

CONSTRUCTION INDUSTRIES BOARD

(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)

Regular Board Meeting

Conference Room
2401 N.W. 23rd Street, Suite 2F
Oklahoma City, Oklahoma 73107

September 28, 2016

1:30 p.m.

AGENDA

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

1. **CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** - Chair Tony Boevers/Linda Ruckman
2. **STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Linda Ruckman
3. **REPORTS**
 - (A) Administrator's Report – Janis Hubbard, Administrator
 - (B) Financial Report for month ended August 31, 2016 -- Steven Hawkins and/or LaTisha Edwards, OMES
4. **DIVISION REPORTS**
 - (C) Mechanical Division Report – Written Report of Gary Kirk, Supervisor
 - (D) Plumbing Division Report – Written Report of Jim George, Supervisor
 - (E) Electrical Division Report – Ron Morris, Supervisor
 - (F) Roofing Division Report – Richard Hager, Supervisor
5. **CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED**
 - (G) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (H) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (I) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

6. ACTION AND DISCUSSION ITEMS:

- (J) Discussion with possible vote on the FY 2018 CIB Budget Request – Janis Hubbard, Administrator; and LaTisha Edwards, OMES
- (K) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held June 29, 2016 – Chair Tony Boevers
- (L) Discussion with possible vote to approve Reciprocal Journeyman Electrician License Agreement Between the States of Montana and Oklahoma – Ron Morris, Electrical Supervisor
- (M) Consideration and possible vote to re-appoint David Smith (building and construction inspector) as a member of the Committee of Roofing Examiners for a two-year term expiring October 31, 2018. Title 59 O.S. § 1151.26(B)(5) – Janis Hubbard, Administrator
- (N) Consideration and possible vote on extension of lease agreement for office space with VTA for the period of 10/1/2016 through 9/30/2017 – Janis Hubbard, Administrator
- (O) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties in lieu of an administrative hearing In Re the Matters of Alleged Mechanical Industry Rules Violations of David Henderson, Citation No. 12833 – Jon Dutton, Assistant Attorney General
- (P) Discussion for the purposes of getting input/feedback from the Board to assist staff in the preparation of a draft of possible amendments to OAC 158 to be presented to the Board in November.
- (Q) Discussion with possible vote on appointment of a Plumbing Contractor to serve on the State Committee of Plumbing Examiners for a two-year term expiring September 2018 (position previously held by Clifford Peacock). 59 O.S. § 1004(A)(3) – Janis Hubbard, Administrator

7. PUBLIC COMMENTS (limit 3 minutes per person)

8. NEW BUSINESS

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

9. BREAK

10. RECORDING OF MEMBERS PRESENT AFTER SCHEDULED BREAK – Linda Ruckman

11. POSSIBLE VOTE TO REMOVE ITEM FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS FOR CONSIDERATION AS A SEPARATE ACTION ITEM – Jon Dutton, Assistant Attorney General

12. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS – Jon Dutton, Assistant Attorney General.

- i. Possible vote to convene into Executive Session pursuant to 25 O.S. § 307(B)(8) to engage in deliberations on any matter removed from Consent Agenda for Individual Administrative Proceedings.
- ii. If Executive Session convened, vote to return to Open Session.
- iii. Possible vote on any matter removed from Consent Agenda for Individual Administrative Proceedings discussed in Executive Session or in Open Session.

13. CONSENT AGENDA FOR INDIVIDUAL ADMINISTRATIVE PROCEEDINGS - (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (R) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Plumbing Hearing Board on Docket No. CIB-16-P-003 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
12167	Dexter Stewart	Contracting without a license
12426	Wayne Stephens	Contracting without a license
12400	Joshua West	Contracting without a license

- (S) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Mechanical Hearing Board on Docket No. CIB-16-M-003 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
12534	Stephen Lee	Contractor working unlicensed or unregistered individual (per person)
12541	Mell Kuhn	Contractor working unlicensed or unregistered individual (per person)

- (T) Possible vote to approve or deny and remand the Proposed Orders recommended by the Administrative Law Judge in the following matters for which no timely appeal was filed:

Matters heard by the Electrical Hearing Board on Docket No. CIB-16-E-003 as follows:

<u>Case No.</u>	<u>Respondent</u>	<u>Violation</u>
12691	Jason Raska	Contractor working unlicensed or unregistered individual (per person)
12677	Jeffrey Weed	Contractor working unlicensed or unregistered individual (per person)

14. ADJOURNMENT