

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

April 19, 2017

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT - Chair Tony Boevers/Linda Ruckman**
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Linda Ruckman**
- 3. INDIVIDUAL HEARING ON TIMELY FILED REQUEST FOR APPEAL AND BRIEF OF PROPOSED ORDER FOR CITATION NO. 12703 ISSUED TO WAYNE REID.**
 - i. Review of Request for Appeal and Brief, and Brief in Response.
 - ii. Hearing of Oral Arguments (limited to no more than 10 minutes for each side pursuant to OAC 158:1-5-13.1[c]) – Wayne Reid; CIB Special Counsel
 - iii. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on the Appeal of the Proposed Order for Citation No. 12703.
 - iv. If Executive Session convened, vote to return to Open Session.
 - v. Possible vote to Affirm or Deny and Remand, with or without instruction on the Request for Appeal of the Proposed Order for Citation No. 12703.
- 4. BREAK**
- 5. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Linda Ruckman**

6. REPORTS

- (A) Administrator's Report – Janis Hubbard, Administrator
- (B) Financial Report for month ended March 31, 2017 -- Steven Hawkins and/or LaTisha Edwards, OMES
- (C) Legislative Update – Tommy Thomas and/or Phil Ostrander, Oklahoma Legislative Consulting Group

7. DIVISION REPORTS

- (D) Mechanical Division statistical report and Division activity update – Gary Kirk, Supervisor
- (E) Plumbing Division statistical report and Division activity update – Jim George, Supervisor
- (F) Electrical Division statistical report and Division activity update – Ron Morris, Supervisor
- (G) Roofing Division statistical report and Division activity update – Richard Hager, Supervisor

8. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

9. ACTION AND DISCUSSION ITEMS:

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held March 22, 2017 – Chair Tony Boevers

- (L) Discussion with possible vote on renewal of the following contracts for FY 18:
 - i. Phillips Murrah PC (Legal Services)
 - ii. Michael Mitchelson (ALJ Services)
 - iii. James A. Slayton PC (ALJ Services)
 - iv. Oklahoma Legislative Consulting Group (Legislative Consulting)

- (M) Discussion only on proposed Section 2 of a CIB Employee Handbook – Janis Hubbard, Administrator

- (N) Discussion and possible vote on adopting proposed Section 10 of a CIB Employee Handbook – Janis Hubbard, Administrator

10. PUBLIC COMMENTS (limit 3 minutes per person)

11. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

12. ADJOURNMENT