

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

**Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107**

November 16, 2016

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** - Chair Tony Boevers/Linda Ruckman
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Linda Ruckman
- 3. REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Financial Report for month ended October 31, 2016 -- Steven Hawkins and/or LaTisha Edwards, OMES
- 4. DIVISION REPORTS**
 - (C) Mechanical Division Report – Gary Kirk, Supervisor
 - (D) Plumbing Division Report – Jim George, Supervisor
 - (E) Electrical Division Report – Ron Morris, Supervisor
 - (F) Roofing Division Report – Richard Hager, Supervisor

5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED

- (G) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (H) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (I) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (J) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held October 26, 2016 – Chair Tony Boevers
- (K) Discussion and possible vote on Administrator's recommendation of Candidate #1 to fill the new Electrical Field Investigator position – Janis Hubbard, Administrator
 - (i) Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(1) for discussion and possible action on Administrator's recommendation of Candidate #1 for employment, hiring, appointment, for the new Electrical Field Investigator position.
 - (ii) If Executive Session convened, vote to return to Open Session.
 - (iii) Possible vote on matters discussed related to Administrator's recommendation of Candidate #1 for employment, hiring, appointment, for the new Electrical Field Investigator position either from Executive Session or as discussed in Open Session.
- (L) Discussion with possible vote to approve advertising position opening for an Electrical Field Investigator for the southeast territory – Janis Hubbard

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

9. BREAK

10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Linda Ruckman

11. ADDITIONAL GENERAL DISCUSSION AND ACTION ITEMS:

- (M) Discussion of proposed permanent amendments to OAC 158 as listed below or as may be proposed on OAC 158 during the meeting, inclusive of trade committee recommendations, and possible vote on proposed draft language of rules, as presented or as may be amended during the meeting, for publication and rule making process including public comment and a future public hearing – Janis Hubbard, Administrator

TITLE 158. CONSTRUCTION INDUSTRIES BOARD

CHAPTER 1. PROCEDURES OF THE OKLAHOMA CONSTRUCTION INDUSTRIES BOARD

Subchapter 3. General Operation and Procedures

158:1-3-9. Fees for plan review and project review for code conformance [AMENDED]

CHAPTER 10. FINE SCHEDULE

Subchapter 1. General Provisions

158:10-1-1.1. Definitions [AMENDED]

Subchapter 3. Administrative Fine Schedule

158:10-3-4. Payment of fines [AMENDED]

CHAPTER 30. PLUMBING INDUSTRY REGULATIONS

Subchapter 1. General Provisions

158:30-1-2. Definitions [AMENDED]

Subchapter 5. License Types, Bond Requirements, and Display of License Number and Firm Name

158:30-5-2. Insurance and bond requirements [AMENDED]

158:30-5-4. Plumbing journeymen and contractor licenses by reciprocity [AMENDED]

Subchapter 9. Examination Procedures, License and Registration Fees and Duration of Licenses

158:30-9-1. Examination and licensure procedures [AMENDED]

158:30-9-3. Duration of licenses [AMENDED]

158:30-9-4. Continuing Education [AMENDED]

CHAPTER 40. ELECTRICAL INDUSTRY REGULATIONS

Title 158. Construction Industries Board

Chapter 40. Electrical Industry Regulations

Subchapter 1. General Provisions

158:40-1-2. Definitions [AMENDED]

Subchapter 5. Licensing Requirements, Display of License, and Firm Name, and Bond Requirements

158:40-5-5. Bond and insurance requirements [AMENDED]

Subchapter 9. Examination Applications, Examinations and License and Registration Fees and Renewals

158:40-9-2. Examinations and licensure [AMENDED]

158:40-9-4. Continuing education [AMENDED]

CHAPTER 50. MECHANICAL INDUSTRY REGULATIONS

Subchapter 1. General Provisions

158:50-1-2. Definitions [AMENDED]

Subchapter 9. Qualifications for Mechanical Licensure, License and Registration Fees, Duration of License, Mechanical License Application, and Apprentice Registration

158:50-9-1. Qualifications for mechanical licensure [AMENDED]

158:50-9-6. Mechanical journeyman and contractor licenses by reciprocity [AMENDED]

158:50-9-7. Continuing Education [AMENDED]

CHAPTER 60. INSPECTORS REGULATIONS

Subchapter 5. Categories and Classifications of Inspector Licenses, Qualifications for Inspector Licensure, License Requirements for Inspectors, Fees, Certification and Continuing Education for Inspectors, and Continuing Education Courses

158:60-5-3. License requirements for inspectors [AMENDED]

158:60-5-5. Continuing education [AMENDED]

CHAPTER 70. HOME INSPECTION INDUSTRY REGULATIONS

Subchapter 1. General Provisions

158:70-1-2. Definitions [AMENDED]

Subchapter 9. Examination Applications, Examinations, Course Approval Requirements, Instructor Requirements, Continuing Education, Denied Application Appeal, Submission of Records, Substantial Compliance and Reciprocity

158:70-9-2. Examinations [AMENDED]

158:70-9-3. Course approval requirements [AMENDED]

158:70-9-5. Continuing education [AMENDED]

CHAPTER 85. ROOFING CONTRACTOR REGISTRATION REGULATIONS

Subchapter 1. General Provisions

158:85-1-2. Definitions [AMENDED]

Subchapter 2. Registration and Endorsement Application and Renewal Requirements, Procedures, Fees, Duration, Military and Reciprocity

158:85-2-1. Registration, insurance, and workers compensation coverage [AMENDED]

158:85-2-4. Renewal of registration and endorsement [AMENDED]

Subchapter 9. Endorsement Qualifications, Requirements, Examination and Continuing Education

158:85-9-3. Commercial endorsement examination [AMENDED]

158:85-9-4. Continuing education [AMENDED]

12. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General

13. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

14. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (N) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-16-P-004 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
Citation No. 12404	Brandon Knight	Contracting without a license

15. ADJOURNMENT