

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

June 28, 2017

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT - Chair**
Tony Boevers/Linda Ruckman
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Linda Ruckman**
- 3. REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Financial Report for month ended May 31, 2017 -- Steven Hawkins and/or LaTisha Edwards, OMES
 - (C) Legislative Update – Tommy Thomas and/or Phil Ostrander, Oklahoma Legislative Consulting Group
- 4. DIVISION REPORTS**
 - (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
 - (E) Plumbing Division statistical report and Division activity update – Jim George, Supervisor
 - (F) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
 - (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held May 24, 2017 – Chair Tony Boevers
- (L) Discussion with possible vote on continuing to use services of the Department of Public Safety in FY 18 – Windy Nunnery, Office Manager
- (M) Discussion and possible vote on adopting proposed Section 5 of a CIB Employee Handbook – Janis Hubbard, Administrator; Windy Nunnery, Office Manager; and Jon Dutton, Assistant Attorney General
- (N) Discussion and possible vote on adopting proposed Section 8 of a CIB Employee Handbook – Janis Hubbard, Administrator; Windy Nunnery, Office Manager; and Jon Dutton, Assistant Attorney General
- (O) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Plumbing Industry Rules Violations of Steve Mansell, Citation No. 13016 – Jon Dutton, Assistant Attorney General
- (P) Discussion with possible vote to approve Reciprocal Journeyman Electrician License Agreement Between the States of South Dakota and Oklahoma – Janis Hubbard, Administrator, and Ron Morris, Electrical Supervisor
- (Q) Consideration and possible vote to re-appoint Ronnie Smith (plumbing contractor) as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term expiring September 2019. Title 59 O.S. § 1004(A)(1) – Janis Hubbard, Administrator
- (R) Consideration and possible vote to re-appoint Glen Cates (plumbing inspector) as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term expiring September 2019. Title 59 O.S. § 1004(A) – Janis Hubbard, Administrator

- (S) Consideration and possible vote to re-appoint John Taylor (building inspector) as a member of the Inspector Examiners Committee for a four-year term expiring September 2021. Title 59 O.S. § 1034 – Janis Hubbard, Administrator

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

9. ADJOURNMENT