahoma Legislative Consulting Group

**10. DIVISION REPORTS**

- (G) Mechanical Division written statistical and activity report – Gary Kirk, Supervisor
- (H) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (I) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (J) Roofing Division written statistical and activity report – Richard Hager, Supervisor

**11. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED**

- (K) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (L) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (M) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

**12. ACTION AND DISCUSSION ITEMS:**

- (N) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held January 17, 2018 – Chair Tony Boevers
- (O) Discussion with possible vote on renewal of the following contracts for FY 19:
  - i. Office of the Attorney General (Legal Services)
  - ii. Phillips Murrah (Legal Services)
  - iii. MailFinance (Rental of Folder/Inserter & Letter Opener)

**13. DISCUSSION ITEMS:**

- (P) Update and discussion on streamlining trade license reciprocity between states and efforts to identify and resolve barriers to reciprocity/portability of licensure between Oklahoma and other states. - Janis Hubbard, Administrator

**13. PUBLIC COMMENTS (limit 3 minutes per person)**

**14. NEW BUSINESS**

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

**15. ADJOURNMENT**