

# CONSTRUCTION INDUSTRIES BOARD

*(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)*

## Regular Board Meeting

Conference Room  
2401 N.W. 23<sup>rd</sup> Street, Suite 2F  
Oklahoma City, Oklahoma 73107

January 17, 2018

1:30 p.m.

## AGENDA

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.**

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT –Chair**  
Tony Boevers/Stephanie Brown
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Stephanie Brown**
- 3. ACTION AND DISCUSSION ITEMS:**
  - (A) Hearing and consideration of public comments, discussion and possible vote to adopt proposed amendments to Title 158 of the Oklahoma Administrative Code as presented or as may be revised after public hearing and discussion - Permanent Rulemaking – Chair Tony Boevers

### **TITLE 158. CONSTRUCTION INDUSTRIES BOARD**

#### **CHAPTER 1. PROCEDURES OF THE OKLAHOMA CONSTRUCTION INDUSTRIES BOARD**

##### SUBCHAPTER 5. PROCEDURE IN INDIVIDUAL PROCEEDINGS

158:1-5-11. Default [AMENDED]

158:1-5-12. Order [AMENDED]

158:1-5-14. Settlement [AMENDED]

#### **CHAPTER 10. FINE SCHEDULE**

##### SUBCHAPTER 3. ADMINISTRATIVE FINE SCHEDULE

158:10-3-1. Common requirements under the Electrical License Act, the Mechanical Licensing Act, the Plumbing License Law of 1955, Home Inspection Licensing Act, and the Roofing Contractor Registration Act [AMENDED]

## **CHAPTER 30. PLUMBING INDUSTRY REGULATIONS**

### SUBCHAPTER 1. GENERAL PROVISIONS

158:30-1-3. License and registration requirement [AMENDED]

### SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE AND HEARING BOARD

158:30-3-1. Procedures of the Committee [AMENDED]

### SUBCHAPTER 5. LICENSE TYPES, BOND REQUIREMENTS, AND DISPLAY OF LICENSE NUMBER AND FIRM NAME

158:30-5-1. License and registration types [AMENDED]

158:30-5-2. Insurance and bond requirements [AMENDED]

### SUBCHAPTER 9. EXAMINATION PROCEDURES, LICENSE AND REGISTRATION FEES AND DURATION OF LICENSES

158:30-9-1. Examination and licensure procedures [AMENDED]

## **CHAPTER 40. ELECTRICAL INDUSTRY REGULATIONS**

### SUBCHAPTER 1. GENERAL PROVISIONS

158:40-1-3. License and registration requirement [AMENDED]

### SUBCHAPTER 5. LICENSING REQUIREMENTS, DISPLAY OF LICENSE, AND FIRM NAME, AND BOND REQUIREMENTS

158:40-5-1. Apprentice requirements [AMENDED]

158:40-5-2. Journeyman requirements [AMENDED]

158:40-5-5. Bond and insurance requirements [AMENDED]

### SUBCHAPTER 7. LICENSE CLASSIFICATIONS

158:40-7-7. Poultry house contractor license [AMENDED]

### SUBCHAPTER 11. LICENSE REVOCATION OR SUSPENSION AND PROHIBITED ACTS

158:40-11-2. Prohibited acts [AMENDED]

## **CHAPTER 50. MECHANICAL INDUSTRY REGULATIONS**

### SUBCHAPTER 1. GENERAL PROVISIONS

158:50-1-2. Definitions [AMENDED]

158:50-1-3. License and registration requirement and exemptions [AMENDED]

### SUBCHAPTER 5. LICENSE TYPES, LIMITATIONS OF LICENSES, CONTRACTOR SPECIAL REQUIREMENTS AND DISPLAY OF LICENSE NUMBER AND FIRM NAME

158:50-5-1. License types [AMENDED]

158:50-5-2. Limitations of licenses [AMENDED]

158:50-5-3. Bond and insurance requirements [AMENDED]

### SUBCHAPTER 9. QUALIFICATIONS FOR MECHANICAL LICENSURE, LICENSE AND REGISTRATION FEES, DURATION OF LICENSE, MECHANICAL LICENSE APPLICATION, AND APPRENTICE REGISTRATION

158:50-9-1. Qualifications for mechanical licensure [AMENDED]

158:50-9-5. Apprentice registration [AMENDED]

SUBCHAPTER 11. LICENSE REVOCATION OR SUSPENSION AND PROHIBITED ACTS

158:50-11-2. Prohibited acts [AMENDED]

158:50-11-3. License/registration revocation or suspension [AMENDED]

**CHAPTER 60. INSPECTORS REGULATIONS**

SUBCHAPTER 1. GENERAL PROVISIONS

158:60-1-2. Definitions [AMENDED]

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE

158:60-3-1. Procedures of the Committee [NEW]

SUBCHAPTER 5. CATEGORIES AND CLASSIFICATIONS OF INSPECTOR LICENSES, QUALIFICATIONS FOR INSPECTOR LICENSURE, LICENSE REQUIREMENTS FOR INSPECTORS, FEES, CERTIFICATION AND CONTINUING EDUCATION FOR INSPECTORS, AND CONTINUING EDUCATION COURSES

158:60-5-1. Categories and classifications of inspector licenses [AMENDED]

158:60-5-2. Qualifications for inspector licensure [AMENDED]

158:60-5-3. License requirements for inspectors [AMENDED]

158:60-5-3.1. Authorized agents [NEW]

158:60-5-4. Fees, certification and continuing education for inspectors [AMENDED]

SUBCHAPTER 9. DURATION OF LICENSES

158:60-9-3. Duration of licenses [NEW]

**CHAPTER 70. HOME INSPECTION INDUSTRY REGULATIONS**

SUBCHAPTER 5. LICENSE REQUIREMENTS, LICENSE FEES, LICENSE PERIOD, RE-EXAMINATION, DISPLAY AND INSURANCE

158:70-5-2. License fees, license period, re-examination, display, and insurance requirements [AMENDED]

SUBCHAPTER 9. EXAMINATION APPLICATIONS, EXAMINATIONS, COURSE APPROVAL REQUIREMENTS, INSTRUCTOR REQUIREMENTS, CONTINUING EDUCATION, DENIED APPLICATION APPEAL, SUBMISSION OF RECORDS, SUBSTANTIAL COMPLIANCE AND RECIPROCITY

158:70-9-5. Continuing education [AMENDED]

**CHAPTER 85. ROOFING CONTRACTOR REGISTRATION REGULATIONS**

SUBCHAPTER 1. GENERAL PROVISIONS

158:85-1-2. Definitions [AMENDED]

SUBCHAPTER 2. REGISTRATION AND ENDORSEMENT APPLICATION AND RENEWAL REQUIREMENTS, PROCEDURES, FEES, DURATION, MILITARY AND RECIPROCITY

158:85-2-1. Registration, insurance, and ~~workers~~ workers' compensation coverage [AMENDED]

158:85-2-2. Endorsement required for commercial roofing work [AMENDED]

SUBCHAPTER 5. REGISTRATION AND ENDORSEMENT REQUIREMENTS AND LIMITATIONS, DISPLAY OF REGISTRATION NUMBER, ENDORSEMENT, FIRM NAME AND CONTACT INFORMATION, EXCLUSIONS

- 158:85-5-1. Registration requirements [AMENDED]
- 158:85-5-3. Registration responsibilities and limitations [AMENDED]

SUBCHAPTER 11. REGISTRATION AND ENDORSEMENT REVOCATION OR  
SUSPENSION AND PROHIBITED ACTS

- 158:85-11-1. Registration and endorsement retention requirements [AMENDED]
- 158:85-11-2. Prohibited acts [AMENDED]

**4. BREAK**

**5. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Stephanie Brown**

**6. REPORTS**

- (B) Administrator's Report – Janis Hubbard, Administrator
- (C) Financial Report for month ended December 31, 2017 – OMES Agency Business Services Representative
- (D) Legislative Update – Tommy Thomas and/or Phil Ostrander, Oklahoma Legislative Consulting Group

**7. DIVISION REPORTS**

- (E) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
- (F) Plumbing Division statistical report and Division activity update – Richard Hager, Supervisor
- (G) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (H) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

**8. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED**

- (I) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (J) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (K) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

**9. ADDITIONAL ACTION AND DISCUSSION ITEMS:**

- (L) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held November 15, 2017 – Chair Tony Boevers
- (M) Discussion and possible vote on the Minutes of the Special Board Meeting of the Construction Industries Board held on November 29, 2017 – Chair Tony Boevers
- (N) Discussion and possible vote on CIB appointee to the Oklahoma Uniform Building Code Commission – Janis Hubbard, Administrator
- (O) Discussion with possible vote to authorize issuance of a Request for Proposals (RFP) for legislative consulting services – Janis Hubbard, Administrator
- (P) Discussion with possible vote to allow no more than 3 Board members, based on availability, to assist in evaluating responses to RFP for legislative consulting services – Jan Hubbard, Administrator
- (Q) Discussion with possible vote to approve renewal of the PSI contract for testing services for the period of 2/16/2018 thru 2/15/2019 – Windy Nunnery, Office Manager
- (R) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties in lieu of an administrative hearing In Re the Matter of the Alleged Electrical Industry Rules Violations of Jerry Moon, Citation No. 20120 – Jon Dutton, Assistant Attorney General

**10. PUBLIC COMMENTS (limit 3 minutes per person)**

**11. NEW BUSINESS**

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

**12. ADJOURNMENT**