

# **CONSTRUCTION INDUSTRIES BOARD**

*(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)*

## **Regular Board Meeting**

**Conference Room  
2401 N.W. 23<sup>rd</sup> Street, Suite 2F  
Oklahoma City, Oklahoma 73107**

**October 26, 2016**

**1:30 p.m.**

## **AGENDA**

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.**

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT - Chair Tony Boevers/Linda Ruckman**
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT – Linda Ruckman**
- 3. REPORTS**
  - (A) Administrator's Report – Janis Hubbard, Administrator
  - (B) Report by Office of State Auditor & Inspector on FY 15 Audit – Billy Swindell
  - (C) Financial Report for month ended September 30, 2016 -- Steven Hawkins and/or LaTisha Edwards, OMES
- 4. DIVISION REPORTS**
  - (D) Mechanical Division Report – Written report of Gary Kirk, Supervisor
  - (E) Plumbing Division Report – Jim George, Supervisor
  - (F) Electrical Division Report – Written report of Ron Morris, Supervisor
  - (G) Roofing Division Report – Richard Hager, Supervisor

**5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED**

- (H) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General
- (I) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (J) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

**6. ACTION AND DISCUSSION ITEMS:**

- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held September 28, 2016 – Chair Tony Boevers
- (L) Discussion with possible vote to approve Reciprocal Journeyman Electrician License Agreement Between the States of Arkansas and Oklahoma – Janis Hubbard, Administrator
- (M) Discussion with possible vote to approve Reciprocal Electrical Journeyman Licensing Agreement Between the Texas Department of Licensing and Regulation and the State of Oklahoma – Janis Hubbard, Administrator
- (N) Discussion with possible vote to renew contract with eCapitol for legislative tracking services for calendar year 2017 – Windy Nunnery, Office Manager
- (O) Discussion with possible vote on the Construction Industries Board regular meeting dates for calendar year 2017 – Janis Hubbard, Administrator

**7. PUBLIC COMMENTS (limit 3 minutes per person)**

**8. NEW BUSINESS**

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

**9. BREAK**

**10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Linda Ruckman**

**11. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General**

**12. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS** – Jon Dutton, Assistant Attorney General

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

**13. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS** - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (P) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-16-P-004 as follows:

| <u>Case No.</u>    | <u>Respondent</u> | <u>Violation</u>   |
|--------------------|-------------------|--|
| Citation No. 12332 | George Brandon    | Contracting without a license  |
| Citation No. 12701 | Robert Jones      | Contractor working registered apprentice without direct supervision (per apprentice) |
| Citation No. 12535 | Chadwic Cochran   | Contractor working unlicensed or unregistered individual (per person)                |
| Citation No. 12482 | Caleb Davis       | Contracting without a license  |
| Citation No. 12479 | Neal Turner       | Contracting without a license  |

- (Q) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-16-M-004 as follows:

| <u>Case No.</u>    | <u>Respondent</u> | <u>Violation</u>              |
|--------------------|-------------------|-------------------------------|
| Citation No. 12668 | Raymond Maness    | Contracting without a license |
| Citation No. 12468 | Jason Wood        | Contracting without a license |

- (R) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-16-E-004 as follows:

| <u>Case No.</u>    | <u>Respondent</u> | <u>Violation</u>   |
|--------------------|-------------------|--|
| Citation No. 12729 | Allen Knight      | Unlicensed or unregistered individual performing trade work under the direction of another |
| Citation No. 12730 | Brandon Knight    | Contracting without a license  |
| Citation No. 12733 | Travis Jeffries   | Contractor working registered apprentice without direct supervision (per apprentice)       |
| Citation No. 12736 | Travis Jeffries   | Contractor working registered apprentice without direct supervision (per apprentice)       |
| Citation No. 12714 | Travis Jeffries   | Contractor working registered apprentice without direct supervision (per apprentice)       |
| Citation No. 12408 | Gregory Castellow | Inactive contractor or journeyman engaged in contracting                                   |
| Citation No. 12646 | Bobby Nichols     | Contracting without a license  |
| Citation No. 12395 | Joseph Rood       | Contracting without a license  |

#### 14. ADJOURNMENT