

# CONSTRUCTION INDUSTRIES BOARD

*(A self-funded, non-appropriated agency whose mission is to protect life and property by licensing and inspection of the related trades for the health, safety and welfare of the public.)*

## Regular Board Meeting

Conference Room  
2401 N.W. 23<sup>rd</sup> Street, Suite 2F  
Oklahoma City, Oklahoma 73107

June 29, 2016

1:30 p.m.

## AGENDA

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.**

- 1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT** - Chair Tony Boevers/Linda Ruckman
- 2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT** – Linda Ruckman
- 3. REPORTS**
  - (A) Administrator's Report – Janis Hubbard, Administrator
  - (B) Financial Report for month ended May 31, 2016 -- Steven Hawkins and/or LaTisha Edwards, OMES
- 4. DIVISION REPORTS**
  - (C) Mechanical Division Report – Gary Kirk, Supervisor
  - (D) Plumbing Division Report – Jim George, Supervisor
  - (E) Electrical Division Report – Ron Morris, Supervisor
  - (F) Roofing Division Report – Richard Hager, Supervisor
- 5. CONSENT AGENDA FOR UNCONTESTED CITATIONS PAID, HEARING WAIVED**
  - (G) Review and possible vote to approve all fines, penalties and fees assessed and collected on uncontested matters where administrative hearing was waived and fines have already been paid, as reflected on the Management Statement of Activities by trade revolving fund. (Any item may be removed from the consent agenda by any Board member who requests to discuss the item for consideration as a separate action item.) – Jon Dutton, Assistant Attorney General

- (H) Possible vote to remove item from Consent Agenda for Uncontested Citations Paid, Hearing Waived, for consideration as a separate action item – Jon Dutton, Assistant Attorney General
- (I) Discussion and possible action on items removed from Consent Agenda for Uncontested Citations Paid, Hearing Waived.

**6. ACTION AND DISCUSSION ITEMS:**

- (J) Discussion and possible vote on the Minutes of the Regular Meeting of the Construction Industries Board held May 25, 2016 – Chair Tony Boevers
- (K) Discussion with possible vote to authorize issuance of a Request for Proposals (RFP) for testing services – Janis Hubbard, Administrator
- (L) Discussion with possible vote on membership of subcommittee to assist in evaluating responses to RFP for testing services – Jan Hubbard, Administrator
- (M) Discussion with possible vote to approve advertising position opening for an Electrical Field Investigator – Janis Hubbard
- (N) Discussion with possible vote to approve advertising position opening for a Business Program Officer and possible vote on permission for the Administrator to hire for the position – Janis Hubbard
- (O) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Plumbing Industry Rules Violations of Eugene L. Cunningham, Citation No. 12269 – Jon Dutton, Assistant Attorney General
- (P) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Electrical Industry Rules Violations of Wayne A. Stephens, Citation No. 12425 – Jon Dutton, Assistant Attorney General
- (Q) Discussion with possible vote on the Administrative Consent Order reflecting agreement between the parties *in lieu* of an administrative hearing *In Re* the Matters of Alleged Electrical Industry Rules Violations of Stephen C. Weed, Citation No. 12678 – Jon Dutton, Assistant Attorney General
- (R) Consideration and possible vote to re-appoint Kenny Whitson (plumbing journeyman) as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term expiring September 2018. Title 59 O.S. § 10004(A)(2) – Janis Hubbard, Administrator

- (S) Consideration and possible vote to re-appoint Charles Fitch (plumbing journeyman) as a member of the Oklahoma State Committee of Plumbing Examiners for a two-year term expiring September 2018. Title 59 O.S. § 10004(A)(4) – Janis Hubbard, Administrator
- (T) Consideration and possible vote to re-appoint Sonny Stas (independent electrical contractor) as a member of the Committee of Electrical Examiners for a two-year term expiring September 2018. Title 59 O.S. § 1683(B)(6) – Janis Hubbard, Administrator
- (U) Consideration and possible vote to re-appoint Cliff Stewart (electrical journeyman) as a member of the Committee of Electrical Examiners for a two-year term expiring September 2018. Title 59 O.S. § 1683(B)(4) – Janis Hubbard, Administrator
- (V) Consideration and possible vote to re-appoint Les Currie (electrical inspector) as a member of the Committee of Inspector Examiners for a four-year term expiring September 2020. Title 59 O.S. § 1034 – Janis Hubbard, Administrator
- (W) Consideration and possible vote to re-appoint James Mansell (lay member) as a member of the Committee of Inspector Examiners for a four-year term expiring September 2020. Title 59 O.S. § 1034 – Janis Hubbard, Administrator
- (X) Discussion and possible vote on invitation to 2016 NASCLA Annual Conference, with out-of-state travel costs to be wholly paid for by an entity other than the State – Janis Hubbard, Administrator.
- (Y) Discussion and possible vote on invitation to serve as subject matter expert at a National Certification Program for Construction Code Inspectors (NCPCCI) Item/Form review meeting, with all out –of-state travel costs to be wholly paid for by an entity other than the State – Gary Kirk, Mechanical Supervisor.
- (Z) Discussion and possible vote for Chair and Vice Chair beginning September 1, 2016, pursuant to 59 O.S. § 1000.3(A)(1).

**7. PUBLIC COMMENTS (limit 3 minutes per person)**

**8. NEW BUSINESS**

IN ACCORDANCE WITH 25 O.S. § 311(A)(9), NEW BUSINESS NOT KNOWN AT THE TIME OF THE POSTING OF THE AGENDA, IF ANY, WILL NOW BE HEARD.

**9. ADJOURNMENT**